



WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY May 24, 2022 7:00 P.M.  
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.  
**COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial  
**NUMBER OF 1-646-749-3122/ACCESS CODE 554707573 OR**  
**<https://global.gotomeeting.com/join/554707573> from computer, tablet or smartphone**

**CALL TO ORDER**

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**ROLL CALL**

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Board of Directors: DIRECTOR SCHMIDT, DIRECTOR HELMS, VICE PRESIDENT VARNELL,  
PRESIDENT BRAZIL

**CLOSED SESSION**

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- a. *Potential exposure to Litigation pursuant to Government Code, Section 54956.9 (c)-1*

**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**

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**CALL TO ORDER-PLEDGE OF ALLEGIANCE**

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*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

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**PRESENTATIONS**

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### **PUBLIC COMMENTS**

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

#### **3. Minutes of the April 26, 2022 Regular Meeting**

Recommendation: Review and Approve

#### **4. Cash Disbursement Journal**

Recommendation: Review and Approve

### **ADMINISTRATIVE AGENDA**

#### **5. Resolution Authorizing Meetings by Teleconference**

1. Staff Report
2. Public Comment
3. Consider a motion to approve Resolution 2022-006

#### **6. NBS-Update**

#### **7. West Side Health Care District Sub Committee for Ambulance Measure**

1. Update by Board President

**8. Resolution for election 2022-007/Merced County and 2022-008/Stanislaus County**

1. Staff Report
2. Public Comment
3. Consider a motion to approve Resolution 2022-007
4. Consider a motion to approve Resolution 2022-008

**9. Employee Education Assistance Program**

1. Staff Report
2. Public Comment
3. Consider a motion to move forward on Employee Education Assistance Program

**10. Release and Waiver of Liability Form for Electric cars.**

1. Staff Report
2. Public Comment
3. Consider a motion to approve Release and Waiver of Liability Form

**FINANCIAL REPORT-**

- Receive Staff Report on Bank Account Balances/Accounts Receivable Reports and Financial statements.
- Preliminary Budget for Fiscal Year 2022-2023
  1. Motion to Adopt Preliminary Budget

**AMBULANCE REPORT**

1. Receive Staff Report on Ambulance Statistical and Administrative Report.
2. Purchase of New Ambulance

**CHIEF ADMINISTRATIVE OFFICER**

**ASSISTANT CHIEF OF AMBULANCE OPERATIONS**

**ADMINISTRATIVE SERVICE MANAGER COMMENTS**

**DISTRICT'S LEGAL COUNSEL COMMENTS**



**BOARD CORRESPONDANCE/COMMENTS**

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**ADJOURN TO CLOSED SESSION (if needed)**

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**RECONVENE TO OPEN SESSION**

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**REPORT FROM CLOSE SESSION**

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**ADJOURNMENT**

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**Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the state of the meeting.*
2. *Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspections.*



WEST SIDE COMMUNITY HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY APRIL 26, 2022 7:00 P.M.  
IF APPLICABLE CLOSE SESSION WILL START AT 6:30 P.M.  
**COMMUNITY BUILDING, KERN STREET  
NEWMAN, CA 95360**

Members of the public wanting to listen and/or participate in the meeting please dial  
**NUMBER OF 1-408-650-3123/ACCESS CODE 502-215-677 OR**  
**<https://global.gotomeeting.com/join/502215677> from computer, tablet or smartphone**

**CALL TO ORDER**

**ROLL CALL**

Board of Directors: DIRECTOR SCHMIDT, DIRECTOR HELMS, VICE PRESIDENT VARNELL,  
PRESIDENT BRAZIL

**CLOSED SESSION**

*a. Potential exposure to Litigation pursuant to Government Code, Section 54956.9 (c)-2*

**RECONVENE TO OPEN SESSION-MEETING WILL BE RECORDED**

**CALL TO ORDER-PLEDGE OF ALLEGIANCE**

*Please take a moment to silence your cell phones*

**REPORT FROM CLOSED SESSION**

**PRESENTATIONS**

### **PUBLIC COMMENTS**

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Board Clerk to take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.03). Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda items.

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Board of Directors, unless any member of the Board of Directors wishes to remove an item for separate consideration.

