



WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MONDAY, FEBRUARY 27TH, 2023 7:00 P.M.
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.
**COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial
NUMBER OF 1-646-749-3122/ACCESS CODE OR
<https://global.gotomeeting.com/join/554707573> from computer, tablet or smartphone

CALL TO ORDER

❖ 6:31 P.M.

ROLL CALL

Board of Directors: DIRECTOR HELMS, DIRECTOR FELBER VICE PRESIDENT VARNELL,
PRESIDENT BRAZIL

❖ DIRECTOR HELMS PHONED IN.

CLOSED SESSION

a. *Potential exposure to Litigation pursuant to Government Code, Section
54956.9 (c)-2*

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

❖ 6:51 P.M.

CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:00 P.M

Please take a moment to silence your cell phones

REPORT FROM CLOSED SESSION

❖ *Nothing to Report on*

PRESENTATIONS

- ❖ *Badge pinning ceremony for Trent Mousseau, Briana Villa, Kevin Hurd, and Alex Moreno.*
- ❖ *President Brazil welcomed new Board Member, Shaun Felber.*

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

2. Minutes of the January 23, 2023 Regular Meeting

Recommendation: Review and Approve

3. Cash Disbursement Journal

Recommendation: Review and Approve

4. Resolution 2023-002, Option to Continue Use of Emergency Meeting Protocols

Recommendation: Review and Approve

President Brazil introduced the consent calendar. There was no public comment.

Vice President Varnell made the motion to approve the consent calendar.

The motion was seconded by Director Helms and carried 4-0 vote.

ADMINISTRATIVE AGENDA

5. Educational Assistance Program

Roberta Casteel, Administrative Service Manager presented the Staff Report.

The district has an educational development program for employees who want to pursue a Paramedic license.

Employee Alex Moreno is seeking monies from the program to assist with his paramedic education tuition costs with an approved paramedic program.

Vice President Varnell made the motion to assist employee Alex Moreno with paramedic education up to \$5000.00. The motion was seconded by Director Helms and carried 4-0.

- ❖ *Public Comment, Keith Bowen, Great Basin Drive, Newman.
Asked Alex is length of employment with the district, where he lives and his previous employment,*

FINANCIAL REPORT-

- *Power Point presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.*
 - a. *Report given by District's accounting firm, Greenland Advisors, Leo Landaverde.*
 - b. *Leo Landaverde asked the Board President to set up a subcommittee to discuss a new measure for the district.*

AMBULANCE REPORT

1. *Receive Staff Report on Ambulance Statistical and Administrative Report.
Statistical Report Michael Courtney presented January 2023 operations report to the board which outlined responses and transport for both Counties.*
 - *Total Responses 210, 128 transports for service*
 - *10 Requests for Service to Merced resulting in 5 transport*
 - *7 requests to assist AMR resulting in 5 transport*
 - *16 requests to assist Patterson resulting in 7 transport*



D I S T R I C T

CHIEF ADMINISTRATIVE OFFICER

- Chief Courtney advised the board and public that the Solution Group was in place and that they have already scrubbed 101 patient files and located 35 patients with insurance. Solution Group is currently used by Patterson and SEMSA.

ADMINISTRATIVE SERVICE MANAGER COMMENTS

- Roberta Casteel, Administrative Service Manager advised the board and public that the Newman K-9 association will be hosting their annual crab feed on April 1, 2023.
- Orestimba will have their Senior Career Interviews on March 27th to 29th, they are looking for volunteers to helping with the interview process.

DISTRICT'S LEGAL COUNSEL COMMENTS

- None

BOARD CORRESPONDANCE/COMMENTS

- President Brazil and Vice President Varnell both welcomed Director Felber to the district's board.

ADJOURN TO CLOSED SESSION (if needed)

RECONVENE TO OPEN SESSION

REPORT FROM CLOSE SESSION

ADJOURNMENT

Director Varnell made the motion to adjourn the meeting. The motion was seconded by Director Felber at 7:40 p.m.

Note:

1. In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

Attested by

David Varnell

Vice President/Secretary



MARCH 27, 2023
RESOLUTION NO. 2023-003

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WEST SIDE COMMUNITY HEALTHCARE DISTRICT
AUTHORIZING PUBLIC MEETINGS BY TELECONFERENCE**

RESOLVED by the Board of Directors (“Board”) of the West Side Community Healthcare District (“District”), at a regular meeting duly called and held on January 23, 2023, as follows:

WHEREAS, the District was formed and organized in January 30, 1957 under the terms of “The Local Health Care District Law” (Health & Safe. Code, § 32000 et seq., added by Stats. 1945, Ch. 932, § 1); and

WHEREAS, all meetings of the district are open and public as required by the Ralph M. Brown Act (Gov. Code, §§ 54950-54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency due to the outbreak and spread of COVID-19; and

WHEREAS, on March 11, 2020, the Stanislaus County Public Health Officer declared a local health emergency followed by the County of Merced on March 13, 2020; and

WHEREAS, on March 17, 2020, the Director of Emergency Services for the City of Newman (“City”) issued a proclamation declaring the existence of a local emergency which was ratified by the City Council on March 19, 2020.

