



**WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
TUESDAY SEPTEMBER 27, 2022 7:00 P.M.
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.
COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial
NUMBER OF 1-646-749-3122/ACCESS CODE OR
<https://global.gotomeeting.com/join/554707573> from computer, tablet or smartphone

CALL TO ORDER

- *Call to Order at 7:00 p.m.*

ROLL CALL

Board of Directors: DIRECTOR SCHMIDT, DIRECTOR HELMS, VICE PRESIDENT VARNELL,
PRESIDENT BRAZIL

- *Director Schmidt teleconference into the board, stated he was having audio trouble therefore he nodded to affirm his vote on items listed on agenda.*

CLOSED SESSION

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

CALL TO ORDER-PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

REPORT FROM CLOSED SESSION

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

3. Minutes of the August 23, 2022 Regular Meeting

Recommendation: Review and Approve

4. Cash Disbursement Journal

Recommendation: Review and Approve

5. Resolution 2022-15, Option to Continue Use of Emergency Meeting Protocols

Recommendation: Review and Approve

President Brazil introduced the consent calendar. There was no public comment.

Vice President Varnell made the motion to approve the consent calendar.

The motion was seconded by Director Helms and carried 4-0 vote.

ADMINISTRATIVE AGENDA

6. Update on Measure D

- *Mr. Brazil stated that Ms. Lopes has finished Form 410 to complete the campaign bank account.*
- *Ms. Lopes has also recruited the help on Zachery Ramos, City of Gustine resident.*
- *The final mock is being drafted for campaign banners and handouts, radio station 96.3 has also been contacted.*

7. Policy for Field Training Officers and Preceptors

- *Roberta Casteel, Administrative Service Manager presented the Staff Report. There was no public comment.*

Staff updated the current policy for field training officers and preceptors, the changes outline the duties and responsibilities for each position along with eligibility. The policy also now includes a compensation outline.

Chief advised the board that the positions were written into the current CBA with the union but were not reflected in the district's policies.

Board asked the Chief to change wording "MVEMSA" to "Local LEMSA" under item 3f.

Director Helms made the motion to approve the updated policy for field training officers and preceptors. The motion was seconded by Vice President Varnell and carried 4-0 vote.

8. Updated job description for Crew Chief

- *Roberta Casteel, Administrative Service Manager presented the Staff Report. There was no public comment.*

Staff updated the current policy for crew chief position.

Changes include the following:

- 1. Offered to full and part time employees*
- 2. Outline for Physical requirements*
- 3. Compensation now follows the State of California Labor Standards.*

Vice President Varnell stated he would like to see the district provide those employees assigned as FTO, Preceptor and/or Crew Chief wear a name plate on their uniform under their name.

Vice President Varnell made the motion to approve the updated policy for crew chief. The motion was seconded by Director Helms and carried 4-0 vote.

9. Prevent Maintenance Agreement for Power Cots/Loaders

- *Roberta Casteel, Administrative Service Manager presented the Staff Report. There was no public comment.*

The district currently has power cots and loaders that are used in the units to assist with the transporting of patients. The district does not have a preventive maintenance agreement for the power cots and power loads.

Staff presented to the board three (3) preventive maintenance agreements for the district's power cots and loaders.

Director Helms stated that it was in the district's best interest to obtain preventive maintenance agreement in order for our cots and loaders in order for the district to have records of maintenance. Maintenance of records are a necessity if there was ever a lawsuit presented to the district.

President Brazil stated that it would be in the district's best interest to have a maintenance agreement that included parts.

Vice President Varnell made the motion to enter into an agreement with Stryker, three (3) year term at \$36,867.90. The motion was seconded by Director Helms and carried 4-0 vote.

FINANCIAL REPORT-

- Power Point presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.
- Financial Audit for fiscal year 20/21.
 - ❖ *Leo Landaverde presented to the board and public the August 2022 financials and the final audit for fiscal year 20/21.*

AMBULANCE REPORT

- Receive Staff Report on Ambulance Statistical and Administrative Report.
Statistical Report Michael Courtney presented August 2022 operations report to the board which outlined responses and transport for both Counties.
 - *Total Responses 219, 124 transports for service*
 - *22 Requests for Service to Merced resulting in 6 transport*
 - *6 requests to assist AMR resulting in 4 transport*
 - *5 requests to assist Patterson resulting in 2 transport*
- Update on purchase of a new ambulance.
 - ❖ *Remounting of a chassis will be appx. \$176,000.00 instead of \$230,000 for a Dodge Chassis. The turn around time is three (3) months. The district would get the old chassis back to put up on public surplus site.*

CHIEF ADMINISTRATIVE OFFICER

- *Chief Courtney stated the HVAC unit at crew quarters will need to be replaced but will wait until the spring.*
- *The district has hired two medics, 1-120-hour position and 1-72-hour position.*

ADMINISTRATIVE SERVICE MANAGER COMMENTS

- *Administrative Service Manager asked the Board if they would like to have the holiday board meeting brought to next agenda if dates needed to be adjusted. To be placed on October's agenda.*



DISTRICT'S LEGAL COUNSEL COMMENTS

- *Legal Counsel stated that no employees of the district can be involved with Measure D. He also stated he sent to the district's email an outline of campaign boundaries.*

BOARD CORRESPONDANCE/COMMENTS

- *President Brazil stated the board should consider adopting a resolution in support of Measure D*

ADJOURN TO CLOSED SESSION (if needed)

RECONVENE TO OPEN SESSION

REPORT FROM CLOSE SESSION

ADJOURNMENT

Director Helms made the motion to adjourn the meeting. The motion was seconded by Vice President Varnell at 7:58p.m.

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

Attested by

David Varnell

Vice President/Secretary



OCTOBER 25, 2022
RESOLUTION NO. 2022-016

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WEST SIDE COMMUNITY HEALTHCARE DISTRICT
AUTHORIZING PUBLIC MEETINGS BY TELECONFERENCE**

RESOLVED by the Board of Directors (“Board”) of the West Side Community Healthcare District (“District”), at a regular meeting duly called and held on November 23, 2021, as follows:

WHEREAS, the District was formed and organized in January 30, 1957 under the terms of “The Local Health Care District Law” (Health & Safe. Code, § 32000 et seq., added by Stats. 1945, Ch. 932, § 1); and

WHEREAS, all meetings of the district are open and public as required by the Ralph M. Brown Act (Gov. Code, §§ 54950-54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency due to the outbreak and spread of COVID-19; and

WHEREAS, on March 11, 2020, the Stanislaus County Public Health Officer declared a local health emergency followed by the County of Merced on March 13, 2020; and

WHEREAS, on March 17, 2020, the Director of Emergency Services for the City of Newman (“City”) issued a proclamation declaring the existence of a local emergency which was ratified by the City Council on March 19, 2020.

WHEREAS, Governor Newsom signed Assembly Bill 361 (“AB 361”) into law on September 16, 2021, and AB 361 went into effect immediately pursuant to an emergency clause; and

WHEREAS, AB 361 amended Government Code section 54953’s requirements related to teleconference participation in meetings by members of the legislative bodies of local agencies, subject to certain conditions, permitting members of legislative bodies to participate remotely without complying with paragraph (3) of subdivision (b) of Government Code section 54953’s requirements; and



WHEREAS, the District may use teleconferencing without complying with paragraph (3) of subdivision (b) of Government Code section 54953's requirements under any of the following circumstances: (1) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;

(2) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (3) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge worldwide and throughout the United States according to the Centers for Disease Control; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge throughout California according to the California Department of Public Health; and

WHEREAS, the COVID-19 pandemic emergency remains a significant challenge throughout the Counties of Stanislaus and Merced as well as in the City in accordance with the State of California's current health and safety guidelines and the City's duty to provide and maintain a safe community for its citizens and a workplace free of known hazards, constituting a local emergency; and

WHEREAS, as a consequence of the ongoing local emergency, and as authorized by subdivision (e) of Government Code section 54953, the District finds that its legislative bodies should conduct their public meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953 to avoid the imminent risks to attendees' health and safety that accompany in-person participation, and that such legislative bodies shall comply with all necessary requirements to provide the public with access to public meetings as described in paragraph (2) of subdivision (e) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED, by the Westside Community Healthcare District that:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference as though fully set forth herein.



Section 2. Remote Teleconference Meetings. The district is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution to conduct open and public meetings using teleconferencing in accordance with subdivision (e) of Government Code section 54953 and the other applicable provisions of the Brown Act.

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November 26, 2022 or such time the district adopts a subsequent Resolution in accordance with paragraph (3) of subdivision (e) of Government Code section 54953 to extend the time during which the district may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the West Side Community Healthcare District, at a regular meeting of the Board held on the 25 of October 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dennis Brazil, President

ATTEST: _____
David Varnell, Secretary



Agenda Item No.: 7
Meeting Date: October 25, 2022

WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT

SUBJECT:

Board of Directors Scheduled Meeting Date

Previous Board Actions:

None

Summary of Issue:

Staff is seeking direction from the Board on November and December Board Meeting 2022, due to the holidays.

The November meeting is 22nd of November, the week of the holiday.

The December meeting is scheduled for December 27, 2022 which will acquire a fully quarm of the three zones.

