



WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
MONDAY, MAY 22, 2023 7:00 P.M.  
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.  
**COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial  
**NUMBER OF 1-646-749-3122/ACCESS CODE OR**  
**<https://global.gotomeeting.com/join/554707573> from computer, tablet or smartphone**

**CALL TO ORDER**

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**ROLL CALL**

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Board of Directors: DIRECTOR HELMS, DIRECTOR FELBER, VICE PRESIDENT VARNELL,  
PRESIDENT BRAZIL

**CLOSED SESSION**

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**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**

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**CALL TO ORDER-PLEDGE OF ALLEGIANCE** 7:00 P.M

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*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

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**PRESENTATIONS**

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## **PUBLIC COMMENTS**

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

### **2. Minutes of the April 24, 2023 Regular Meeting**

Recommendation: Review and Approve

### **3. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Brazil introduced the consent calendar. There was no public comment.*

*Director Helms made the motion to approve the consent calendar.*

*The motion was seconded by Vice President Varnell and carried to 4-0 vote.*

## **ADMINISTRATIVE AGENDA**

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### **FINANCIAL REPORT-**

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- Receive Staff Report on Bank Account Balances/Accounts Receivable Reports and Financial statements.
- Preliminary Budget for Fiscal Year 2023-2024
- Motion to Adopt Preliminary Budget

*Leo Landaverde presented the preliminary budget to the board and public for fiscal year 2023-2024. There was no public comment.*

*Vice President Varnell made the motion to adopt the preliminary budget for fiscal year 2023-2024. The motion was seconded by Director Helms and carried to 4-0 vote.*

### **AMBULANCE REPORT**

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1. Receive Staff Report on Ambulance Statistical and Administrative Report.  
*Statistical Report Michael Courtney presented February 2023 operations report to the board which outlined responses and transport for both Counties.*
  - *Total Responses 223, 133 transports for service*
  - *13 Requests for Service to Merced resulting in 9 transport*
  - *4 requests to assist AMR resulting in 2 transport*
  - *21 requests to assist Patterson resulting in 10 transport*
2. Purchase of New Ambulance
  - *Chief informed the public and the board he was waiting on the quote for the chassis rebuild.*
3. Purchase of new iPad's/Retention of current Surface Pros
  - *Chief informed the public and the board that AMR that hosts are our current Patient Care Report system, Meds will be going to a new platform. When this transition takes place, the district will have to purchase New IPAD's. The Surface Pro the employees currently use staff would like to make them available to the board for board meeting nights.*

### **CHIEF ADMINISTRATIVE OFFICER**

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**ADMINISTRATIVE SERVICE MANAGER COMMENTS**

**DISTRICT'S LEGAL COUNSEL COMMENTS**

*Legal Counsel, Nic Cardella stated he was glad to be back working with the district*

**BOARD CORRESPONDANCE/COMMENTS**

*President Brazil stated that EMS week held celebrations and a BBQ for the crews.*

**ADJOURN TO CLOSED SESSION (if needed)**

**RECONVENE TO OPEN SESSION**

**REPORT FROM CLOSE SESSION**

**ADJOURNMENT**

*Director Helms made the motion to adjourn the meeting. The motion was seconded by Vice President Varnell at 7:44 p.m.*

**Note:**

- 1. In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

**Attested by**



**David Varnell**

**Vice President/Secretary**