**WEST SIDE COMMUNITY HEALTH CARE DISTRICT**

**MEETING OF THE BOARD OF DIRECTORS**

**MONDAY JULY 24, 2023 7:00 P.M.**

**IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.**

**COMMUNITY BUILDING, KERN STREET**

**NEWMAN, CA 95360**

**Members of the public wanting to listen and/or participate in the meeting please dial**

**NUMBER OF 1-646-749-3122/ACCESS CODE OR**

**https//global.gotomeeting.com/join/554707573 from computer, tablet or smartphone**

**CALL TO ORDER**\_\_\_\_\_\_\_6:35 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ROLL CALL**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board of Directors: Director Felber, Director Helms, Vice President Varnell, President Brazil

Legal Counsel on Phone

**CLOSED SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Conference with Legal Counsel-Anticipated Litigation.***

***Significant exposure to Litigation pursuant to Government Code, Section 54956.9 (b)-1***

1. ***Conference with Legal Counsel-Existing Litigation-54956.9-1***

***West Side Community Healthcare District vs M. Afonso, CB-23-003175***

***Superior Court of Stanislaus County.***

**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CALL TO ORDER-PLEDGE OF ALLEGIANCE\_\_\_\_7:04 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *Nothing to Report Out*

**PRESENTATIONS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PUBLIC COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PUBLIC HEARING**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONSENT CALENDAR**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

**1. Minutes of the June 26, 2023 Regular Meeting**

Recommendation: Review and Approve

**2. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Brazil introduced the consent calendar. There was no public comment.*

*Director Helms made the motion to approve the consent calendar.*

*The motion was seconded by Vice President Varnell and carried 4-0 vote.*

**ADMINSTRATIVE AGENDA**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Policy, Ambulance Operations-Speed Limits and Safety Restraints**

*Administrative Service Manager Casteel presented the Staff Report. There was no public*

*comment.*

*Staff presented to the board an additional policy to be added to the district’s policy and*

*procedure manual. This policy addresses the operation of the ambulance following the state*

*and local laws, including safety restraints for employees and patients. The district does not*

*currently have a policy that address this matter.*

*Director Varnell stated that the units could only go fifteen (15) over the stated speed limit.*

*Director Helms made the motion to adopt policy 5.5, Ambulance Operations, Speed Limits*

*and Safety Restraints. The motion was seconded by Vice President Varnell and carried by 4-*

*0 call.*

**FINANCIAL REPORT-**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Power Point presentation on Bank Account Balances/Accounts Receivable Reports and Financial statements.

*Financials presented by Leo Landaverde.*

**AMBULANCE REPORT**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Statistical Report Michael Courtney presented June 2023 operations report to*

*the board which outlined responses and transport for both Counties.*

* *Total Responses 211, 136 transports for service*
* *12 Requests for Service to Merced resulting in 5 transport*
* *5 requests to assist AMR resulting in 3 transport*
* *9 requests to assist Patterson resulting in 5 transport*

Receive Staff Report on Ambulance Statistical and Administrative Report.

**CHIEF ADMINSTRATIVE OFFICER**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *Chief inform the board that the district has hired four (4) part time employee; 2 Paramedics and 2 EMTS.*

**ADMINSTRATIVE SERVICE MANAGER COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *Administrative Service Manager, Roberta Casteel stated she will be on vacation August 28th to September 14, 2023.*
* *First weekend in September Newman will be holding their Fall Festival. This year’s Tunnel to Towers 5K race will be help the same weekend.*

**DISTRICT’S LEGAL COUNSEL COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *None*

**BOARD CORRESPONDANCE/COMMENTS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *President Brazil stated he like to see a construction policy including hiring outside sources be presented to the board in the new future.*
* *President Brazil also stated that the City of Gustine wrote multiple citations for illegal fireworks within their city limits. Tickets were appx. $1000 each.*

**ADJOURN TO CLOSED SESSION (if needed)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RECONVENE TO OPEN SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REPORT FROM CLOSE SESSION**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADJOURNMENT**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Vice President Varnell made the motion to adjourn the meeting. The motion was seconded by Director Helms at 7:42 p.m.*

Note:

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*

*Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is*

*available for public inspection during normal business hours at the front counter of District Office located at 990*

*Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda*

*are also available for inspection.*

***Attested by***

***David Varnell***

***Vice President/Secretary***

* ***BOARD AGENDAS AND MINUTES***

***Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspections in the Clerk’s office at 990 Tulare Street, Suite C Newman, California 95360, during normal business hours. Such documents are also available online, subject to staff’s ability to post the documents***