WHEREAS, Governor Newsom signed Assembly Bill 361 (“AB 361”) into law on September 16, 2021, and AB 361 went into effect immediately pursuant to an emergency clause; and

WHEREAS, AB 361 amended Government Code section 54953’s requirements related to teleconference participation in meetings by members of the legislative bodies of local agencies, subject to certain conditions, permitting members of legislative bodies to participate remotely without complying with paragraph (3) of subdivision (b) of Government Code section 54953’s requirements; and

WHEREAS, the District may use teleconferencing without complying with paragraph (3) of subdivision (b) of Government Code section 54953's requirements under any of the following circumstances: (1) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;

(2) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (3) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge worldwide and throughout the United States according to the Centers for Disease Control; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge throughout California according to the California Department of Public Health; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge throughout the Counties of Stanislaus and Merced as well as in the City in accordance with the State of California's current health and safety guidelines and the City's duty to provide and maintain a safe community for its citizens and a workplace free of known hazards, constituting a local emergency; and

WHEREAS, as a consequence of the ongoing local emergency, and as authorized by subdivision (e) of Government Code section 54953, the District finds that its legislative bodies should conduct their public meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953 to avoid the imminent risks to attendees' health and safety that accompany in-person participation, and that such legislative bodies shall comply with all necessary requirements to provide the public with access to public meetings as described in paragraph (2) of subdivision (e) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED, by the Westside Community Healthcare District that:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference as though fully set forth herein.



COMMUNITY HEALTHCARE

D I S T R I C T

Section 2. Remote Teleconference Meetings. The district is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution to conduct open and public meetings using teleconferencing in accordance with subdivision (e) of Government Code section 54953 and the other applicable provisions of the Brown Act.

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of April 26, 2023 or such time the district adopts a subsequent Resolution in accordance with paragraph (3) of subdivision (e) of Government Code section 54953 to extend the time during which the district may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the West Side Community Healthcare District, at a regular meeting of the Board held on the 27 of March, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dennis Brazil, President

ATTEST: _____
David Varnell, Secretary



Agenda Item No.: 5
Meeting Date: March 27, 2023

WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT

SUBJECT:

Declaration and Disposal of Surplus Property

Previous Board Actions:

None

Summary of Issue:

Staff has deemed an item owned by the district as surplus. The item is either no longer operating or not used in the day to day operations of the district.

Staff is seeking Board's approval to surplus item on vehicle #1301, Vin #1FDSS3ES1DDA14627 by either donating or dispose of said item.

Financial Impact:

None

Staff/General Management Recommendation:

Board to review surplus item Vehicle #

Recommended Motion:

Motion to adopt resolution 2023-004

Supporting Documents Attached:

Resolution 2023-004

Registration Card/Vin #1FDSS3ES1DDA14627



RESOLUTION NO. 2023-004

**RESOLUTION OF THE BOARD OF DIRECTORS OF
WEST SIDE COMMUNITY HEALTHCARE DISTRICT
PROVIDING FOR THE
DECLARATION AND DISPOSAL OF SURPLUS PROPERTY**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
WEST SIDE COMMUNITY HEALTHCARE DISTRICT** that they have deemed the various articles, on the attached list, as surplus and will donate or dispose of said items, as empowered to them by Section 32121.2 of the Health and Safety Code and Local Healthcare District Law of the State of California.

This Resolution was passed and adopted at a meeting of the Board of Directors of West Side Community Healthcare District this 27th of March, 2023, by the following roll call vote:

AYE:

NOES:

ABSENT:

ATTEST:

By _____

Dennis Brazil, President

1301 995



A Public Service Agency

THIS VALIDATED REGISTRATION CARD OR A FACSIMILE COPY IS TO BE KEPT WITH THE VEHICLE FOR WHICH IT IS ISSUED. THIS REQUIREMENT DOES NOT APPLY WHEN THE OFFICER UPON DEMAND. IF YOU DO NOT RECEIVE A RENEWAL NOTICE, USE THIS FORM TO PAY YOUR RENEWAL FEES OR NOTIFY THE DEPARTMENT OF MOTOR VEHICLES OF THE PLANNED NON-OPERATIONAL STATUS (PNO) OF A STORED VEHICLE. RENEWAL FEES MUST BE PAID ON OR BEFORE THE REGISTRATION EXPIRATION DATE OR PENALTIES WILL BE DUE PURSUANT TO CALIFORNIA VEHICLE CODE SECTIONS 9552 - 9554.

EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES, TRAILERS, VESSELS, OR IF YOU FILE A PNO ON THE VEHICLE. WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.



