



WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 26, 2025 4:30 P.M.
**COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

CALL TO ORDER 6:35 p.m.

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR WALSH-GUAJARDO, VICE PRESIDENT LOPES, PRESIDENT VARNELL-ABSENT

CLOSED SESSION

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:00 P.M.

Please take a moment to silence your cell phones

REPORT FROM CLOSED SESSION

PRESENTATIONS

**AB1234 Ethics Training Workshop presented by district legal counsel, Nic Cardella.*

PUBLIC COMMENTS

At this time, members of the public may address the Board on any matter not listed on the agenda that falls within the Board's jurisdiction. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Individual speakers shall be allowed three (3) minutes to address the Board on each non-agenda item.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

1. Minutes of the July 22, 2025, Regular Meeting

Recommendation: Review and Approve

2. Cash Disbursement Journal

Recommendation: Review and Approve

Vice President Lopes introduced the consent calendar. There was no public comment. Director Guajardo made the motion to approve the consent calendar. The motion was seconded by Director Casteel and carried by vote, 4-0.

ADMINISTRATIVE AGENDA

3. Discussion on and possible action to change the regular meeting date of the district's Board Meeting.

Administrative Service Manager Casteel presented the Staff Report. There was no Public Comment.

Director Guajardo made the motion to approve the adoption of Resolution 2025-004 to change the regular schedule board meetings to the fourth Monday of each month. The motion was seconded by Director Casteel and carried by a vote of 4-0.

4. Discussion on and possible action to relocate the district's office to the crew quarters.

Administrative Service Manager Casteel presented the Staff Report. No Public Comment made.

Director Guajardo stated that when she met with the City Manager of Newman, he stated there could be a possibility of a home office permit given to the district for the relocation of the office. There could be no structural changes to the building to accommodate the move. The area is zoned residential.

Director Vargas suggested that the district's lawyer speak to the City Manager of Newman. Legal Counsel said he could, but the district would have to pursue a Conditional Use Permit, and then there would be legal and administrative costs attached to pursuing the permit.

No action taken.

5. Discussion and possible action directing Board-designated representatives to engage District's Legal Counsel or alternative legal offices to assist and/or oversee labor negotiations with United Steel Workers, Local Union TEMSA 12-911.

Administrative Service Manager Casteel presented the Staff Report. No Public Comment made.

Board was advised that the legal team that was to be a designated representative California Employers Association to engage in the district's labor negotiations no longer offer this service.

Legal counsel advised the board that it was the board's decision to seek another legal designated representative or they could use an associate with Wagner, Jones, Helsley PC. Wagner, Jones, Helsley PC has graciously offered their employment specialists, Michael S. Helsley and Giulio A. Sanchez. The cost to the district would not be duplicating cost to the district.

Director Casteel made the motion to remove California Employer Association from representing the district in assisting and/or oversee labor negotiations and having representatives Mr. Michael Helsley and Giulio Sanchez from Wagner, Jones, Helsey PC be the new appointed designated representatives. The motion was seconded by Director Guajardo and carried by vote 4-0.

FINANCIAL REPORT-

1. PowerPoint presentation on Bank Account Balances/Accounts Receivable Reports and Financial Statements.
 - *Leo Landaverde stated he would continue to watch payroll along with the receivables, for the district to make it to the next tax deposit.*

AMBULANCE REPORT

1. Receive Staff Report on Ambulance Statistical and Administrative Report.

Chantale Pakosz presented the July 2025 operations report to the board, which outlined responses and transport for both Counties.

 - *192 responses. 147 transports*
 - *Provided mutual aid to Patterson, 12 Responses/ 9 Transports; Received 10 responses, 7 transports.*
 - *Provided mutual aid to AMR, 7 responses/6 Transports; Received 1 responses, 0 transport.*
 - *Provided mutual aid to Riggs, 1 Responses/0 Transports; Received 0 responses, 0 Transport*

ADMINISTRATIVE SERVICE MANAGER COMMENTS

DISTRICT'S LEGAL COUNSEL COMMENTS

BOARD CORRESPONDANCE/COMMENTS

- *Director Vargas, would the district be providing ALS units for fall festival events? Director Vargas was informed that the events are scheduled with ALS units.*
- *Vice President Lopes thanked Nic for the great Ethic Workshop.*
- *Vice President Lopes thanked the staff and public for attending the meeting.*

ADJOURN TO CLOSED SESSION (if needed)

ADJOURNMENT

Director Guajardo made the motion to adjourn the meeting. The motion was seconded by Director Casteel at 7:47 p.m.

- 1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one full business day before the start of the meeting.*
- 2. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of the District Office located at 990 Tulare Street, Suite C, Newman, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

Attested by



Debbie Lopes

Vice President/Secretary