



**WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
MONDAY, SEPTEMBER 22, 2025 7:00 P.M.  
CLOSE SESSION WILL START AT 6:00 P.M.  
COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

**CALL TO ORDER 5:59 p.m.**

**ROLL CALL**

*Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR WALSH-GUAJARDO, VICE PRESIDENT LOPES, PRESIDENT VARNELL*

**CLOSED SESSION**

- *Public Employee Appointment, 54957. Interim Chief Administrative Officer*

**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**

**CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:00 P.M.**

*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

- *Nothing to Report Out*

**PRESENTATIONS**

**PUBLIC COMMENTS**

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

### **1. Minutes of the August 26, 2025, Regular Meeting**

Recommendation: Review and Approve

### **2. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Varnell introduced the consent calendar. There was no public comment.  
Director Guajardo made the motion to approve the consent calendar. The motion was seconded by Vice President Lopes and carried by vote, 5-0.*

## **ADMINISTRATIVE AGENDA**

### **3. Discussion/possible action regarding open letter to government entities, officials, and or/others seeking grant information and/or funding.**

*Administrative Service Manager Casteel presented the Staff Report. There was no public comment.*

*The purpose of this agenda item is for the board to review and discuss the draft open letter submitted by the Board President. This letter addresses seeking grant information and/or funding from government entities and officials.*

*Director Lopes asked who the letter was being targeted at. President Varnell said it is directed to elected officials, cities, and counties.*

*Director Guajardo asked what exactly the district is requesting.*

*The board of directors made a motion to defer this item to the next meeting. Director Guajardo motioned to continue the item and to discuss the target audience for the letter.*

*The motion was seconded by Director Casteel and carried 5-0.*

#### **FINANCIAL REPORT-**

1. PowerPoint presentation on Bank Account Balances/Accounts Receivable Reports and Financial Statements.

#### **AMBULANCE REPORT**

1. Receive Staff Report on Ambulance Statistical and Administrative Report.  
*Chantale Pakosz presented the August 2025 operations report to the board, which outlined responses and transport for both Counties.*
  - 196 responses. 143 transports
  - Provided mutual aid to Patterson, 15 Responses/ 8 Transports; Received 13 responses, 9 transports.
  - Provided mutual aid to AMR, 2 responses/2 Transports; Received 1 response, 1 transport.
  - Provided mutual aid to Riggs, 0 Responses/0 Transports; Received 0 responses, 0 Transport
  - District lost one EMT and a Paramedic. In the process of hiring another Paramedic

#### **ADMINISTRATIVE SERVICE MANAGER COMMENTS**

#### **DISTRICT'S LEGAL COUNSEL COMMENTS**

#### **BOARD CORRESPONDANCE/COMMENTS**

- Vice President Lopes thanked Nic for all the hard work he puts in for the district. Board to keep up a positive attitude. She was always happy to see the transports and finances doing so well.
- President Varnell thanked everyone for the thoughtfulness and love that were shown regarding his wife's passing.

#### **ADJOURN TO CLOSED SESSION (if needed)**

**ADJOURNMENT**

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*Vice President Lopes made the motion to adjourn the meeting. Director Guajardo seconded the motion at 7:22 p.m.*

- 1. In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
- 2. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*

**Attested by**



**Debbie Lopes**

**Vice President/Secretary**