Staff is asking the board to review the dates of the next two (2) board meetings and confirm that they will be present. If one or more of the Board members will not be present, staff is asking the board to move the date of the regular scheduled board meeeting.

Financial Impact:

None

Staff/General Management Recommendation:

Board to review

Recommended Motion:

If necessary to move the current day of board meetings to an alternative date.

Supporting Documents Attached:



**STATEMENT OF FINANCIAL ACTIVITIES & FINANCIAL
POSITION**

**WESTSIDE COMMUNITY HEALTHCARE DISTRICT
FOR PERIOD ENDING SEPTEMBER 30, 2022**

Bank Balances (Jul 2022)

TCB - Ambulance (5512)	\$ 13,187.01
TCB - Operations (5524)	\$ 241,364.80
TCB - Tax Account (5536)	\$ 4,952.37
MB (6541)	\$ 156,305.50
MB (7168)	\$ 86,911.05
MB (1566)	\$ 18,712.08
Total	\$ 501,232.81

Bank Balances (Aug 2022)

TCB - Ambulance (5512)	\$ 13,187.01
TCB - Operations (5524)	\$ 242,583.50
TCB - Tax Account (5536)	\$ 4,952.41
MB (6541)	\$ 136,110.42
MB (7168)	\$ 26,758.07
MB (1566)	\$ 69,758.06
Total	\$ 495,349.47

Bank Balances (Sep 2022)

TCB - Ambulance (5512)	\$ 17,050.01
TCB - Operations (5524)	\$ 248,254.60
TCB - Tax Account (5536)	\$ 4,952.45
MB (6541)	\$ 136,114.89
MB (7168)	\$ 6,328.61
MB (1566)	\$ 19,287.80
Total	\$ 431,988.36

Revenue (Jul 2022)

Revenue	\$ 576,613.00
Contract Adjustments accrued @ 60%	\$ 373,266.00
Service Write Offs and Estimated Bad Debt 20%	\$ 112,227.00
Net Revenue	\$ 4,882.00
Avg Net Revenue per Trip (On Amount Billed)	727.3

Revenue (Aug 2022)

Revenue	\$ 572,909.00
Contract Adjustments accrued @ 60%	\$ 383,100.00
Service Write Offs and Estimated Bad Debt 20%	\$ 114,582.00
Net Revenue	\$ 19,440.00
Avg Net Revenue per Trip (On Amount Billed)	757.3

Revenue (Sep 2022) [3]

Revenue	\$ 489,012.00
Contract Adjustments accrued @ 60%	\$ 291,251.00
Service Write Offs and Estimated Bad Debt 20%	\$ 123,541.00
Net Revenue	\$ 74,220.00
Avg Net Revenue per Trip (On Amount Billed)	674.7

719.8 3-mo avg

Payor Mix Summary (Jul 2022)

	# of Trips	Revenue	%
Medicare	54	\$231,171.00	41.2%
Medicaid	25	\$104,404.00	18.6%
Commercial Insurance	73	\$60,793.00	10.8%
Self Pay	37	\$185,796.00	27.8%
Other	2	\$8,312.00	1.5%
Total Net Revenue by Class	131	\$560,476.00	
# of Trips	132		
DIFFERENCE from Payor Mix vs Gross Revenue Charges		\$16,137.00	

Payor Mix Summary (Aug 2022)

	# of Trips	Revenue	%
Medicare	55	\$235,880.00	45.5%
Medicaid	29	\$170,852.00	21.5%
Commercial Insurance	13	\$58,202.00	10.3%
Self Pay	23	\$110,910.00	19.7%
Other	5	\$16,941.00	0.0%
Total Net Revenue by Class	125	\$562,785.00	
# of Trips	125		
DIFFERENCE from Payor Mix vs Gross Revenue Charges		\$10,124.00	

Payor Mix Summary (Sep 2022) [6]

	# of Trips	Revenue	%
Medicare	52	\$238,115.00	49.1%
Medicaid	17	\$79,733.00	16.2%
Commercial Insurance	7	\$37,634.00	7.8%
Self Pay	84	\$130,950.00	27.0%
Other	3		0.0%
Total Net Revenue by Class	103	\$485,432.00	
# of Trips	116		
DIFFERENCE from Payor Mix vs Gross Revenue Charges		\$ 3,580.00 [7]	

BUDGET vs YTD ACTUALS (Sep 2022)

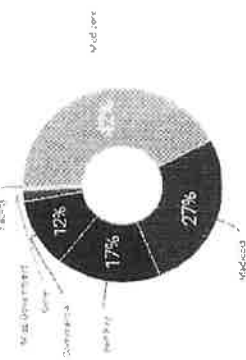
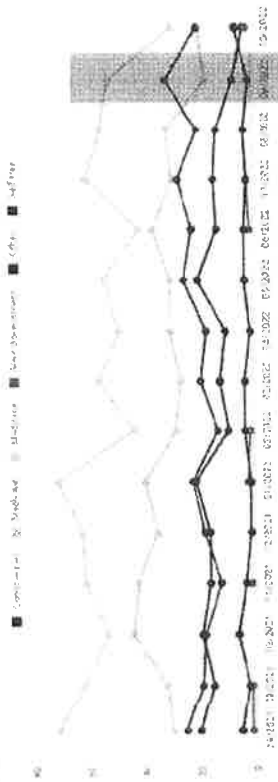
	Budget	Actuals	%
Ambulance Revenue	\$ 1,800,000.00	\$ 1,657,974.00	92.1%
Allowances & Charge Offs	\$ 1,453,125.00	\$ 1,397,976.00	96.2%
Total Net Revenue	\$ 346,875.00	\$ 259,998.00	75.0%
OPERATING EXP			
Salaries & Wages [1]	\$ 287,463.00	\$ 262,044.00	91.2%
Employee Benefits	\$ 60,129.00	\$ 40,550.00	67.4%
Fees	\$ 63,294.00	\$ 25,108.00 [2]	39.7%
Insurance	\$ 52,240.00	\$ 23,361.00	44.7%
Professional Services	\$ 67,554.00	\$ 79,277.00 [4]	117.4%
Supplies & Equipment	\$ 19,521.00	\$ 23,001.00	117.8%
	\$ -	\$ -	
Total Operating Expenses	\$ 625,503.00	\$ 507,633.00	81.2%
Other Income (Inc. Tax Revenue)	\$ 243,210.00	\$ 107,771.00 [5]	44.3%
Total Net Income	\$ 35,418.00	\$ (139,864.00)	394.9%

<u>Assets, Liabilities & Net Position (Jul 2022)</u>	<u>Assets, Liabilities & Net Position (Aug 2022)</u>	<u>Assets, Liabilities & Net Position (Sep 2022)</u>
Total Assets	\$ 2,253,483.00	Total Assets \$ 2,100,074.0
Total Liabilities	\$ 1,137,738.00	Total Liabilities \$ 1,147,043.0
	1.98	1.79
Net Position	\$ 1,115,745.00	Net Position \$953,031.00
		Assets to Liabilities 1.83

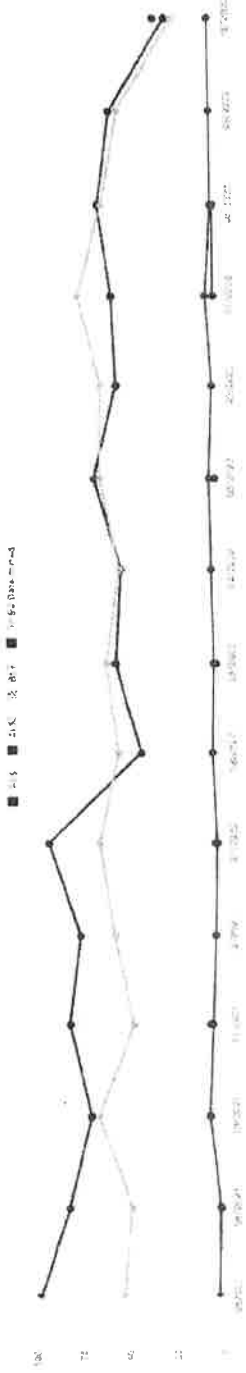
City Trip Volume

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	15	18	22	25	28	32	35	38	42	45	48
2021	52	55	58	62	65	68	72	75	78	82	85	88
2022	92	95	98	102	105	108	112	115	118	122	125	128
2023	132	135	138	142	145	148	152	155	158	162	165	168
2024	172	175	178	182	185	188	192	195	198	202	205	208
2025	212	215	218	222	225	228	232	235	238	242	245	248

Trip Volume by Service Date & Primary Payer



Top 5 call Types by Trip Volume & Service Date



City Trip Volume

2020

2021

2022

2023

2024

2025

2026

2027

2028

2029

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[1] Total Payroll (Personnel Services) from Budget vs Actuals report

[2] fees from Department of Health and Humans Services regarding GEMT-QAF

[3] Revenue figures from Income Statement of Financial Activities

[4] \$7,000 paid to auditor for PY audit fees

[5] we expect to receive \$18,115 less this year in tax revenue due to double -payment matter settlement between District and Stanislaus County. The final agreement called for a total deduction of \$94,579 spread over 5 years
02/17/22: we received an additional \$239k in tax revenue which will be reflected in the February financials

[6] # of transports for each category coming from QMC online BI tool called My Trip Volume-see screenshot below