***** DO NOT DETACH - REGISTERED OWNER INFORMATION *****



A Public Service Agency

REGISTRATION CARD VALID FROM: 00/00/0000 TO: 12/31/2099

MAKE FORD YR MODEL 2013 YR 1ST SOLD 2013 VLF CLASS VY TYPE VEH 31A LICENSE NUMBER 1415300 BODY TYPE MODEL AM TYPE MODEL G UN G MP MO UN 2 AX MC G UNLADEN/G/CGW 07380 VEHICLE ID NUMBER 1FDDSS3ES1DDA14627

TYPE VEHICLE USE COMMERCIAL DATE ISSUED 02/11/13 CC/ALCO 50 DT FEE RCVD 01/30/13 PIC 5

PERM EXEMPT

REGISTERED OWNER WESTSIDE COMMUNITY HEALTH

CARE DISTRICT 151 S HWY 33

NEWMAN

CA

95360

LIENHOLDER



AMOUNT PAID \$NFEE
AMOUNT RCVD CASH :
CHECK :
CRDT :

AMOUNT PAID \$NFEE

000 101 11 0000000 0034 DB 000 021113 25 1415300 627



Agenda Item No.: 6
Meeting Date: March 27, 2023

WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT

SUBJECT:

Appointment of Committees by Board of Directors

Previous Board Actions:

None

Summary of Issue:

The President, with the agreement of the Board, may from time to time, appoint one or more members of the Board and/or other persons as necessary or appropriate, to create special committees for the investigation, study or review of specific matters.

Staff seeking Board's action to establish a sub-committee for the purpose of analyzing options and making recommendations on the new measure that the district will set forth.

Financial Impact:

None

Staff/General Management Recommendation:

Board to review

Recommended Motion:

Motion to make appointments to Committee for new measure.

Supporting Documents Attached:

Bi-Laws Page 7; Section VI

SECTION 4: SECRETARY

The Secretary shall keep, or cause to be kept, accurate and complete minutes of all meetings, call meetings on order of the President, attend to all correspondence of the Board, attest the signature of the President on contracts and conveyances and all other instruments as outlined in Section 3 of this Article, and perform such other duties as ordinarily pertain to his/her office. He/She shall also ascertain that all receipts are deposited and disbursements are made in accordance with these Bylaws, the direction of the Board, and good business practice.

The Secretary shall, in the event of death, absence or other inability of the President, exercise all the powers and perform all the duties herein given to the President.

SECTION 5: TREASURER

The duly elected Secretary shall be the Treasurer of the District and shall maintain such financial records and prepare such financial reports as may be required by the Board.

SECTION 6: OTHER OFFICERS

The Board of Directors may create such other officers as the business of District may require, and the holder of each such office shall hold off for such period, have such authority, and perform such duties as are provided in these Bylaws, or as the Board of Directors may from time to time determine. Such additional officers may be filled either by members or non-members of the Board of Directors.

ARTICLE VI

COMMITTEES

SECTION 1: APPOINTMENT

The President, with the concurrence of the Board, may, from time to time, appoint one or more member of the Board and other persons as necessary or appropriate, to constitute special committees for the investigation, study, or review of specific matters. Said committee members shall serve at the pleasure of the Board.

SECTION 2: APPOINTMENT OF CHAIRPERSON

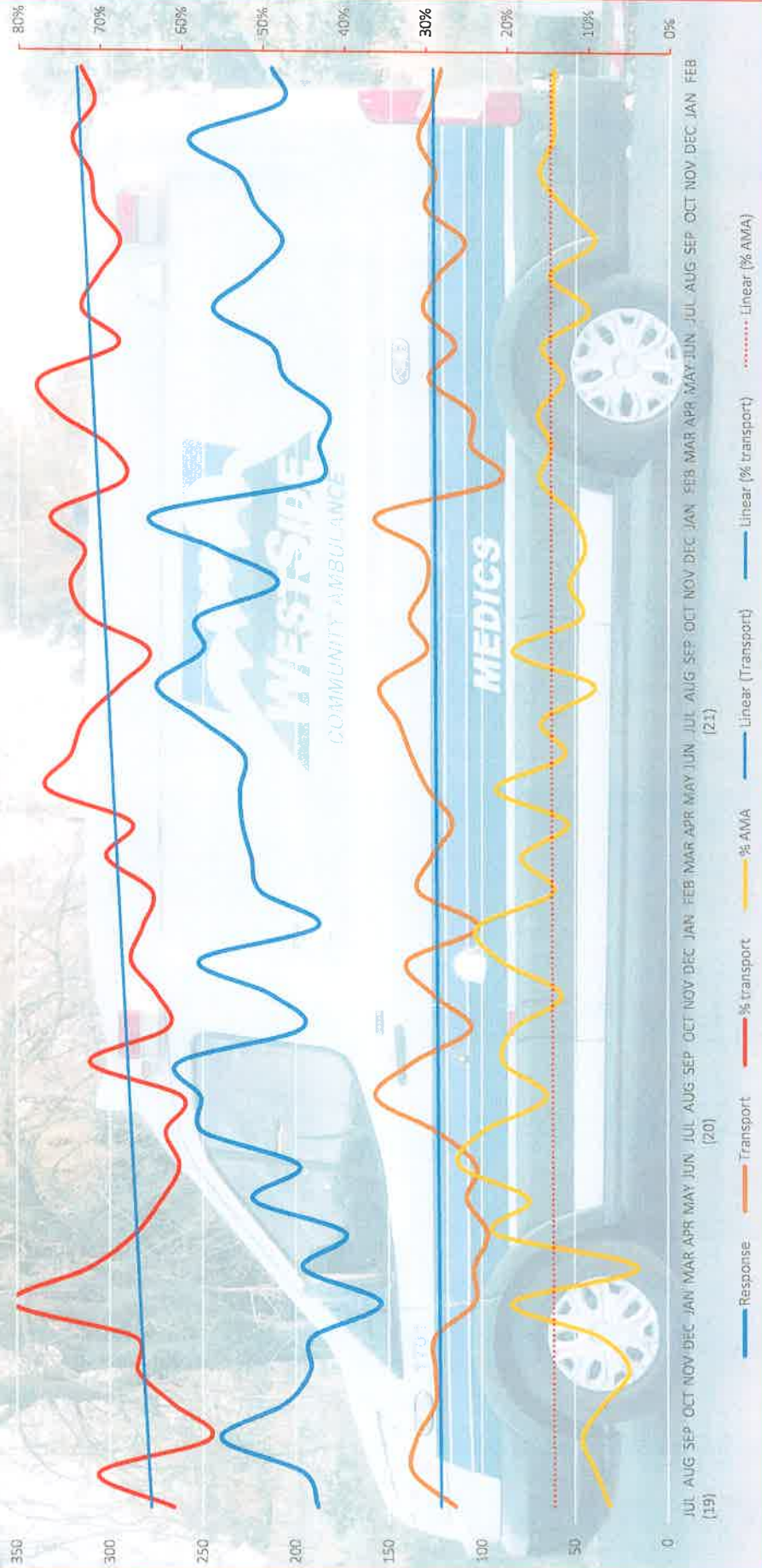
The President, with the concurrence of the Board, shall appoint a Chairperson of each committee who shall serve at the pleasure of the Board.

