



WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MONDAY, DECEMBER 22, 2025 7:00 P.M.
COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360

CALL TO ORDER

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR GUAJARDO, VICE PRESIDENT LOPES, PRESIDENT VARNELL

PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such matters to the Board Clerk to take it under advisement but shall not take action at that time. Comments will be accepted concerning any action item on the agenda prior to taking action on the item. (Govt. Code, § 54954.3). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the public or any Director wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any Director would like to be considered separately?

Are there any items on the consent calendar that any member of the public would like to be considered separately?

1. Minutes of the November 22, 2025, Regular Meeting
2. Cash Disbursement Journal

ADMINISTRATIVE AGENDA

1. West Side Healthcare Task Force Presentation Regarding Dissolution and Distribution of Funds.

- a. President Varnell opens floor to receive any comment from the public.

2. Action regarding election of officers for board of directors

- a. President Varnell opens floor to receive any comment from the public.
- b. Board to nominate directors for officer positions.
- c. Board to vote on nominees for officer positions.

3. Discussion and possible action regarding salary increase for Administrative Service Manager, Roberta Casteel

- d. Staff Report
- e. President Varnell opens floor to receive any comment from the public.
- f. Consider a motion to increase Administrative Service Manager's salary.

4. Discussion and possible action to ratify the contract between the District and Interim Chief Administrative Officer, Michael Courtney

- a. Staff Report
- b. President Varnell opens floor to receive any comment from the public.
- c. Consider motion to ratify employment contract of Michael Courtney as Interim Chief Administrative Officer.

FINANCIAL REPORT-

1. PowerPoint presentation on Bank Account Balances/Accounts Receivable Reports and Financial Statements.

AMBULANCE REPORT

1. Receive Staff Report on Ambulance Statistical and Administrative Report.



ADMINISTRATIVE SERVICE MANAGER COMMENTS

DISTRICT'S LEGAL COUNSEL COMMENTS

BOARD CORRESPONDENCE/COMMENTS

ADJOURNMENT

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
2. *Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*