



WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MONDAY, APRIL 24, 2023 7:00 P.M.
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.
**COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial
NUMBER OF 1-646-749-3122/ACCESS CODE OR
<https://global.gotomeeting.com/join/554707573> from computer, tablet or smartphone

CALL TO ORDER

ROLL CALL

Board of Directors: DIRECTOR HELMS, DIRECTOR FELBER, VICE PRESIDENT VARNELL,
PRESIDENT BRAZIL

CLOSED SESSION

- a. *Potential exposure to Litigation pursuant to Government Code, Section 54956.9 (c)-1*

❖ *NO CLOSE SESSION*

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:00 P.M

Please take a moment to silence your cell phones

REPORT FROM CLOSED SESSION

- *Nothing to Report on*

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

2. Minutes of the March 27, 2023 Regular Meeting

Recommendation: Review and Approve

3. Cash Disbursement Journal

Recommendation: Review and Approve

President Brazil introduced the consent calendar. There was no public comment.

Vice President Varnell made the motion to approve the consent calendar.

The motion was seconded by Director Helms and carried 4-0 vote.

ADMINISTRATIVE AGENDA

4. West Side Community Health Care District Policy and Procedures/Additions

Roberta Casteel, Administrative Service Manager presented the Staff Report. There was no public comment.

Staff asked for two (2) additional policies to be added to the adopted policy dated January 23, 2023. The two (2) policies are 5.03 a Dress Code and 5.4 a Tobacco Free Environment.

Vice President Varnell made the motion to adopt policy 5.03 a and 5.4. The motion was seconded by Director Helms and carried 4-0 vote.

FINANCIAL REPORT-

- Power Point presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.

Financial Report presented by Leo Landaverde.

AMBULANCE REPORT

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
Statistical Report Michael Courtney presented March 2023 operations report to the board which outlined responses and transport for both Counties.
 - *Total Responses 227, 132 transports for service*
 - *14 Requests for Service to Merced resulting in 6 transport*
 - *13 requests to assist AMR resulting in 17 transport*
 - *11 requests to assist Patterson resulting in 8 transport*

CHIEF ADMINISTRATIVE OFFICER

- *Chief Courtney informed the board and public that 1301 unit that went to public surplus currently at a bid of \$9000.00*

ADMINISTRATIVE SERVICE MANAGER COMMENTS

- *Roberta Casteel informed the board and public that May 21 to 27th, is EMS week.*

DISTRICT'S LEGAL COUNSEL COMMENTS

- *Legal counsel stated he is leaving his position with Wagner, Jones and Helsley and will be sworn in with the Fresno Superior Court system, Thanked the district for letting him be part of the district and he is passing his torch to Nicolas Cardella.*

BOARD CORRESPONDANCE/COMMENTS

- *President Brazil congratulated Steve Crass on his new employment and thanked him for his service to the district.*
- *President Brazil also asked staff to look at the requirements for purchasing a vehicle through the San Joaquin Air Pollution Program for cleaner air.*

ADJOURN TO CLOSED SESSION (if needed)

RECONVENE TO OPEN SESSION

REPORT FROM CLOSE SESSION

ADJOURNMENT

Director Helms made the motion to adjourn the meeting. The motion was seconded by Vice President Varnell at 7:53 p.m.

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

Attested by



David Varnell

Vice President/Secretary