\$ volume for each category coming from "Revenue Performance at a Glance" report in BI tool. We added all categories under Payor Category Detail section of the Revenue Performance at a Glance report

We can also get the revenue #'s from 6-Payor Summary report from report package from QMC

[7] To record credit adjustments per QMC - total credit adj was \$15,478

West Side Community Healthcare District
Statement of Financial Activities
September 2022

	Total	
	Sep 2022	Jul - Sep, 2022 (YTD)
Income		
Ambulance Revenue	3,580.00	38,498.00
Ambulance Rev	485,432.00	1,619,476.00
Total Ambulance Revenue	\$ 489,012.00	\$ 1,657,974.00
Contractual Allowances and Discounts	-26,455.38	-102,395.96
Contract Adjustments	-291,259.00	-971,685.00
Service Write-offs	-97,086.00	-323,895.00
Discounts	-\$ 414,800.38	-\$ 1,397,975.96
Total Income	\$ 74,211.62	\$ 259,998.04
Gross Profit	\$ 74,211.62	\$ 259,998.04
Expenses		
Advertising & Marketing		4,253.94
Auto		
Fuel	3,703.59	11,663.59
Total Auto	\$ 3,703.59	\$ 11,663.59
Dues & Subscriptions	270.50	270.50
Employee Benefits		
457(b) Co-Match	4,300.57	14,212.33
Aflac	1,826.22	3,635.85
Insurance - Group Health/Dental	7,408.47	22,702.61
Total Employee Benefits	\$ 13,535.26	\$ 40,550.79
Fees	20.00	20.00
Banking Fees	477.74	1,506.93
Billing Agency Fees		7,837.95
Dispatch Fees (AMR)		11,685.60
Health Dept Fees		4,058.00
Total Fees	\$ 497.74	\$ 25,108.48
Information Technology (IT)	59.89	61.35
IT Labor	1,310.00	3,930.00
Software	204.05	818.55
Total Information Technology (IT)	\$ 1,573.94	\$ 4,809.90
Insurance (Business)		
Allianz (Ambulance Content Ins)	1,041.91	3,125.73
Auto Liability	0.00	0.00
Directors & Officers (D&O) Insurance	1,270.70	3,027.20
General & Professional Liability INS	2,804.67	8,414.01
(HARPP)	0.00	0.00
Workers Compensation Ins		7,994.25
Total Insurance (Business)	\$ 5,122.33	\$ 23,361.24
Interest Paid		10,205.27
Maintenance		

Building Maintenance			150.00
Equipment - Medical	615.80		1,723.33
Equipment - Non-Medical	626.85		942.63
Total Maintenance	\$ 1,242.65	\$	2,815.96
Meals & Entertainment			83.29
Expenses	92.90		556.35
Other Business Expenses			256.05
Payroll (Personnel Services)			
Payroll Taxes			
Payroll Taxes - Department 100			
FED MEDCARE- ER	245.10		700.91
FED SOCSEC - ER	1,047.98		2,996.88
Total Payroll Taxes - Department 100	\$ 1,293.08	\$	3,697.79
Payroll Taxes - Department 200			
CA SUI - ER Dept 200	0.00		-6.06
FED FUTA	61.30		-202.80
FED MEDCARE - ER	1,024.67		1,593.76
FED SOCSEC- ER	4,381.33		13,418.49
Total Payroll Taxes - Department 200	\$ 5,467.30	\$	14,803.39
Total Payroll Taxes	\$ 6,760.38	\$	18,501.18
Salaries			
Payroll Expenses - Department 100			
FED FUTA	5.40		12.42
Holiday	0.00		0.00
PTO	0.00		0.00
Regular	17,171.01		48,834.53
100	\$ 17,176.41	\$	48,846.95
Payroll Expenses - Department 200			
Cont Education	0.00		1,312.23
Holdover Reg DT	414.52		1,382.22
Holiday	1,873.68		3,416.20
Holiday OT	503.48		1,302.40
Mandatory Training	25.98		261.57
Overtime	24,038.58		62,600.11
PTO	3,997.00		10,108.83
PTO Overtime	1,926.49		6,116.90
Regular	37,124.38		99,429.67
Retroactive Pay	22.05		455.65
Sick	0.00		258.69
Standby	3,227.22		7,251.28
Training Education			800.00
Union Dues			0.85
200	\$ 73,153.38	\$	194,696.60
Total Salaries	\$ 90,329.79	\$	243,543.55
Total Payroll (Personnel Services)	\$ 97,090.17	\$	262,044.73
Payroll Fees	198.66		769.30
Professional Services (Contractual)			345.82

Accounting	10,300.00	30,900.00
Legal		9,268.10
Professional - Other	6,165.40	6,526.40
Auditor	1,500.00	8,500.00
Human Resources	2,789.00	2,976.50
Medical Director Fees	2,000.00	6,000.00
NBS	2,937.28	13,960.40
Total Professional - Other	\$ 15,391.68	\$ 37,963.30
Stipends - Board Members		800.00
(Contractual)	\$ 25,691.68	\$ 79,277.22
Rent & Lease	1,150.00	3,450.00
Repairs		515.05
Equipment - Medical		831.21
Vehicle Repairs		6,078.85
Total Repairs	\$ 0.00	\$ 7,425.11
Supplies & Small Equipment	939.05	1,157.37
Crew Quarters Expenses	588.00	1,284.27
Linen	91.10	331.45
Medical Supplies	89.93	1,924.11
Medical - Disposable	2,225.98	7,355.31
Medical - Drugs	198.50	1,510.62
Medical - Non-Disposable	356.53	356.53
Total Medical Supplies	\$ 2,870.94	\$ 11,146.57
Office Supplies/Expenses	478.95	2,405.40
Purchased Services	35.00	166.00
Oxygen	924.77	2,573.73
Total Purchased Services	\$ 959.77	\$ 2,739.73
Uniforms	1,597.21	3,936.35
Total Supplies & Small Equipment	\$ 7,625.02	\$ 23,001.14
Utilities	215.36	647.68
Gas & Electric Newman	1,321.31	3,882.16
Internet	360.80	1,089.67
Telephone	554.67	1,664.01
Utilities - Other (Biohazard Removal)		447.00
Total Utilities	\$ 2,452.14	\$ 7,730.52
Total Expenses	\$ 160,146.58	\$ 507,633.38
Net Operating Income	-\$ 85,934.96	-\$ 247,635.34
Other Income		
Interest Earned	4.51	13.84
Other Income	71,797.38	76,679.38
Other Miscellaneous Income	2,596.28	2,596.28
TAX REVENUE	14,590.05	28,481.82
Total Other Income	\$ 88,988.22	\$ 107,771.32
Net Other Income	\$ 88,988.22	\$ 107,771.32
Net Income	\$ 3,053.26	-\$ 139,864.02

Thursday, Oct 20, 2022 02:42:28 PM GMT-7 - Accrual Basis

West Side Community Healthcare District
Statement of Financial Position
As of September 30, 2022

	Jul 2022	Aug 2022	Sep 2022
ASSETS			
Current Assets			
Bank Accounts			
Bill.com Money In Clearing	0.00	0.00	0.00
Bill.com Money Out Clearing	654.13	424.26	-163.74
Mechanics Bank - Money Market (6541)	136,105.50	136,110.42	136,114.89
Mechanics Bank - Operations Account (1566)	18,712.08	69,758.56	19,287.80
Mechanics Bank - Tax Account (7168)	86,911.05	28,758.07	6,328.61
TRICOUNTIES - AMBULANCE - 5512	13,187.01	13,187.01	17,050.01
TRICOUNTIES - Debit Card - 6723	0.00	0.00	0.00
TRICOUNTIES - OPERATIONS - 5524	241,364.80	242,583.50	248,254.60
TRICOUNTIES - TAX ACCOUNT - 5536	4,952.37	4,952.41	4,952.45
Total Bank Accounts	\$ 501,886.94	\$ 493,774.23	\$ 431,824.62
Accounts Receivable			
1200 - Accounts Receivable-Ambulance	2,108,403.05	1,966,311.55	1,995,209.19
Accounts	-1,541,813.64	-1,398,398.54	-1,425,251.88
Total 1200 - Accounts Receivable-Ambulance	\$ 566,589.41	\$ 567,913.01	\$ 569,957.31
1210 - Other Accounts Receivable (A/R)		0.00	0.00
Hospital Sale Promissory Note	0.00	0.00	0.00
Total 1210 - Other Accounts Receivable (A/R)	\$ 0.00	\$ 0.00	\$ 0.00
Total Accounts Receivable	\$ 566,589.41	\$ 567,913.01	\$ 569,957.31
Other Current Assets			
1230 - Contractual Allowances Clearing	0.00	0.00	0.33
Deposits	1,165.17	1,165.17	1,165.17
Deposits Clearing Account - QMC	-16,074.77	-77,155.80	-81,101.36
Payroll Receivables	0.00	0.00	0.00
Prepaid Contracts	0.00	0.00	0.00
Prepaid Health Insurance	0.00	0.00	0.00
Prepaid Insurance	22,127.04	19,809.38	17,491.72
Prepaid Property Tax	209.06	209.06	209.06
Prepaid Subscriptions	0.00	0.00	-270.50
Uncategorized Asset	0.00	0.00	0.00
Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	\$ 7,426.50	\$ 55,972.19	\$ 62,505.58
Total Current Assets	\$ 1,075,902.85	\$ 1,005,715.05	\$ 939,278.35
Fixed Assets			
531 Hills Ferry Rd-Property	406,449.00	406,449.00	406,449.00
Furniture & Fixtures	9,261.08	9,261.08	9,261.08
Leasehold Improvements	357,716.38	357,716.38	358,267.38
Total 531 Hills Ferry Rd-Property	\$ 773,426.46	\$ 773,426.46	\$ 773,977.46
Buildings & Equipment	584,947.66	585,982.29	585,982.29
Accumulated Depreciation	-476,328.43	-476,328.43	-476,328.43

