**WEST SIDE COMMUNITY HEALTH CARE DISTRICT**

**MEETING OF THE BOARD OF DIRECTORS**

**MONDAY JUNE 26, 2023 7:00 P.M.**

**IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.**

**COMMUNITY BUILDING, KERN STREET**

**NEWMAN, CA 95360**

**Members of the public wanting to listen and/or participate in the meeting please dial**

**NUMBER OF 1-646-749-3122/ACCESS CODE OR**

**https//global.gotomeeting.com/join/554707573 from computer, tablet or smartphone**

**CALL TO ORDER**\_\_\_\_\_\_\_6:34 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ROLL CALL**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board of Directors: Director Felber-Absent, Director Helms, Vice President Varnell, President Brazil

**CLOSED SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Conference with Legal Counsel-Anticipated Litigation.***

***Significant exposure to Litigation pursuant to Government Code, Section 54956.9 (b)-1***

1. ***Conference with Legal Counsel-Existing Litigation-54956.9-1***

***West Side Community Healthcare District vs M. Afonso, CB-23-003175***

***Superior Court of Stanislaus County.***

**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CALL TO ORDER-PLEDGE OF ALLEGIANCE\_\_\_\_7:03 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *Nothing to Report Out*

**PRESENTATIONS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PUBLIC COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Members of the public may bring before the Board matters that are not listed on the agenda.

The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

**PUBLIC HEARING**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. Fixing amount of Tax of Measure A, in Fiscal Year 2023/2024**

*Administrative Manager Casteel presented the Staff Report. There was no public comment.*

*Staff recommended to set and approve Measure A at 100%. Revenue of approximately*

*$382,963.00*

*Vice President Varnell made the motion to set Measure A at 100% for fiscal year 2023/2024.*

*The motion was seconded by Director Helms and carried by roll call vote 3-0.*

*Roll call vote; Director Felber-Absent, Director Helms, Aye, Vice President Varnell, Aye,*

*President Brazil, Aye.*

**CONSENT CALENDAR**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

**2. Minutes of the May 22, 2023 Regular Meeting**

Recommendation: Review and Approve

**3. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Brazil introduced the consent calendar. There was no public comment.*

*Director Helms made the motion to approve the consent calendar.*

*The motion was seconded by Vice President Varnell and carried 3-0 vote.*

**ADMINSTRATIVE AGENDA**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Resolution 2023-005 Measure A Tax Rate Set**

*Administrative Service Manager Casteel presented the Staff Report. There was no public*

*comment.*

*Staff recommended to adopt resolution 2023-005 to set Measure A at 100%. Revenue of*

*approximately $382,983.00.*

*Vice President Varnell made the motion to adopt resolution 2023-005 to set Measure A at*

*100% for fiscal year 2023/2024. The Motion was seconded by Director Helms and carried*

*3-0 by roll call vote.*

*Roll call vote; Director Felber, Absent, Director Helms, Aye, Vice President Varnell, Aye,*

*President Brazil, Aye.*

**5. Resolution 2023-006 Levy and Collection of Taxes**

*Administrative Manager Casteel presented the Staff Report. There was no public comment.*

*Staff recommended to adopt resolution 2023-006 to set Levy and Collection of Taxes for*

*Measure A, fiscal year 2023/2024. Revenue of approximately $382,983.00.*

*Director Helms made the motion to adopt resolution 2023-006 to set Levy and Collection of*

*Taxes for Measure A, fiscal year 2023/2024. The motion was seconded by Vice President*

*Varnell and carried 3-0 by roll call vote.*

*Roll call vote; Director Felber, Absent, Director Helms, Aye, Vice President Varnell, Aye,*

*President Brazil, Aye.*

**6. Comprehensive Review of all District Boundary Lines with Merced County.**

*Administrative Service Manager, Roberta Casteel informed the board and public that Merced*

*County Registrar of Voters Office did a comprehensive review of all district boundary lines*

*within Merced County.*

*This was done to ensure accurate and efficient elections in the future. During the process,*

*they made several minor edits to resolve any gapping and overlapping between parcel lines*

*and city lines. They noted two discrepancies within our district.*

1. *The first discrepancy occurs in several parcels between N. Luis Ave. and W. Comet Rd. in Santa Nella. Initially, the Westside boundary did include these parcels, but the Tax Rate Area (TRA) did not.* 
   * *This has now been corrected to be included in the Tax Rate Area for the district.*
2. *The second discrepancy occurs along the boundary line that separates zones 1 and 4, and zones 3 and 4. It appears that the boundary line follows the Union Pacific railroad throughout several parcels, beginning with 020220003 and moving north. The placement of this boundary line now results in parcel splits of these parcels.* 
   * *An edit was made to correct these boundary lines*

**FINANCIAL REPORT-**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Power Point presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.

*Financials presented by Leo Landaverde. Mr. Landaverde stated that the cash balances are holding steady. He also said he believes that the new GEMT program PPIT will help with additional revenue for the district. He is currently on the audit for fiscal year 21/22.*

**AMBULANCE REPORT**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
   * *Not presented Chief on Vacation*

**CHIEF ADMINSTRATIVE OFFICER**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADMINSTRATIVE SERVICE MANAGER COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISTRICT’S LEGAL COUNSEL COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*District’s Legal Counsel Nic Cardella was in attendance. He stated he was very happy to be back as district’s legal counsel.*

**BOARD CORRESPONDANCE/COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Director Helms asked if the staff is currently using upper shoulder straps on patients on the gurneys. He stated that another ambulance company in the region just lost a $800,000.00 judgement for not using upper shoulder straps on a patient. Director Helms also wanted to know if there was a currently policy regarding gurneys and strapping patients.*

*Administrative Service Manager, Roberta Casteel stated she would relay the information to the Chief when he gets back so he can follow up on the question*.

*Vice President Varnell gave performance appraisal to our employees. Vice President Varnell daughter works at San Luis Care Center and informed him that the employees that arrived on scene on June 22 to the 23rd were very courteous and efficient in their job.*

*President Brazil asked Legal Counsel to revisit the district going to an out large district. Counselor said he would do research and that possibly we could be a hybrid district.*

**ADJOURN TO CLOSED SESSION (if needed)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RECONVENE TO OPEN SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REPORT FROM CLOSE SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADJOURNMENT**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Vice President Varnell made the motion to adjourn the meeting. The motion was seconded by Director Helms at 7:42 p.m.*

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*

*Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is*

*available for public inspection during normal business hours at the front counter of District Office located at 990*

*Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda*

*are also available for inspection.*

***Attested by***

***David Varnell***

***Vice President/Secretary***

* ***BOARD AGENDAS AND MINUTES***

***Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspections in the Clerk’s office at 990 Tulare Street, Suite C Newman, California 95360, during normal business hours. Such documents are also available online, subject to staff’s ability to post the documents***