



**WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
MONDAY, OCTOBER 27, 2025 7:00 P.M.  
CLOSED SESSION WILL START AT 6:00 P.M.  
COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

**CALL TO ORDER      6:00 P.M.**

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**ROLL CALL**

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*Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, (arrived 7:04 p.m.),  
DIRECTOR GUAJARDO, VICE PRESIDENT LOPES, PRESIDENT VARNELL*

*Legal Counsel-Absent*

**CLOSED SESSION**

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- *Public Employee Performance Evaluation, Administrative Service Manager, Gov. Code § 54957(b)(1)*

**RECONVENE TO OPEN SESSION-MEETING 7:00 P.M.**

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**CALL TO ORDER-PLEDGE OF ALLEGIANCE**

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*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

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- **Nothing to report out on.**

**PRESENTATIONS**

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### **PUBLIC COMMENTS**

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section . (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

#### **1. Minutes of the September 22, 2025, Regular Meeting**

Recommendation: Review and Approve

#### **2. Minutes of the September 29, 2025, Special Meeting**

#### **3. Minutes of the October 2, 2025, Special Meeting**

#### **4. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Varnell introduced the consent calendar. There was no public comment. Director Lopes made the motion to approve the consent calendar. The motion was seconded by Director Casteel and carried by vote, 5-0.*

#### **ADMINISTRATIVE AGENDA**

5. Discussion and possible action regarding open letter from President Varnell addressed to government entities, officials, and/or others seeking grant information and/or funding opportunities for the district.

*Administrative Service Manager Casteel presented the Staff Report. There was no public comment.*

*The board requested that this item be added to the October agenda to discuss who should receive the drafted letter, which was approved at the board meeting on September 29, 2025.*

*The letter addresses seeking grant information and/or funding from government entities and officials.*

*Director Casteel stated that if there were any needed changes to be made to the letter, she would be happy to do so, including customizing each letter.*

*Direction was given to staff to send the letter out, but no discussion was made on to whom was to receive the letter.*

*Director Guajardo made the motion to mail out the approved letter. The motion was Seconded by Vice President Lopes and carried by vote, 5-0.*

#### **FINANCIAL REPORT-**

1. PowerPoint presentation on Bank Account Balances/Accounts Receivable Reports and Financial Statements.

#### **AMBULANCE REPORT**

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
  - *No ambulance report. Mike does not yet have access to all the software programs to complete a report.*

#### **ADMINISTRATIVE SERVICE MANAGER COMMENTS**

#### **DISTRICT'S LEGAL COUNSEL COMMENTS**

#### **BOARD CORRESPONDANCE/COMMENTS**

- *Vice President Lopes stated she was very pleased with the financial report.*

#### **ADMINISTRATIVE AGENDA**

- 1. Discussion and possible action regarding contract extension agreement by and between United Steel Workers, Local Union TEMSA 12-911.**

*Administrative Service Manager Casteel presented the Staff Report. There was no public comment.*

*The United Steelworkers, Local TEMSA 12-911, presented to the board an extension that affects up to and including December 31, 2025.*

*Legal counsel stated he reviewed the provisions in the CBA. The district should review the financial impact on the district before signing the extension.*

*Director Casteel made a motion not to sign the extension, and legal counsel to contact the union to discuss the extension. Motion was seconded by Vice President Lopes carried a vote of 5-0.*

#### **ADJOURNMENT**

*Vice President Lopes made the motion to adjourn the meeting. Director Guajardo seconded the motion at 7:06 p.m.*

- 1. In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
- 2. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*

**Attested by**



**Debbie Lopes**

**Vice President/Secretary**