Total Buildings & Equipment	\$	108,619.23	\$	109,653.86	\$	109,653.86
Vehicles				0.00		0.00
Ambulance Vehicle (003-0783079-300)		22,044.06		22,044.06		22,044.06
Depreciation		-24,822.98		-24,822.98		-24,822.98
Original cost		114,567.88		114,567.88		114,567.88
Total Ambulance Vehicle (003-0783079-300)	\$	111,788.96	\$	111,788.96	\$	111,788.96
Ambulance Vehicle (003-0783079-301)				22,248.45		22,248.45
Depreciation		-24,822.98		-24,822.98		-24,822.98
Original cost		114,567.88		114,567.88		114,567.88
Total Ambulance Vehicle (003-0783079-301)	\$	89,744.90	\$	111,993.35	\$	111,993.35
Zeronox Electric Vehicles (3)		58,237.94		58,237.94		58,237.94
Accumulated Depreciation		-4,853.15		-4,853.15		-4,853.15
Total Zeronox Electric Vehicles (3)	\$	53,384.79	\$	53,384.79	\$	53,384.79
Total Vehicles	\$	254,918.65	\$	277,167.10	\$	277,167.10
Total Fixed Assets	\$	1,136,964.34	\$	1,160,247.42	\$	1,160,798.42
Other Assets						
Accumulated Amortization		0.00		0.00		0.00
Loan Costs		0.00		0.00		0.00
Total Other Assets	\$	0.00	\$	0.00	\$	0.00
TOTAL ASSETS	\$	2,212,867.19	\$	2,165,962.47	\$	2,100,074.77
LIABILITIES AND EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
Accounts Payable (A/P)		306,892.99		325,172.90		272,113.58
Total Accounts Payable	\$	306,892.99	\$	325,172.90	\$	272,113.58
Credit Cards						
Mechanics Bank Credit Card x4180		-505.13		2,157.35		-3.00
Total Credit Cards	-\$	505.13	\$	2,157.35	-\$	3.00
Other Current Liabilities						
Accrued Payroll		27,287.18		30,754.37		24,772.38
457(B) Retirement Plan Liabilities		2,785.60		1,854.67		1,845.45
Payroll Garnishments		25.00		25.00		0.00
Payroll Salaries		0.00		0.00		0.00
Payroll Tax		11,108.20		9,675.44		0.00
PTO Accruals		66,683.90		67,960.04		69,594.17
Sick PTO Accruals		0.00		0.00		0.00
Union Dues Liabilities		-318.09		-336.23		0.00
Total Accrued Payroll	\$	107,571.79	\$	109,933.29	\$	96,212.00
Contracts Payable		0.00		0.00		0.00
Interest Payable		4,314.00		4,314.00		4,314.00
Other Liabilities		0.00		0.00		0.00
Total Other Current Liabilities	\$	111,885.79	\$	114,247.29	\$	100,526.00
Total Current Liabilities	\$	418,273.65	\$	441,577.54	\$	372,636.58
Long-Term Liabilities						
Community Leasing Partners (61810)		0.00		0.00		0.00
First Foundation Bank - Loan		644,967.44		636,634.10		636,634.10

MECHANICS BANK - PPP loan	0.00	0.00	0.00
TCF National Bank (003-0783079-300)	68,448.04	68,448.04	68,448.04
TCF National Bank (003-0783079-301)	69,324.62	69,324.62	69,324.62
Total Long-Term Liabilities	\$ 782,740.10	\$ 774,406.76	\$ 774,406.76
Total Liabilities	\$ 1,201,013.75	\$ 1,215,984.30	\$ 1,147,043.34
Equity			
Opening Balance Equity	0.00	0.00	0.00
Retained Earnings	1,092,895.45	1,092,895.45	1,092,895.45
Net Income	-81,042.01	-142,917.28	-139,864.02
Total Equity	\$ 1,011,853.44	\$ 949,978.17	\$ 953,031.43
TOTAL LIABILITIES AND EQUITY	\$ 2,212,867.19	\$ 2,165,962.47	\$ 2,100,074.77

Thursday, Oct 20, 2022 02:46:42 PM GMT-7 - Accrual Basis

West Side Community Healthcare District
Budget vs. Actuals: 2022-2023 Westside Healthcare - FY23 P&L
July - September, 2022

	Sep 2022		Total	
	Actual	Budget	Actual	Budget
Income				
Ambulance Revenue	3,580.00	600,000.00	38,498.00	1,800,000.00
Ambulance Rev	485,432.00		1,619,476.00	0.00
Total Ambulance Revenue	\$ 489,012.00	\$ 600,000.00	\$ 1,657,974.00	\$ 1,800,000.00
Contractual Allowances and Discounts	-26,455.38		-102,395.96	0.00
Contract Adjustments	-291,259.00	-365,000.00	-971,685.00	-1,095,000.00
Service Write-offs	-97,086.00	-119,375.00	-323,895.00	-358,125.00
Total Contractual Allowances and Discounts	-\$ 414,800.38	-\$ 484,375.00	-\$ 1,397,975.96	-\$ 1,453,125.00
Total Income	\$ 74,211.62	\$ 115,625.00	\$ 259,998.04	\$ 346,875.00
Gross Profit	\$ 74,211.62	\$ 115,625.00	\$ 259,998.04	\$ 346,875.00
Expenses				
Advertising & Marketing		4,000.00	4,253.94	12,000.00
Auto			0.00	0.00
Fuel	3,703.59	4,200.00	11,663.59	12,600.00
Total Auto	\$ 3,703.59	\$ 4,200.00	\$ 11,663.59	\$ 12,600.00
Dues & Subscriptions	270.50	692.00	270.50	2,076.00
Employee Benefits			0.00	0.00
457(b) Co-Match	4,300.57	5,243.00	14,212.33	15,729.00
Aflac	1,826.22	3,200.00	3,635.85	9,600.00
Insurance - Group Health/Dental	7,408.47	11,600.00	22,702.61	34,800.00
Total Employee Benefits	\$ 13,535.26	\$ 20,043.00	\$ 40,550.79	\$ 60,129.00
Fees	20.00		20.00	0.00
Association Fees		58.00	0.00	174.00
Banking Fees	477.74	665.00	1,506.93	1,995.00
Billing Agency Fees		4,798.00	7,837.95	14,394.00
Dispatch Fees (AMR)		4,765.00	11,685.60	14,295.00
Health Dept Fees		451.00	4,058.00	1,353.00
Mountain Valley EMS Fees		111.00	0.00	333.00
Quality Assurance Fees (GEMT-QAF)		10,250.00	0.00	30,750.00
Total Fees	\$ 497.74	\$ 21,098.00	\$ 25,108.48	\$ 63,294.00
Information Technology (IT)	59.89		61.35	0.00
IT Hardware		417.00	0.00	1,251.00
IT Labor	1,310.00	1,310.00	3,930.00	3,930.00
Software	204.05	450.00	818.55	1,300.00
Total Information Technology (IT)	\$ 1,573.94	\$ 2,177.00	\$ 4,809.90	\$ 6,531.00
Insurance (Business)			0.00	0.00
Allianz (Ambulance Content Ins)	1,041.91		3,125.73	0.00
Auto Liability	0.00	2,333.00	0.00	6,999.00
Directors & Officers (D&O) Insurance	1,275.75	1,276.00	3,827.25	3,828.00