SECTION 3: POWER

No committee so appointed shall have any power or authority to commit the Board of Directors of the District in any manner.

February 2023 Summary Report

FY 20 - 22 Response / Transport



(19)

(20)

(21)

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DEC

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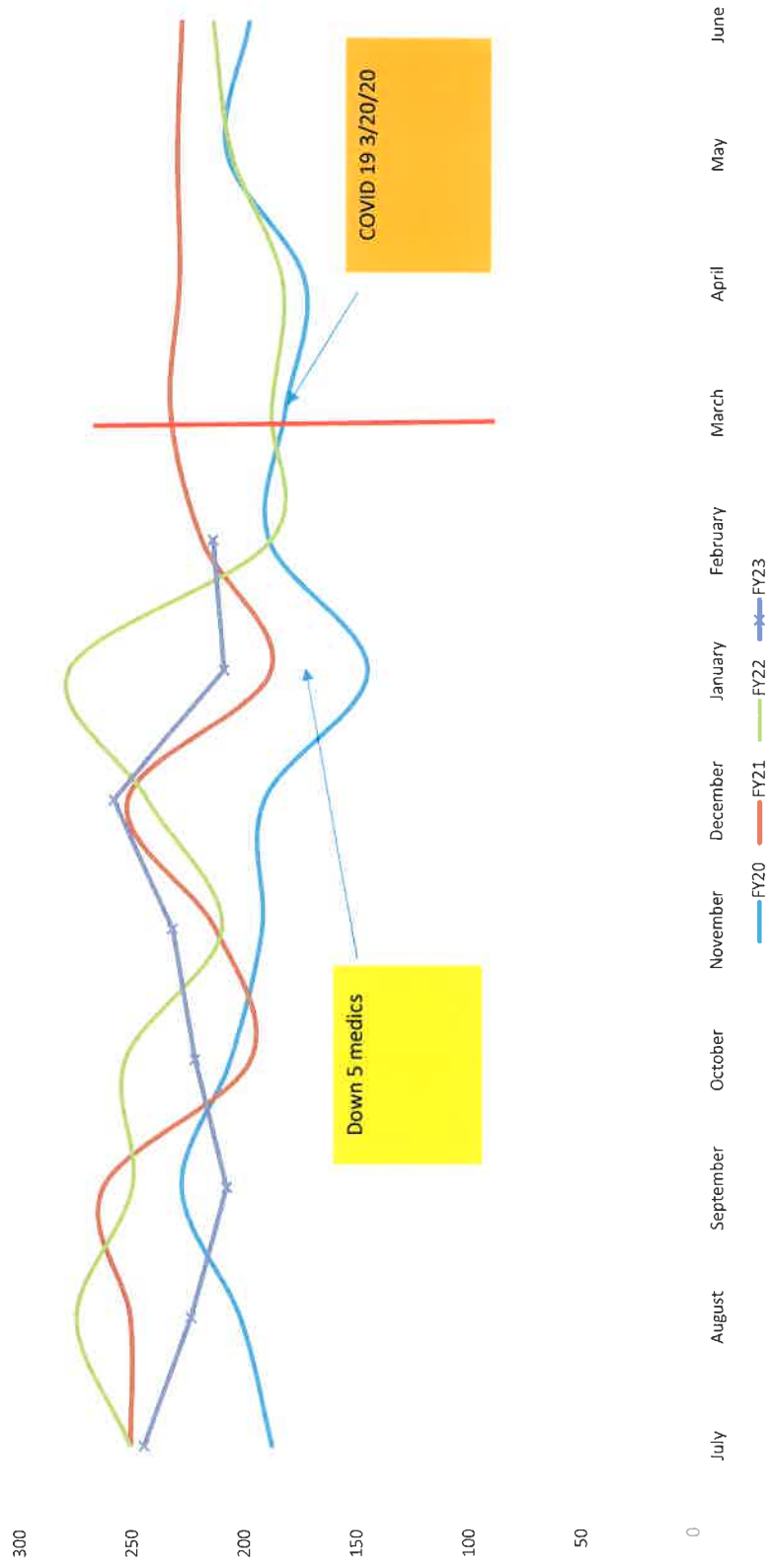
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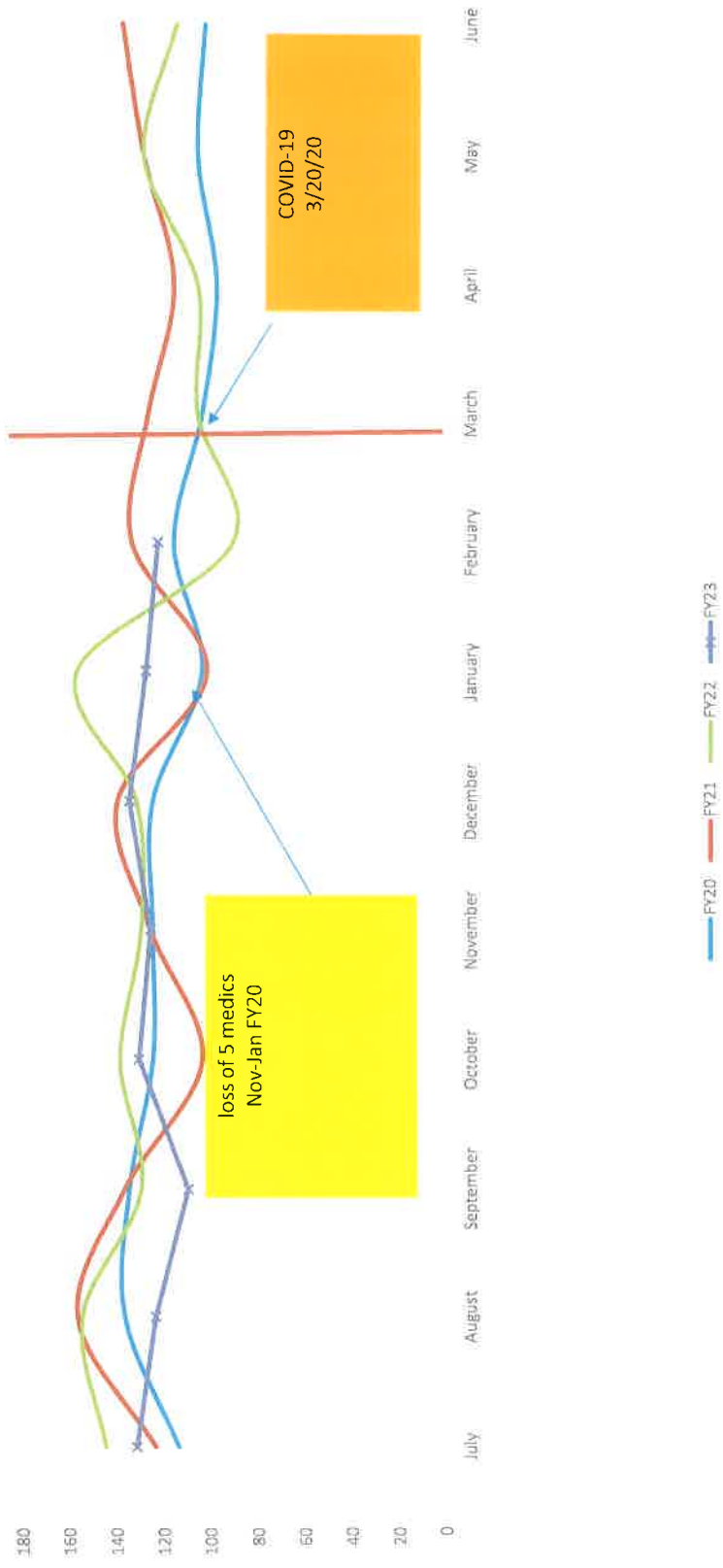
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JUN

