



WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY DECEMBER 19, 2023 7:00 P.M.  
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.  
**COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial  
**NUMBER OF 1-669-444-9171/ACCESS CODE 430347 OR**  
<https://us06web.zoom.us/j/85147563000?pwd=dDGaWC9iDhUjJ1D8Wtdj0N2RgXtGBa.1>  
from computer, tablet, or smartphone

**CALL TO ORDER**

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**ROLL CALL**

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Board of Directors: Director Felber, Director Helms, Vice President Varnell, President Brazil  
Legal Counsel, Nic Cardella

**CLOSED SESSION**

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**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**

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**CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:00 p.m.**

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*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

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**PRESENTATIONS**

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**PUBLIC COMMENTS**

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- None

**2. Elections of Officers**

- ❖ *Vice President Varnell nominated Dennis Brazil for Board President.  
Motion was seconded by Director Helms and carried by roll call vote 4-0.*
- ❖ *President Brazil nominated Dave Varnell for Board Vice President/Secretary.  
Motion was seconded by Director Felber and carried by roll call vote 4-0.*

## **CONSENT CALENDAR**

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All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

### **1. Minutes of the November 27, 2023 Regular Meeting**

Recommendation: Review and Approve

### **2. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Brazil introduced the consent calendar. There was no public comment.*

*Director Felber made the motion to approve the consent calendar.*

*The motion was seconded by Vice President Varnell and carried 4-0 vote.*

## **ADMINISTRATIVE AGENDA**

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### **3. Revenue Bond Loan Agreement**

*On November 27, 2023 the board of West Side Healthcare District made a motion to move forward on a bond agreement with amount and terms listed on the bond summary.*

*Leo Landaverde presented to the board and public this evening the terms of the loan agreement with First Foundation Public Finance dated January 1, 2024 along with Resolution 2023-007 approving a loan agreement and note. Loan amount is \$555,000.00, \$500,000.00 To be disbursed to the district and remaining \$55,000.00 to be used for transaction costs. Term of the loan is five (5) years for repayment and an interest rate of 6.75%.*

*The Loan is pledge against the district's revenue and not the land that the district's crew quarters sit on.*

*Legal counsel, Nic Cardella had concerns that he wanted to see clarified was the new loan agreement does not conflict with the existing revenue owed to First Foundation Bank. He*

stated that he like to confirm this with First Foundation Bank with a letter confirming no conflict with the two agreements.

Motion was made by Vice President Varnell to enter into Revenue Bond Loan agreement along with Resolution 2023-007, with a written letter confirming that there is no conflict between the new loan agreement and the existing loan agreement with First Foundation Bank. In addition the Board made the condition for Legal Counsel and Leo Landaverde to act on the board's behalf if conditions needed to be made. Motion was seconded by Director Helms carried to 4-0 roll call vote.

#### **FINANCIAL REPORT-**

1. *Presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.*

*Financials presented by Leo Landaverde.*

#### **AMBULANCE REPORT**

*Statistical Report Chantale Pakosz presented November 2023 operations report to the board which outlined responses and transport for both Counties.*

- *Total Responses 191, 132 transports for service, 70% transport rate.*
- *2 Requests for Service to Merced resulting in 0 transport*
- *Chantale could not report on other agencies due to not having access to OPPA yet.*
- *Directors asked what was the status on Riggs ambulance maintaining their contract with the county. Chantale advised the board she had not heard anything on their status.*

#### **CHIEF ADMINSTRATIVE OFFICER**

#### **ADMINSTRATIVE SERVICE MANAGER COMMENTS**

#### **DISTRICT'S LEGAL COUNSEL COMMENTS**

*Counselor Cardella shared with the board that he received a promotion with the firm and was made partner. He stated his rates would go up and bring the proposal to the board in January.*

#### **BOARD CORRESPONDANCE/COMMENTS**

*President Brazil thanked the public for attending and wished everyone a Merry Christmas.*

**ADJOURN TO CLOSED SESSION**

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**RECONVENE TO OPEN SESSION**

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**REPORT FROM CLOSE SESSION**

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**ADJOURNMENT**

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*Vice President Varnell made the motion to adjourn the meeting. The motion was seconded by Director Helms at 7:33 p.m.*

**Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

**Attested by**



**David Varnell**

**Vice President/Secretary**

❖ **BOARD AGENDAS AND MINUTES**

***Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspections in the Clerk's office at 990 Tulare Street, Suite C Newman, California 95360, during normal business hours. Such documents are also available online, subject to staff's ability to post the documents***