Equipment Insurance		1,042.00	0.00	3,126.00
General & Professional Liability INS	2,804.67	2,805.00	8,414.01	8,415.00
Hospital All Risk Property Program (HARPP)	0.00	1,312.00	0.00	3,936.00
Workers Compensation Ins		9,312.00	7,994.25	27,936.00
Total Insurance (Business)	\$ 5,122.33	\$ 18,080.00	\$ 23,361.24	\$ 54,240.00
Interest Paid		2,455.00	10,205.27	7,365.00
Maintenance			0.00	0.00
Building Maintenance		265.00	150.00	795.00
Equipment - Medical	615.80	40.00	1,723.33	120.00
Equipment - Non-Medical	626.85	366.00	942.63	1,098.00
Vehicle Maintenance		112.00	0.00	336.00
Total Maintenance	\$ 1,242.65	\$ 783.00	\$ 2,815.96	\$ 2,349.00
Meals & Entertainment		15.00	83.29	45.00
Miscellaneous - Reimbursable Expenses	92.90	178.00	556.35	534.00
Other Business Expenses			256.05	0.00
Payroll (Personnel Services)			0.00	0.00
Payroll Taxes			0.00	0.00
Payroll Taxes - Department 100		1,296.00	0.00	3,888.00
FED MEDCARE- ER	245.10		700.91	0.00
FED SOCSEC - ER	1,047.98		2,996.88	0.00
Total Payroll Taxes - Department 100	\$ 1,293.08	\$ 1,296.00	\$ 3,697.79	\$ 3,888.00
Payroll Taxes - Department 200		5,525.00	0.00	16,575.00
CA SUI - ER Dept 200	0.00		-6.06	0.00
FED FUTA	61.30		-202.80	0.00
FED MEDCARE - ER	1,024.67		1,593.76	0.00
FED SOCSEC- ER	4,381.33		13,418.49	0.00
Total Payroll Taxes - Department 200	\$ 5,467.30	\$ 5,525.00	\$ 14,803.39	\$ 16,575.00
Total Payroll Taxes	\$ 6,760.38	\$ 6,821.00	\$ 18,501.18	\$ 20,463.00
Salaries			0.00	0.00
Payroll Expenses - Department 100		17,000.00	0.00	51,000.00
FED FUTA	5.40		12.42	0.00
Holiday	0.00		0.00	0.00
PTO	0.00		0.00	0.00
Regular	17,171.01		48,834.53	0.00
Total Payroll Expenses - Department 100	\$ 17,176.41	\$ 17,000.00	\$ 48,846.95	\$ 51,000.00
Payroll Expenses - Department 200		72,000.00	0.00	216,000.00
Cont Education	0.00		1,312.23	0.00
Holdover Reg DT	414.52		1,382.22	0.00
Holiday	1,873.68		3,416.20	0.00
Holiday OT	503.48		1,302.40	0.00
Mandatory Training	20.90		201.97	0.00
Overtime	24,038.58		62,600.11	0.00
PTO	3,997.00		10,108.83	0.00
PTO Overtime	1,926.49		6,116.90	0.00
Regular	37,124.38		99,429.67	0.00
Retroactive Pay	22.05		455.65	0.00
Sick	0.00		258.69	0.00

Standby	3,227.22		7,251.28	0.00
Training Education			800.00	0.00
Union Dues			0.85	0.00
Total Payroll Expenses - Department 200	\$ 73,153.38	\$ 72,000.00	\$ 194,696.60	\$ 216,000.00
Total Salaries	\$ 90,329.79	\$ 89,000.00	\$ 243,543.55	\$ 267,000.00
Total Payroll (Personnel Services)	\$ 97,090.17	\$ 95,821.00	\$ 262,044.73	\$ 287,463.00
Payroll Fees	198.66	265.00	769.30	795.00
Professional Services (Contractual)			345.82	0.00
Accounting	10,300.00	10,300.00	30,900.00	30,900.00
Legal		4,000.00	9,268.10	12,000.00
Professional - Other	6,165.40	500.00	6,526.40	1,500.00
Auditor	1,500.00	985.00	8,500.00	2,955.00
Human Resources	2,789.00	1,000.00	2,976.50	3,000.00
Medical Director Fees	2,000.00	2,000.00	6,000.00	6,000.00
NBS	2,937.28	3,333.00	13,960.40	9,999.00
Total Professional - Other	\$ 15,391.68	\$ 7,818.00	\$ 37,963.30	\$ 23,454.00
Stipends - Board Members		400.00	800.00	1,200.00
Total Professional Services (Contractual)	\$ 25,691.68	\$ 22,518.00	\$ 79,277.22	\$ 67,554.00
Rent & Lease	1,150.00	1,155.00	3,450.00	3,465.00
Repairs		93.00	515.05	279.00
Building Repair		182.00	0.00	546.00
Equipment - Medical			831.21	0.00
Vehicle Repairs		1,855.00	6,078.85	5,565.00
Total Repairs	\$ 0.00	\$ 2,130.00	\$ 7,425.11	\$ 6,390.00
Supplies & Small Equipment	939.05	170.00	1,157.37	510.00
Crew Quarters Expenses	588.00	269.00	1,284.27	807.00
Linen	91.10	179.00	331.45	537.00
Medical Supplies	89.93	2,882.00	1,924.11	8,646.00
Medical - Disposable	2,225.98	378.00	7,355.31	1,134.00
Medical - Drugs	198.50	94.00	1,510.62	282.00
Medical - Non-Disposable	356.53		356.53	0.00
Total Medical Supplies	\$ 2,870.94	\$ 3,354.00	\$ 11,146.57	\$ 10,062.00
Office Supplies/Expenses	478.95	704.00	2,405.40	2,112.00
Purchased Services	35.00	405.00	166.00	1,215.00
Oxygen	924.77	1,281.00	2,573.73	3,843.00
Total Purchased Services	\$ 959.77	\$ 1,686.00	\$ 2,739.73	\$ 5,058.00
Uniforms	1,597.21	145.00	3,936.35	435.00
Total Supplies & Small Equipment	\$ 7,525.02	\$ 6,507.00	\$ 23,001.14	\$ 19,521.00
Taxes & Licenses		109.00	0.00	327.00
Travel		2,000.00	0.00	6,000.00
Lodging		2,000.00	0.00	0,000.00
Total Travel	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 12,000.00
Utilities	215.36	150.00	647.68	450.00
Gas & Electric Newman	1,321.31	683.00	3,882.16	2,049.00
Internet	360.80	365.00	1,089.67	1,095.00
Telephone	554.67	669.00	1,664.01	2,007.00
Utilities - Other (Biohazard Removal)		208.00	447.00	624.00

Water & Garbage			200.00		0.00		600.00	
Total Utilities	\$	2,452.14	\$	2,275.00	\$	7,730.52	\$	6,825.00
Total Expenses	\$	160,146.58	\$	208,501.00	\$	507,633.38	\$	625,503.00
Net Operating Income	-\$	85,934.96	-\$	92,876.00	-\$	247,635.34	-\$	278,628.00
Other Income								
Interest Earned		4.51				13.84		0.00
Other Income		71,797.38				76,679.38		0.00
Other Miscellaneous Income		2,596.28		18,746.00		2,596.28		56,238.00
TAX REVENUE		14,590.05		62,324.00		28,481.82		186,972.00
Total Other Income	\$	88,988.22	\$	81,070.00	\$	107,771.32	\$	243,210.00
Net Other Income	\$	88,988.22	\$	81,070.00	\$	107,771.32	\$	243,210.00
Net Income	\$	3,053.26	-\$	11,806.00	-\$	139,864.02	-\$	35,418.00

Thursday, Oct 20, 2022 02:46:36 PM GMT-7 - Accrual Basis

West Side Community Healthcare District


Expenses by Vendor Summary

September 2022

	TOTAL
Ace Hardware	6.65
ADP	17,122.35
ADP - Net Pay	70,433.60
ADP - Payroll Tax	5,703.88
Aflac	1,595.34
AGCS Marine Insurance Company-Allianz Global Corporate & Specialty	1,041.91
Alad Tec	1,179.50
Alliant Insurance	0.00
Amazon.com	40.24
AMR	6,165.40
At&T Mobility	554.67
Beta Healthcare Group	4,080.42
Biomedical Equipment	615.80
Bound Tree Medical	919.46
California Choice Benefit Administrators	10,150.45
California Employers Association	2,495.00
Casey Records Management	42.25
City of Newman	215.36
Comcast	360.80
Costco	50.97
Crescent Supply	1,597.21
Eunice Garcia	10.40
Everything Glass Mirror	588.00
Fechter Company CPAs, PC	1,500.00
Globalstar USA	59.89
Greenland Holdings LLC	10,300.00
Hoffman Security	35.00
Human a Dental Ins	1,565.80
Indeed	294.00
Life Assist	783.94
McKesson	1,167.54
Mechanics Bank	126.28
Mid Valley IT	1,498.10
Mission Uniform Service	91.10
NBS	2,937.28
PG&E	1,321.31
Praxair Distribution, Inc	924.77
Ready Refresh	20.00
Robert Donovan	2,000.00
Roberta Casteel	82.50
Shred-IT USA	223.14
Staples Advantage	12.50
Stephens & Borrelli, Inc.	1,150.00
Sterling Health	150.00


	TOTAL
U.S. Bank Equipment Finance	626.85
USIO Credit Card Processing	351.46
Vallc	4,102.67
Van De Pol	3,703.59
Wix	15.95
Yancey Home Center	133.25
TOTAL	\$160,146.58

September 2022 Summary Report



West Side Community Healthcare District

September 22



Monthly Response Summary

WS UNITS	WS 87	WS 88	WS84 BLS	WS 1-2	WS Totals	MA total	Variance Prev YR
Responses	79	108	2	11	200	30	(23)
Cancels	12	20	0	n/a	32		
ADJ Response	67	88	2	n/a	157		
Transports	51	57	2	n/a	110	7	(20)
Transport %	76.12%	64.77%	100.00%	n/a	70.06%	23.33%	86.96%

Cumulative for Current Year

MA UNITS	PDA		AMR		SEMSA		TOTAL	
	Responses	Transports	Responses	Transports	Responses	Transports	Responses	Transports
Received Aid	15	8	0	0	3	0	18	8
Provided Aid	8	3	10	2	12	2	30	7