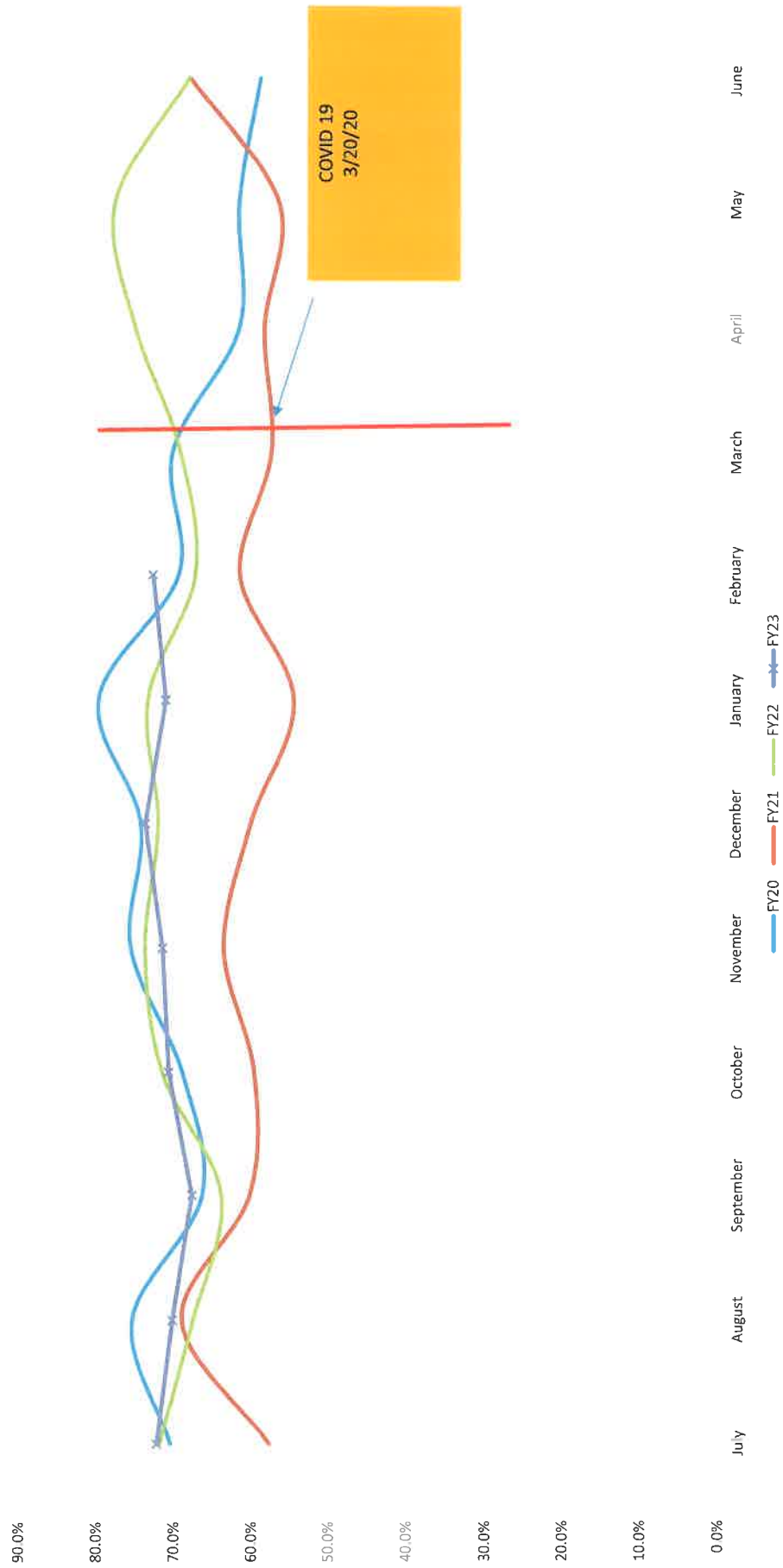
Total Responses FY20-23



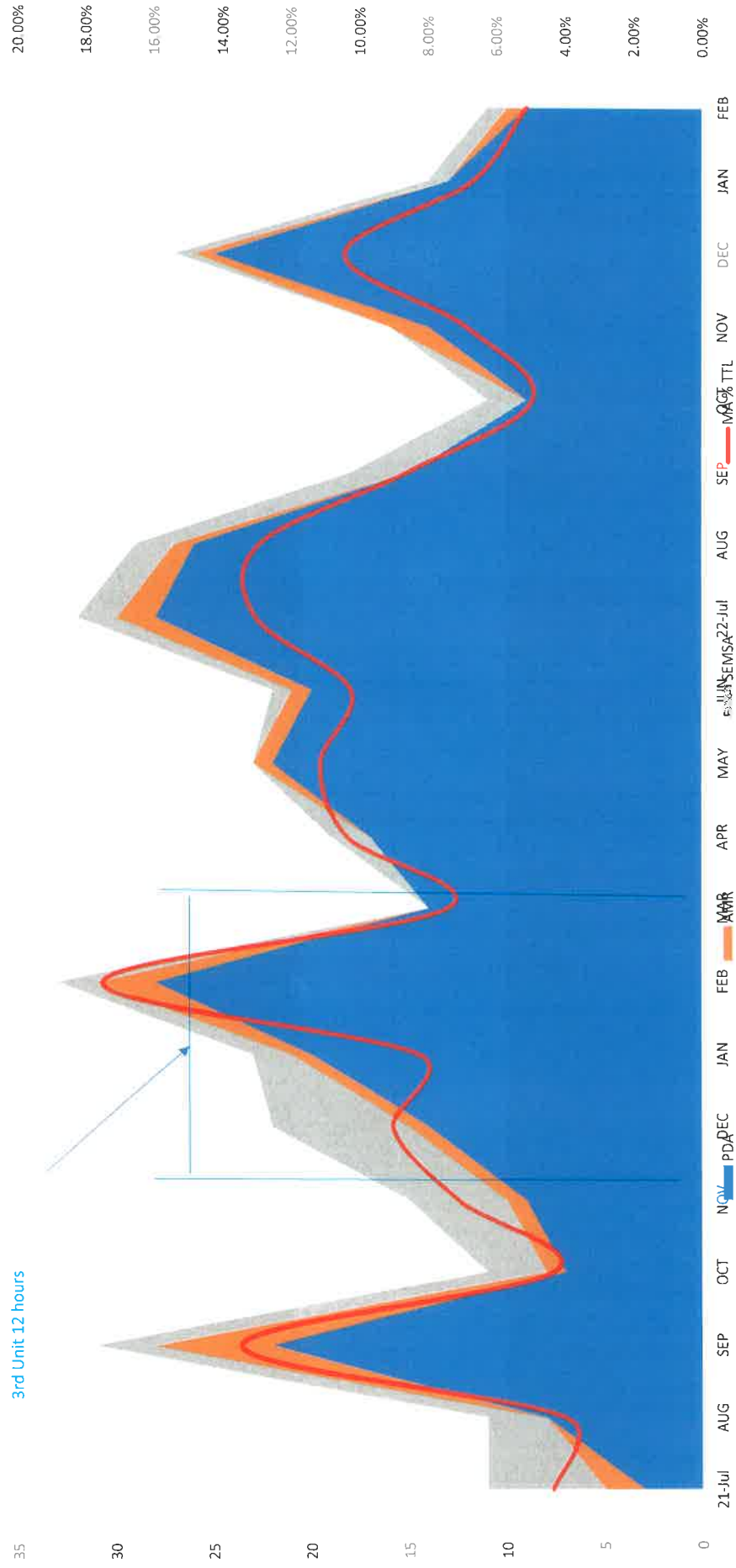
