



**WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MONDAY, June 22, 2026, 7:00 P.M.
COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

CALL TO ORDER

ROLL CALL

Board of Directors: DIRECTOR VARGAS, DIRECTOR CASTEEL, DIRECTOR GUAJARDO
VICE PRESIDENT LOPES, PRESIDENT VARNELL
Legal Counsel-Nick Cardella

CLOSED SESSION

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED

CALL TO ORDER-PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

OPEN SESSION-6:58 P.M.

CALL TO ORDER PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones

REPORT FROM SESSION CLOSED

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may bring matters not listed on the agenda before the Board.
The Board may refer such a matter to the Board Clerk to take it under advisement but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as



listed on the agenda in the Action Item section^D. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

***Ed Brooks from Newman commented on an incident with billing, where a bill was not received for four months and no insurance information was attached, sending the bill as a self-pay, when the patient did have insurance.**

He recommended adding to the agenda for next month to look into the self-pay numbers as they appear to be too large for the area.

The board set a motion to add to the agenda for next month to report on self-pay and if it can be improved, Motioned by Director Guajardo and seconded by Director Casteel.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

1. Minutes of May 18, 2026, Regular Meeting
Recommendation: Review and Approve
2. Cash Disbursement Journal
Recommendation: Review and Approve

President Varnell introduced the consent calendar. There was no public comment.

Director Guajardo moved to approve the consent calendar. The motion was seconded by Director Lopes and carried by vote, 5-0

Public Hearing

1. **Fixing the amount of Tax of measure A, in Fiscal Year 2026/2027**
Staff Report by Administrative Service Manager, Roberta Casteel.

President Varnell asked to set the measure at one hundred percent. Director Casteel made a motion to set the percentage at one hundred percent. Director Lopes seconded and carried by a roll call vote of 5-0 ayes.

ADMINISTRATIVE AGENDA

2. Motion to adopt Resolution 2026-004 to set Measure A Tax Rate for fiscal year 2026/2027.

Staff Report by Administrative Service Manager, Roberta Casteel.

On November 6, 1984, the voters of the West Side Community Hospital District established by initiative measure the right to levy a special tax as authorized by Article 3.5 (sections 50075, 50076, and 50077) of Chapter 1, Part 1 of Division 1 of Title 5 of the Government code.

The revenue of special assessment is approximately \$382,963.00

Staff requested Board approval to adopt Resolution 2026-004 to set Measure A Tax Rate for fiscal year 2026/2027.

There were no public comments, nor board comments.

President Varnell asked to set the measure at one hundred percent. Director Casteel made a motion to adopt resolution 2026-004. Director Lopes seconded and carried by a roll call vote of 5-0 ayes.

3. To order the levy and collections of charges for Measure A; Resolution 2026-005 Levy and Collection of Taxes for fiscal year 2026/2027.

Staff Report by Administrative Service Manager, Roberta Casteel.

Resolution or other proceeding to declare it's intent to levy charges or assessments for the purpose of providing ambulance services under the Provisions of Article 3.5 (sections 50075, 50076, and 50077) of Chapter 1, Part 1 of Division 1 of Title 5 of the Government code.

The revenue of the special assessment is approximately \$382, 963.00.

There were no public comments, nor board comments.

Director Lopes made a motion to approve levy and collections of charges for Measure A; Resolution 2026-005 levy and collection for taxes for fiscal year 2026/2027. Director Guajardo seconded and carried by a roll call vote of 5-0 ayes.



4. Calling for elections to be held to elect governing board members for Zone 2, Newman city; Zone 3, Stevinson, ad Zone 4, Gustine City. Adoption of Resolutions for the 2026 elections in Merced and Stanislaus Counties.

Staff Report by Administrative Service Manager, Roberta Casteel.

The terms of office for the West Side Health Care District Board of directors representing zones 2,3, and 4 will expire in December 2026. These director positions must be placed on the ballot for the November 3, 2026, General Election. To comply with election requirements, the district must submit a Notice of Election to the Registrars of voters in both Merced and Stanislaus Counties no later than July 1, 2026.