FY 2022 Cumulative MA Received

WS totals		PDA MA Received		AMR MA Received		SEMSA	
Responses	Transports	Responses	Transports	Responses	Transports	Responses	Transports
677	366	69	40	3	1	7	3
	54.06%		57.97%		33.33%		42.86%

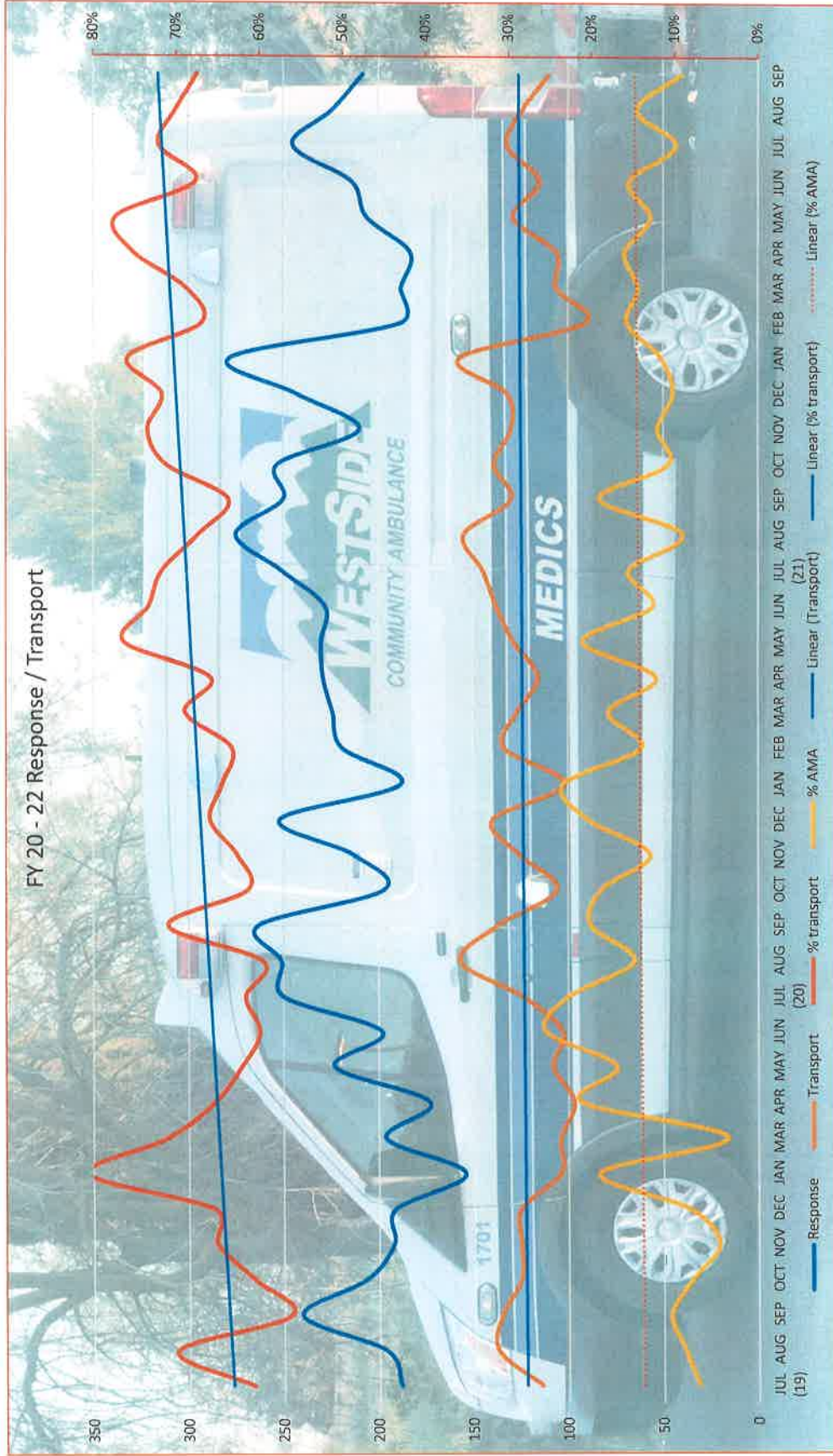
FY 2022 Cumulative MA Received

WS totals		PDA		AMR		SEMSA	
Responses	Transports	Responses	Transports	Responses	Transports	Responses	Transports
756	430	33	21	8	2	12	4
	56.88%		63.64%		25.00%		33.33%

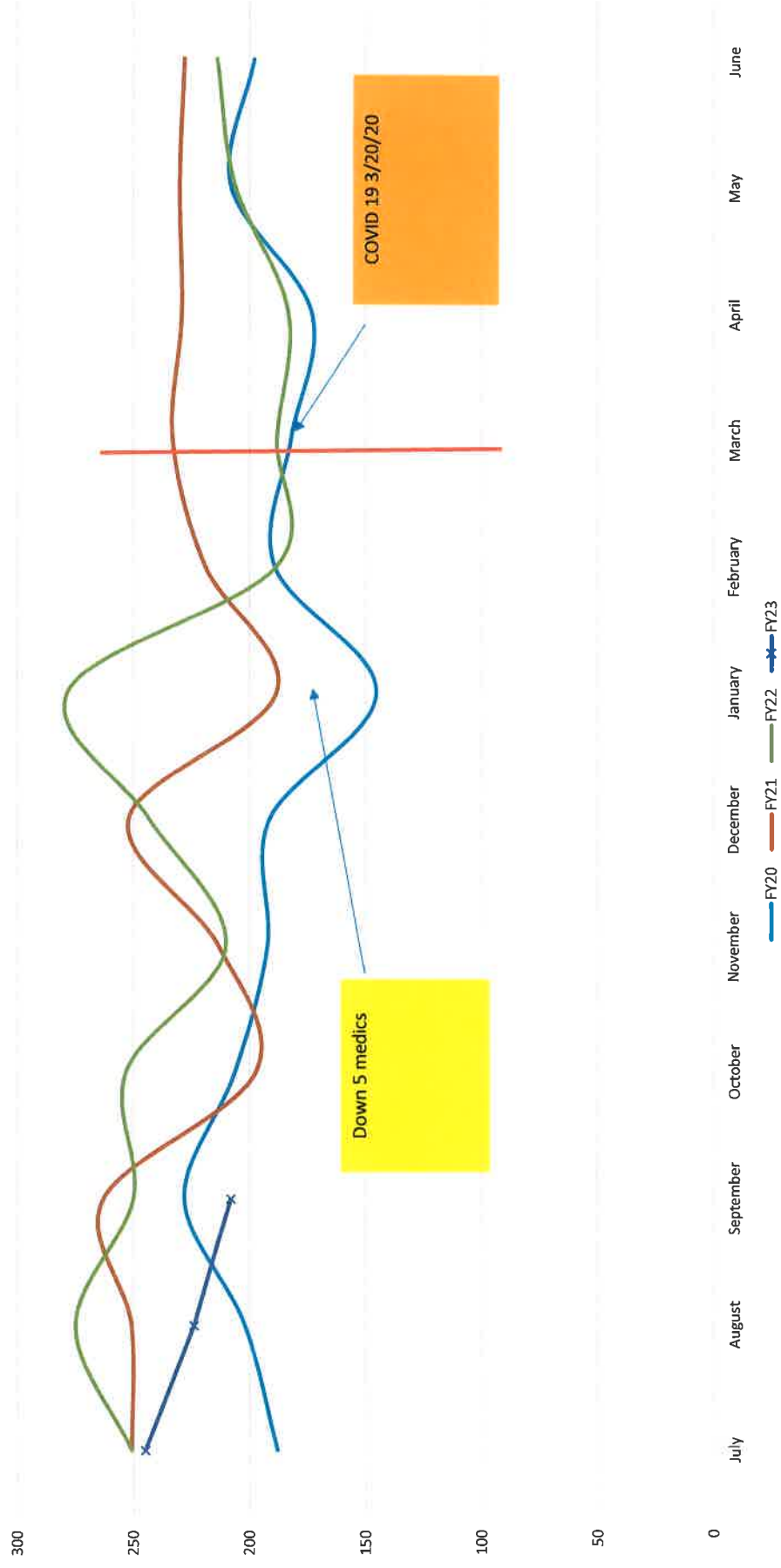
Variance FY22/21:

