



**WEST SIDE COMMUNITY HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MEETING May 28, 2024 7:00 P.M.
CLOSE SESSION 6:30 P.M.**

**COMMUNITY BUILDING, KERN STREET
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial
NUMBER OF 1-669-444-9171/Meeting ID: 851 4756 3000 Passcode: 430347 OR
<https://us06web.zoom.us/j/85147563000?pwd=dDGaWC9iDhUj1D8Wtdj0N2RgXtGBa.1>
from computer, tablet, or smartphone

CALL TO ORDER 6:41 P.M.

ROLL CALL

Board of Directors: Director Felber, Director Helms, Vice President Varnell, President Brazil

CALL TO ORDER-PLEDGE OF ALLEGIANCE

Please take a moment to silence your cell phones.

CLOSED SESSION 6:41 P.M.

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.

- Significant exposure to litigation, 54956.9 (b), 01

RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED 7:13 P.M.

CALL TO ORDER-PLEDGE OF ALLEGIANCE 7:14 P. M.

Please take a moment to silence your cell phones

- *Nothing to Report Out*

REPORT FROM CLOSED SESSION

- *Nothing to Report Out*

PRESENTATIONS

PUBLIC COMMENTS

Members of the public may comment on matters that are *not* listed on the agenda at this time. The Board may refer such matters to the Board Clerk for discussion and consideration at a future meeting, but otherwise shall not take action at this time.

Public comment will be accepted concerning any item on the agenda when that item is called. The Board will consider all comments prior to taking action on the item.

Speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

3. Minutes of the April 22, 2024, Regular Meeting

Recommendation: Review and Approve

4. Minutes of the April 29, 2024, Special Meeting

Recommendation: Review and Approve

5. Cash Disbursement Journal

Recommendation: Review and Approve

President Brazil introduced the consent calendar. There was no public comment.

Vice President Varnell made the motion to approve the consent calendar.

The motion was seconded by Director Helms and carried 4-0 vote.

ADMINISTRATIVE AGENDA

6. Resolution for election 2024-/Merced County and 2024-/Stanislaus County

Roberta Casteel, Administrative Service Manager presented the staff report.

A portion of the West Side Community Healthcare District's governing board will be up for election on the November 5, 2024, Presidential Election. Prior to July the district must file a Notice of Election with Registrar of Voters for both counties, Merced and Stanislaus.

The board is adopting resolutions to file with the Registrar of Voters.

No Public Comment.

Vice President Varnell made a motion to adopt Resolution 2024-001 for Merced County. The motion was seconded by Director Helms and carried 4-0 vote by roll call.

Vice President Varnell made a motion to adopt Resolution 2024-002 for Stanislaus County. The motion was seconded by Director Helms and carried 4-0 vote by roll call.

7. Discussion/possible action regarding Resolution Providing for the Imposition of a Special Tax to Fund Ambulance Service, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 5, 2024.

Roberta Casteel, Administrative Service Manager presented the staff report.

The district has determined additional revenue is necessary to adequately fulfill its responsibility to provide an ambulance service to the community.

The board to adopt resolution 2024-003 to authorize a special tax on parcels of real property on the secured property tax rolls of Stanislaus County and Merced County within the district to provide revenue for the district to use in providing necessary ambulance service.

Director Helms made a motion to adopt Resolution 2024-003. The motion was seconded by Director Felber and carried 4-0 vote by roll call.

8. Window Graphic for back windows of ambulance unit, patient privacy.

Roberta Casteel, Administrative Service Manager presented the staff report.

Employees of the district seeking permission to purchase decals to put on the back of the ambulance windows which would create a privacy screen while transporting a patient. The decal design will include the district's logo along with the year the district has been in service to the community.

Board requested that the logo should reflect the year the district was formed, 1957 and to remove the exclamation point on the temple.

Director Helms made a motion to purchase privacy window decals for the units in service. The motion was seconded by Vice President Varnell and carried 4-0 vote.

FINANCIAL REPORT-

- Receive Staff Report on Bank Account Balances/Accounts Receivable Reports and Financial statements.
- Preliminary Budget for Fiscal Year 2024-2025
 1. Motion to Adopt Preliminary Budget
 - ❖ *Leo Landaverde presented the preliminary budget to the public and board. Director Helms made a motion to adopt the preliminary budget, on the account that the finance committee review it and to bring back to the board. The motion was seconded by Vice President Varnell and carried 4-0.*
 - ❖ *President Brazil asked for the finance committee to set up a meeting to go over the preliminary budget.*

AMBULANCE REPORT

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
 - *Total Responses 181, 112 transports for service.*
 - *1 Requests for Service to Merced resulting in 1 transport.*
 - *3 requests for Service to AMR resulting in 2 transports.*
 - *17requests for Service to Patterson resulting in 15 transports.*
 - *District hired one more part time paramedic*

ADMINISTRATIVE SERVICE MANAGER COMMENTS

LEGAL COUNSEL COMMENTS

BOARD CORRESPONDANCE/COMMENTS

- *President Brazil attended the Merced County EMCC meeting along with the Chief, the meeting was a very positive meeting. The new CEO of SEMSA/Riggs updated the audience on their steps moving forward.*
- *President Brazil stated that this year's EMS week was full of festivities and great dialogue with the employees.*

ADJOURNMENT

Vice President Varnell made the motion to adjourn the meeting. The motion was seconded by Director Helms at 7:50 p.m.

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

Attested by



David Varnell

Vice President/Secretary