WESTSIDE COMMUNITY HEALTHCARE DISTRICT

WEST SIDE COMMUNITY HEALTH CARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
TUESDAY JULY 8, 2025 6:00 P.M.
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.

DISTRICT OFFICE, 990 TULARE STREET SUITE C
NEWMAN, CA 95360

Members of the public wanting to listen and/or participate in the meeting please dial
NUMBER OF 1-669-444-9171/Meeting ID:848 9677 0032 Passcode: 562606 OR

Meeting Westside Ambulance is inviting you to a scheduled Zoom meeting.
Join Zoom Meeting

https://us06web.zoom.us/j/84896770032?pwd=GZRcYYh7u04H0D9emv4CDRuxSjHmov.1

CALL TO ORDER 6:01p.m.

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR WALSH-GUAJARDO, VICE PRESIDENT LOPES, PRESIDENT VARNELL
Jessica Vived, District Council present on zoom

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

ADMINISTRATIVE AGENDA

1. **Board discussion and possible action concerning approval of contract with Price Paige & Company, Certified Public Accounts for professional audit services for the years ending**
   June 30, 2024, 2025, 2026.

   Administrative Service Manager Casteel presented the Staff Report. There was no public comment.

   Board discussion was to enter into an agreement with a professional service for the district's annual audit. The district received proposal and engagement letter from Price, Paige & Company.
   Director Vargas asked if the dollar amount to conduct the audit was comparable to the prior auditing firm. Leo Landaverde stated that this company proposal to conduct the audit was high then previous company but to keep in mind that the prior company quote for three (3) years was quoted over four (4) years ago.

   Director Casteel she was not well versed in the matter and asked for the other board members opinions.

   Director Guajardo asked if this firm will be preparing the same documents as previous firm. Leo Landaverde stated they would be, Financial Statement and Manager Report. This is a requirement by the Counties and State levels as well as financial intuitions.

   Vice President Lopes asked if it was normal for such a short notice on letting a company know that they would not be performing an audit. Leo Landaverde stated the contract was for only three (3) years.

   President Varnell stated that it has always been difficult for the district to find a firm to perform the annual audit.

   President Varnell made the motion to enter into the agreement with Price, Paige & Company for three (3) years to conduct the district's annual audit. The motion was *seconded by Director Guajardo and carried by roll call vote 5-0.*

Roll call vote; Director Vargas, Aye, Director Casteel, Aye, Director Guajardo, Aye, Director Lopes, Aye, President Varnell, Aye

2. **Board discussion and possible action concerning whether to continue hosting board meetings via Zoom.**

Legal Counsel Jessica Vived presented the Staff Report. There was no public comment.

Legal Counsel's was concern that the sound equipment at the community center were the meetings are held sometimes does not function properly. When this occurs, it could place the district in a direct violation with the Brown Act.

Legal counsel stated the board and public that zoom meetings were not required by law under the Brown Act.

Administrative Service Manager, Roberta Casteel explained that the equipment in the Community Center was owned and operated by the City of Newman. The district had there IT company go out various times to trouble shoot the equipment.
The City of Newman uses the same IT company.

Director Vargas stated that the zoom meetings were convenient for some people and would be possible to purchase new equipment to put in the community room.
Administrative Service Manager, stated the city just placed a new computer in there and we still had trouble at the June board meeting.

Director Guajardo made the motion to no longer hold the district's board meetings held on the fourth Monday of each month with the alternative of attending with a zoom link. The motion was seconded by Director Casteel and carried with 5-0 vote.

- *Legal Counsel Jessica Vived stated to the board that Ethics Training AB 1234 that was addressed at the boarding meeting on June 24, 2025 is a requirement of being on the board. Training needs to done once every two years or within the first year being on the board.*

  She will ask that this item be place on the July 22, 2025 board meeting as an agenda item in order that the board could discuss the necessary training for the members.

ADJOURNMENT

Vice President Lopes made the motion to adjourn the meeting. The motion was seconded by Director Guajardo at 6:29 p.m.

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
2. *Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*

Attested by

Debbie Lopes

Debbie Lopes
Vice President/Secretary