-79

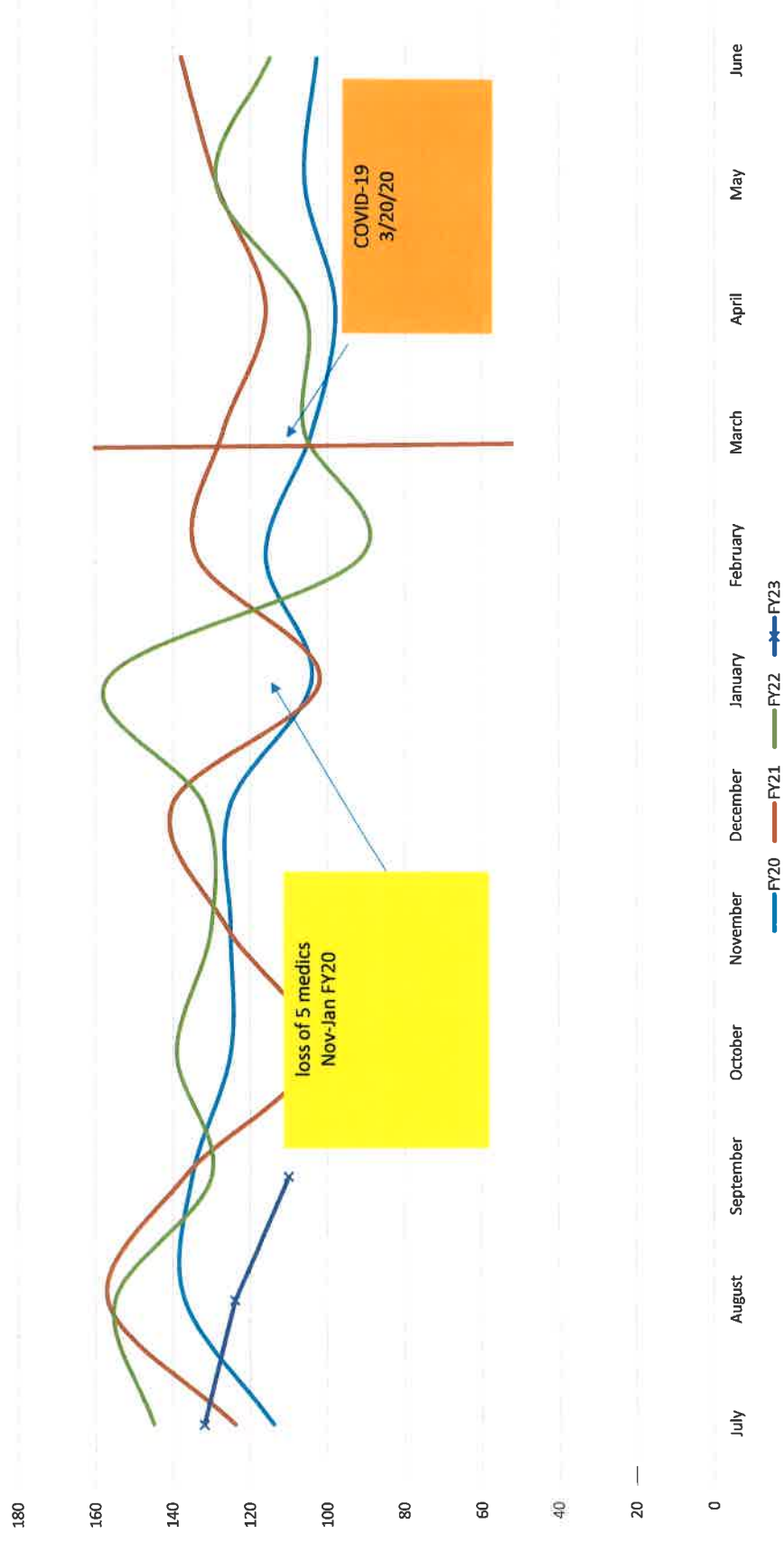
-64



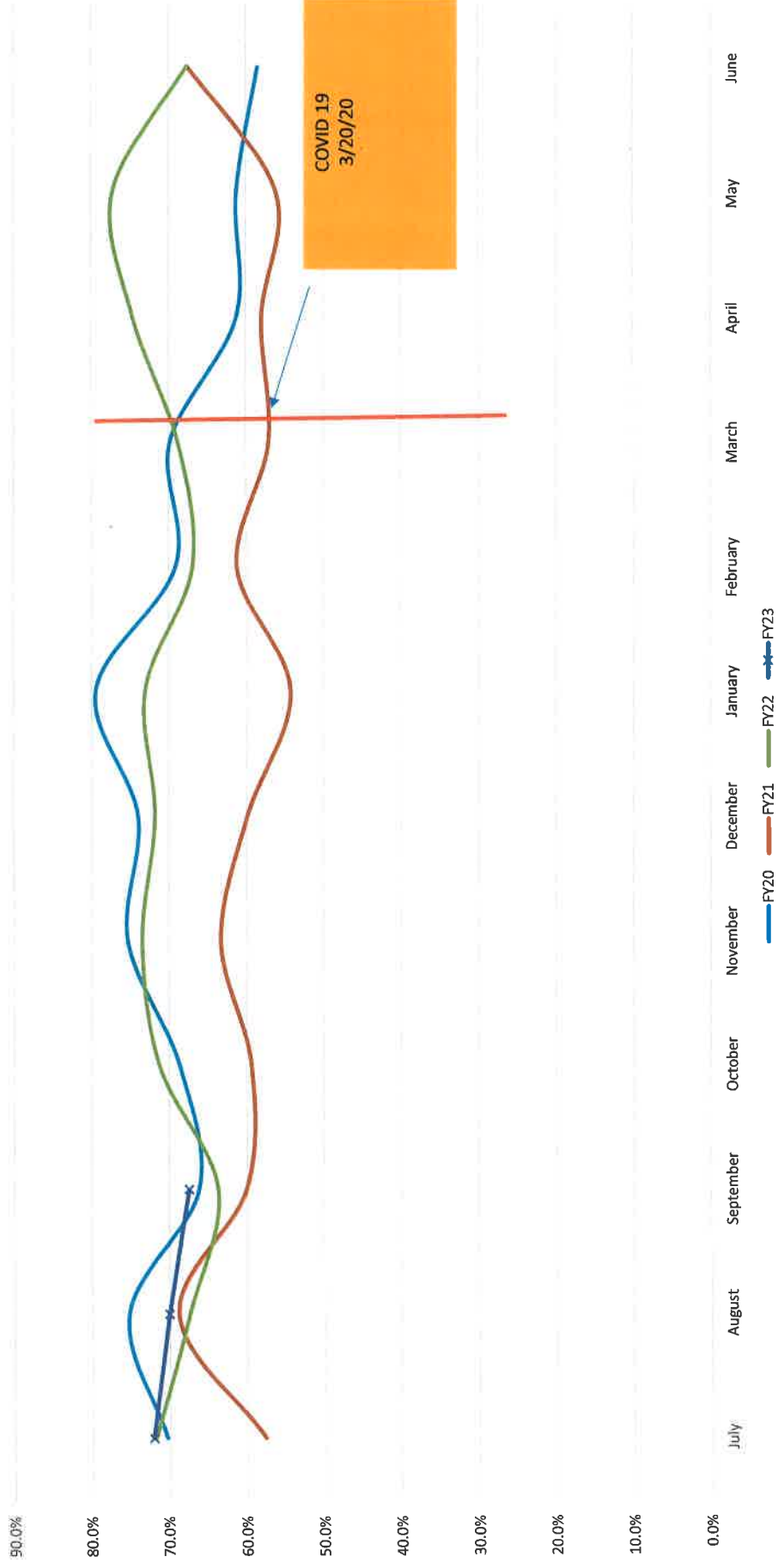
Total Responses FY20-23



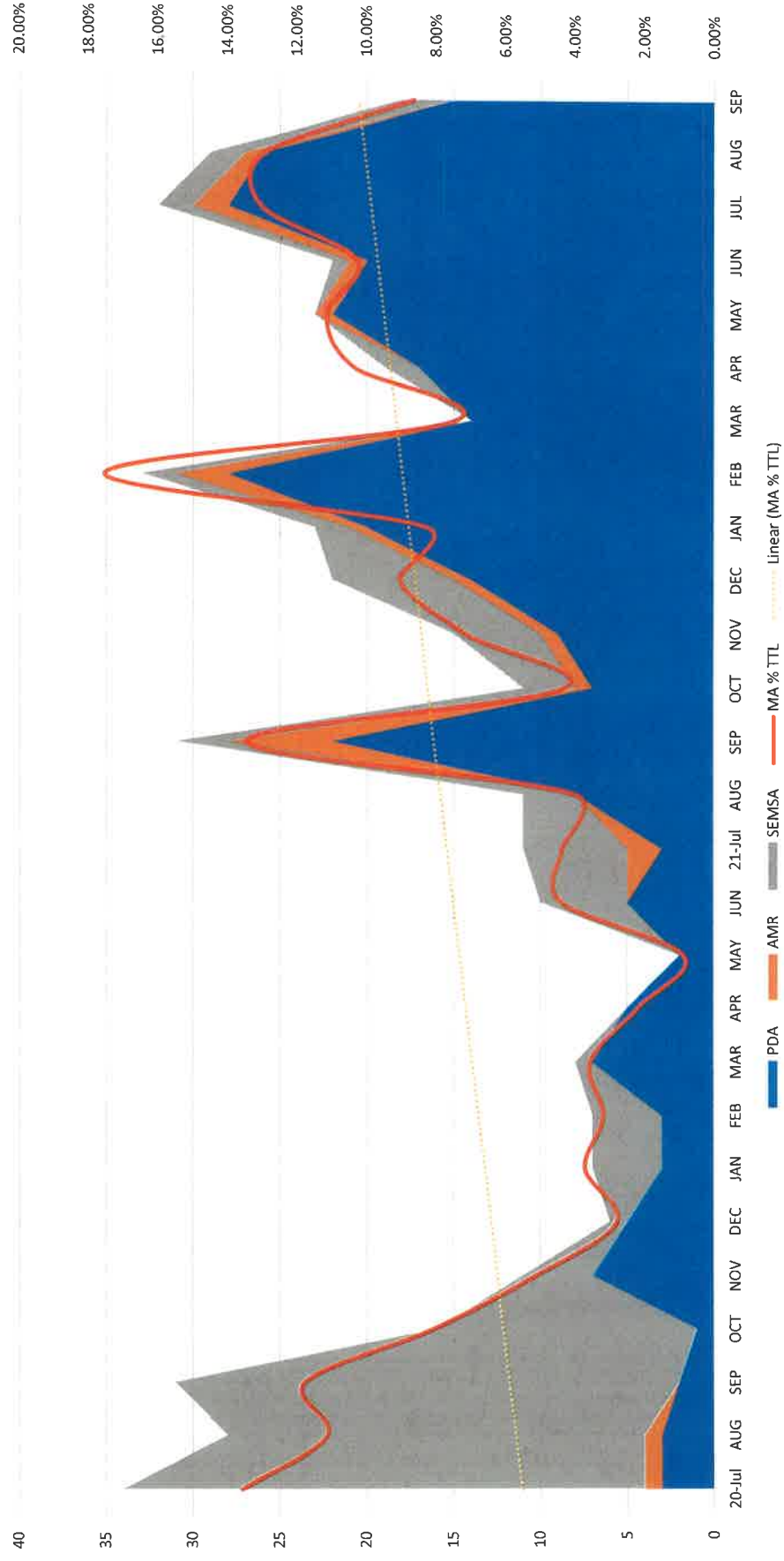
Transport Volume FY 20-23



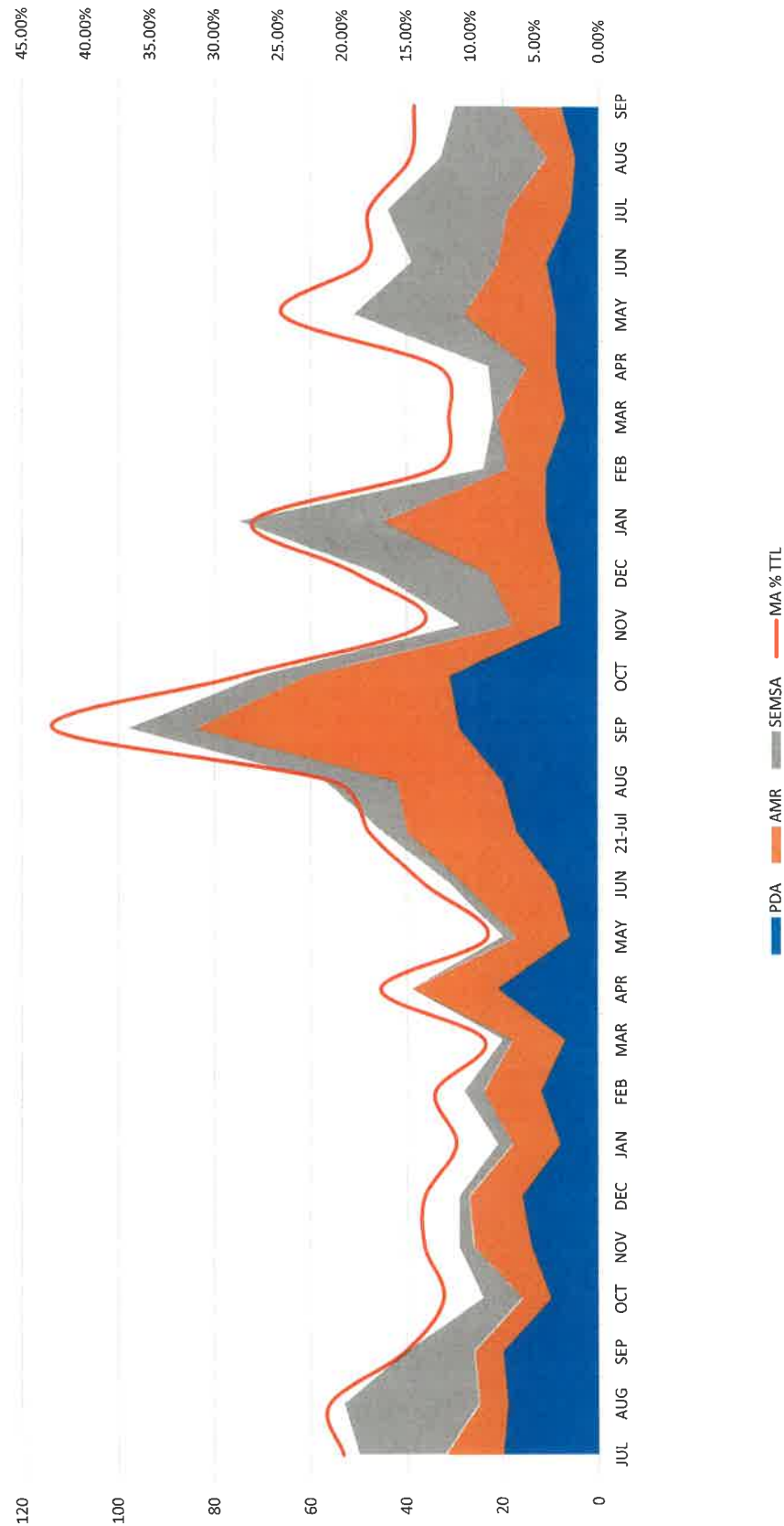
