WEST SIDE COMMUNITY HEALTHCARE DISTRICT

WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MONDAY, AUGUST 24, 2026, 7:00 P.M.

COMMUNITY BUILDING, KERN STREET

NEWMAN, CA 95360

CALL TO ORDER 7:01 p.m.

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR GUAJARDO
VICE PRESIDENT LOPES, PRESIDENT VARNELL
Legal Counsel-Nick Cardella

OPEN SESSION

CALL TO ORDER PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may bring matters not listed on the agenda before the Board. The Board may refer such a matter to the Board Clerk to take it under advisement but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section . (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

1. Minutes of July 27, 2026, Regular Meeting
   Recommendation: Review and Approve
2. Cash Disbursement Journal
   Recommendation: Review and Approve

President Varnell introduced the consent calendar. There was no public comment. Director Guajardo moved to approve the consent calendar. The motion was seconded by Vice President Lopes and carried by vote, 5-0

Public Hearing

ADMINISTRATIVE AGENDA

1. **Discussion and possible action to adopt a Master Service Agreement.**
   Staff Report by Administrative Assistant, Jazmin Ramirez.

   There were no public nor board comments.

   Motion to adopt a master service agreement was made by Director Guajardo. Director Casteel seconded the motion, and it carried on a roll-call vote of 5-0 ayes.

2. **Discussion of Patterson Ambulance Approval to work in Zone A.**
   The board reviewed the staff report by Chief Courtney.

   Karin Freese of Patterson made public comment.

   A subcommittee was created and voted to investigate what this will mean for Westside Healthcare District financially.

   The Subcommittee will consist of Vice President Lopes, Director Vargas, Leo Landverde, and Roberta Casteel.

Motion was made to elect the subcommittee by Director Guajardo and seconded by Vice President Lopes, carried on a vote of 5-0 ayes.

3. **Discussion and possible action regarding an update on Chief Courtney's Annual Review.**
Staff Report by Administrative Assistant, Jazmin Ramirez.

There was no public comment nor board comments.

Subcommittee requested a motion to include feedback from select vendors that frequently work with Chief Courtney, which included the Chief Financial Officer, Quickmeds Claims, and the district's mechanic.

Motion was made by Director Casteel and seconded by Vice President Lopes. It was carried on a vote of 5-0 ayes.

FINANCIAL REPORT-

1. PowerPoint Financial Statements
    - Leo Landaverde reviewed with the board and public the financial Statements.

Director Vargas made a comment asking for clarification on why the number of transports don't match with Chief Courtney's.
Leo explained that it is due to the timing of the reports being pulled.

AMBULANCE REPORT

1. Review Staff Report on Ambulance Statistical and Administrative Report which outlined responses and transport for both Counties.

- Total Responses 202, 136 transports for service
- 7 Requests for Service to Merced resulting in 3 transport
- 6 requests to assist AMR, resulting in 3 transport
- 17 request to assist Patterson, resulting in 5 transport

ADMINISTRATIVE SERVICE MANAGER COMMENTS

There are no administrative service comments.

WESTSIDE
COMMUNITY HEALTHCARE
DISTRICT

DISTRICT'S LEGAL COUNSEL COMMENTS

Legal Counsel did not have any comments.

BOARD CORRESPONDANCE/COMMENTS

No comments from the board.

ADJOURN TO CLOSED SESSION (if needed)

ADJOURNMENT

Director Guajardo made a motion to adjourn the meeting. Vice President Lopes seconded the motion at 7:48 p.m.

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one full business day before the start of the meeting.
2. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of the District Office located at 990 Tulare Street, Suite C, Newman, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

Attested by

Debbie Lopes

Debbie Lopes
Vice President/Secretary