Transport Volume FY 20-23



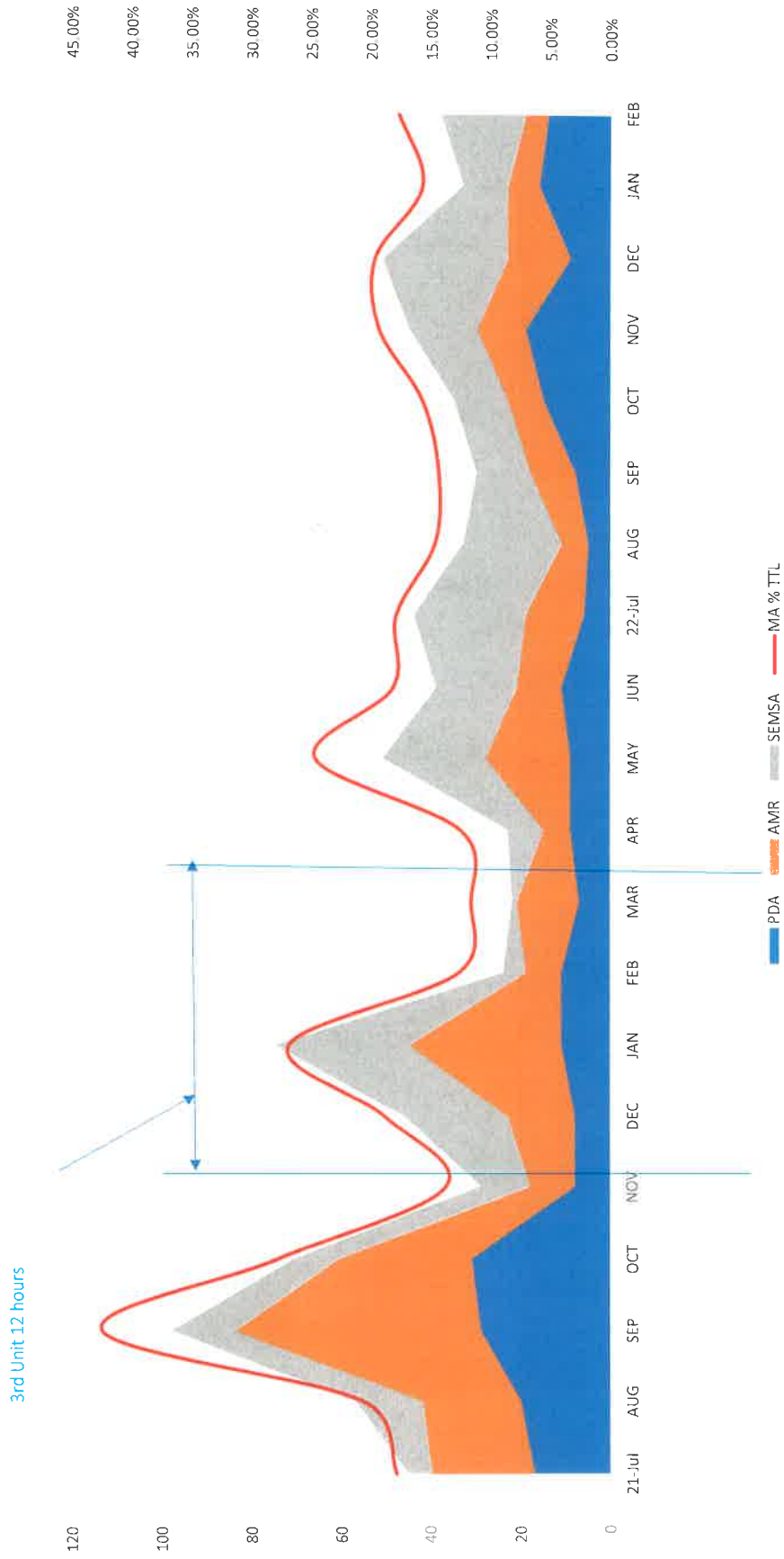
Transport % FY 20-23



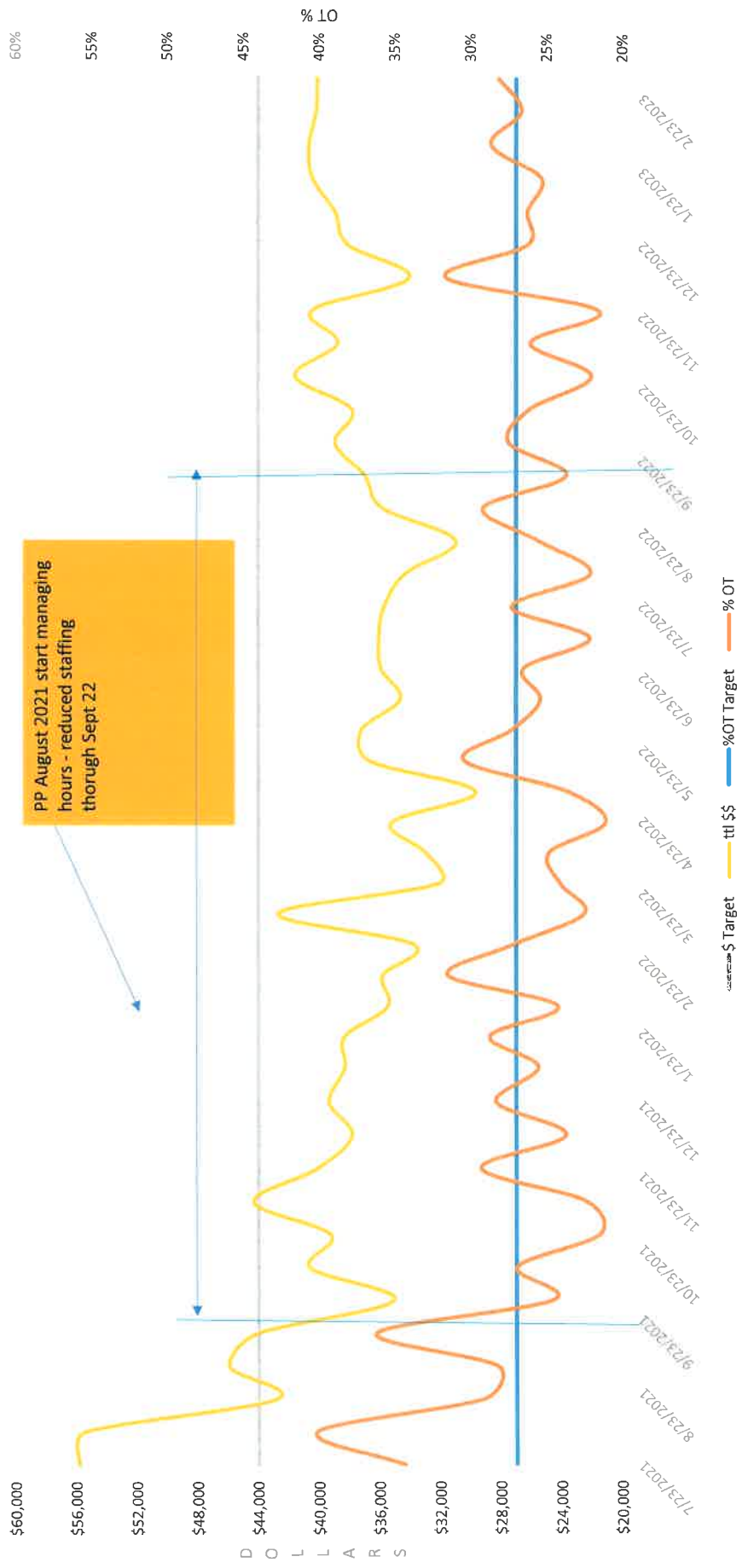
MA received Responses



Response (MA GIVEN)



% OT to TTL \$



Hours worked / PP CY 2021 - ytd