Transport % FY 20-23



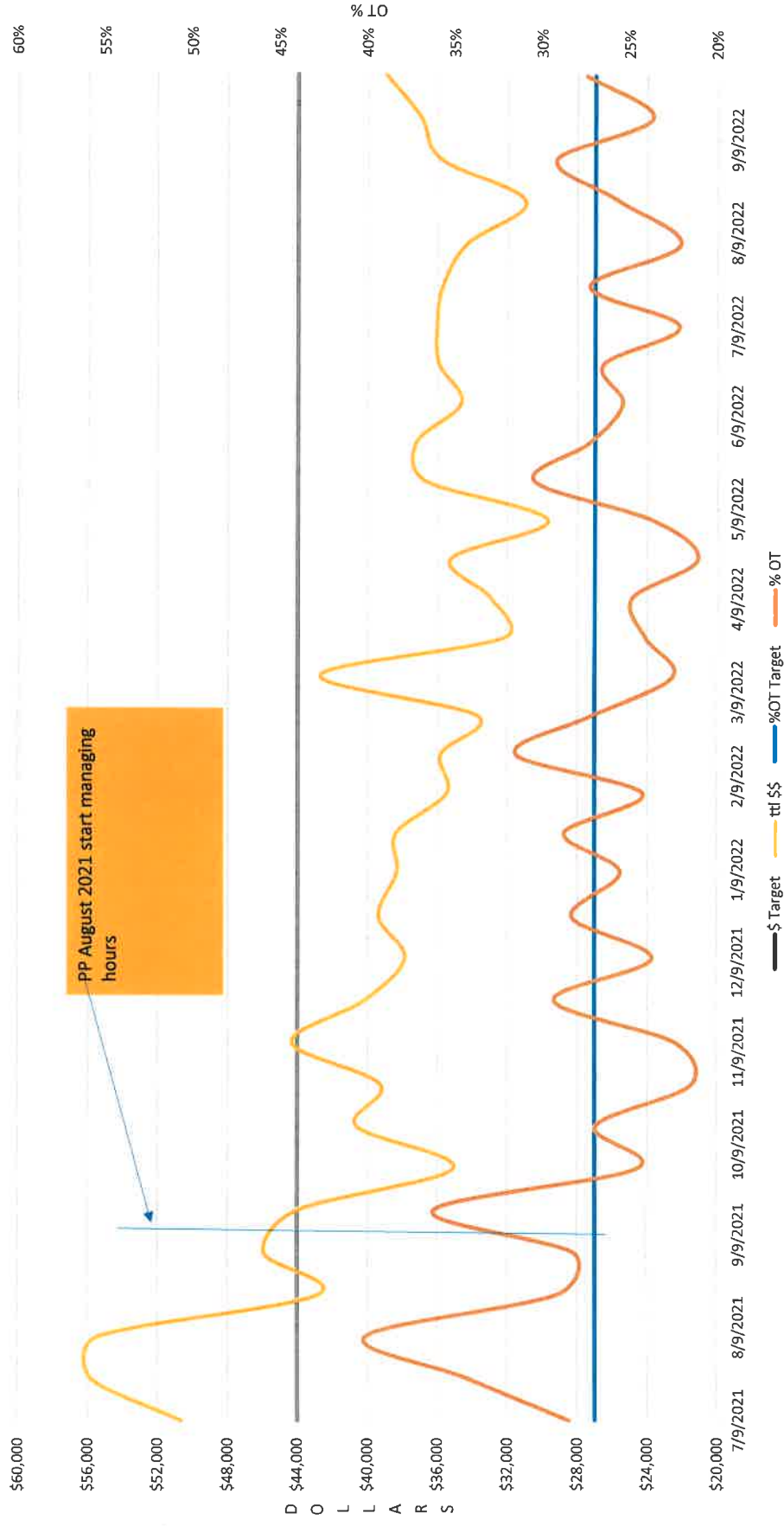
MA received Responses



Response (MA GIVEN)



% OT to TTL \$



Hours worked / PP CY 2021 - ytd

PP August 2021 start managing hours