Staff is seeking the Board's approval to authorize the filing of the Notice for Election and initiate the process for conducting the election for the board seats.

The cost is unknown at this time.

There was no public comment nor board comments.

Director Casteel made a motion to adopt Resolution 2026-006. Director Guajardo seconded the motion, and carried on a roll-call vote of 5-0 ayes.

Director Casteel made a motion to adopt Resolution 2026-007. Director Guajardo seconded the motion, and carried on a roll-call vote of 5-0 ayes.

5. Discussion and possible action regarding engagement of legal counsel to review and update the district's by-laws to ensure they are current, compliant with applicable laws, and regulations, and reflective of current government practices.

Staff Report by Administrative Service Manager, Roberta Casteel.

The district's current Bylaws were last reviewed by legal counsel in 2019. Staff recommends that the Board considers authorizing a comprehensive review of the bylaws by legal counsel to ensure compliance with applicable laws, regulations, and current governance practices.

The financial impact will be any legal fees associated with the review and any recommended revisions to the district's Bylaws.

There were no public comments. D I S T R I C T

President Varnell commented, he would like for legal counsel to revise the Bylaws and update to make sure it is in compliance with current laws and regulations.

Director Guajardo made a motion to authorize legal counsel to review and update the district's by-laws, and Director Casteel Seconded, followed by a vote of 5-0 ayes.

6. Discussion and possible action regarding the retention of the current Administrative Services Manager as an employee, on an as-needed basis, to provide continued training and support operational transition and assist with the completion of ongoing projects.

Staff Report by Administrative Service Manager, Roberta Casteel.

Staff recommends that the Board agrees to keep Administrative Services manager on an as-needed basis to provide continued training and support operational transition. Administrative Services Manager will also assist with the completion of ongoing projects.

There was no public comment.

Legal commented and asked that director Casteel abstain from the vote as it is a conflict of interest.

Director Lopes made a motion to retain Administrative Services Manager on an as-needed basis and Director Guajardo Seconded; it was approved with a roll call vote of 4 ayes- 1 abstain.

FINANCIAL REPORT-

1. PowerPoint Financial Statements
 - Leo Landaverde reviewed with the board and public the may financial Statements.
2. Leo Proposed Budget for Fiscal Year 2026/2027

AMBULANCE REPORT



1. Receive Staff Report on Ambulance Statistical and Administrative Report.

Statistical Report: Michael Courtney presented the April 2026 operations report to the board, which outlined responses and transport for both Counties.

- Total Responses 191, 142 transports for service
- 7 Requests for Service to Merced resulting in 3 transport
- 3 requests to assist AMR, resulting in 2 transport
- 10 request to assist Patterson, resulting in 6 transport

ADMINISTRATIVE SERVICE MANAGER COMMENTS

Administrative Service Manager introduced the new Administrative Service Assistant, Jazmin.

DISTRICT'S LEGAL COUNSEL COMMENTS

Legal Counsel did not have any comments.

BOARD CORRESPONDANCE/COMMENTS

Director Vargas had a comment regarding the transport numbers shown for finance in comparison to the report from Chief Courtney. Leo, finance department, explains he gets the numbers from QMC, and depending on the day and time he pulls the reports, it consists with an over or shortages to Chief Courtney's numbers as they are live documents they work with.

Vice president Lopes, commented that she enjoyed both the financial report as well as the Summary report from Chief Courtney.

Vice President Lopes welcomed Jazmin.

Vice President Lopes gave a fact that in 1970, Gustine initiated the 911 system.

ADJOURN TO CLOSED SESSION (if needed)

ADJOURNMENT

Vice president Lopes made a motion to adjourn the meeting. Director Guajardo seconded the motion at 8:01 p.m.

1. In compliance with the Americans with Disabilities Act, a disabled person requesting a disability-related modification or accommodation to participate in this meeting must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one full business day before the start of the meeting.
2. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business



COMMUNITY HEALTHCARE

hours at the front counter of the District Office located at 990 Tulare Street, Suite C, Newman, CA. Documents or writings received after the general distribution of the agenda are also available for inspection.

Attested by

Debbie Lopes

Vice President/Secretary