Are there any items on the consent calendar that any member of the public would like to comment on?

#### **3. Minutes of the March , 2022 Regular Meeting**

Recommendation: Review and Approve

#### **4. Minutes of April 7, 2022 Special Meeting**

Recommendation: Review and Approve

#### **5. Cash Disbursement Journal**

Recommendation: Review and Approve

*President Brazil introduced the consent calendar. There was no public comment.  
Director Schmidt made the motion to approve the consent calendar. The motion was  
seconded by Director Varnell and carried 4-0 vote.*

## **ADMINISTRATIVE AGENDA**

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### **6. Resolution Authorizing Meetings by Teleconference**

*Roberta Casteel, Administrative Service Manager presented the Staff Report. There was no public comment*

*Resolution 2022-005 was presented to the board and public to be adopted to comply with AB 361 amending subdivisions (e) of Government Code section 54953 to provide additional exemptions to the teleconferencing limitations.*

*Director Helms made the motion to adopt Resolution 2022-005. The motion was seconded by Director Varnell and carried by roll call vote, 4 Ayes.*

### **7. NBS-Update**

- *No NBS attendees present*

### **8. West Side Health Care District Sub Committee for Ambulance Measure**

- *President Brazil informed the public and the Board that the subcommittee for the Ambulance Measure have met twice and the items that were discussed were the following;*
  1. *President Brazil spoke to the TEMSA union leader on supporting the measure and if they could provide financial aid towards it. The union leader Fernie Mirelez Stated he would find out the contact person that could help us.*
  2. *The subcommittee has designed a flyer and post card as a hand out on educating the citizens about the district.*
  3. *Board members will be alternating Fridays at the City of Newman Farmers Market where the district will have an informational booth.*



#### **FINANCIAL REPORT-**

- *Receive Staff Report on Bank Account Balances/Accounts Receivable Reports and Financial statements.*
- *Leo Landaverde informed the board and public that he met with the management team and went over the procedures that district current procedures for accounts payment. Greenland Advisors and the management team made some decisions on stream lining the current procedures in order to make it more efficient.*
- *Leo Landaverde presented the Financial Statements for March 2022.*

#### **AMBULANCE REPORT**

1. *Receive Staff Report on Ambulance Statistical and Administrative Report. Statistical Report Michael Courtney presented March 2022 operations report to the board which outlined responses and transport for both Counties.*
  - *Total Responses 188, 106 transports for service*
  - *1 Requests for Service to Merced resulting in 0 transport*
  - *14 requests to assist AMR resulting in 8 transport*
  - *7 requests to assist Patterson resulting in 5 transport*

#### **CHIEF ADMINSTRATIVE OFFICER**

- *The district hired one (1) full time paramedic, looking at possibilities of hiring another full-time paramedic or EMT.*
- *The staff is currently working on beautification project at the new quarters.*
- *The chief also informed the board and public that there is data supporting the need for BLS units in this area, which would easy the use of ALS unit for BLS calls.*



#### **ASSISTANT CHIEF OF AMBULANCE OPERATIONS**

- *Assistant Chief Brace point of view for BLS units is that the area the district service, that it is beneficial to have more ALS units especially with the longer drive times to a medical facility. Research data has been gathered to back this up.*
- *Assistant Chief Brace also reminded the Board and Public that the new Paramedic program in Merced County will start August 15, 2022. It is the district's intent to get two (2) candidates into the program. The program will be holding an assessment test on May 25, 2022*

#### **ADMINISTRATIVE SERVICE MANAGER COMMENTS**

- *Administrative Service Manager Roberta Casteel reminded the board and public of EMS week May 15<sup>th</sup> to 21<sup>st</sup>.*
- *In addition, that Zone 4 Gustine City Board of Director is up for election.*

#### **DISTRICT'S LEGAL COUNSEL COMMENTS**

- *Legal Counsel informed the board that he is currently working on getting the liability waiver for electric cars completed and he will review the scholarship review.*

#### **BOARD CORRESPONDANCE/COMMENTS**

- *President Brazil informed the Board and Public that he recently taped a commercial regarding the Covid19 vaccine for Merced County. While he was there, he was informed that Jim Clark, Merced County Emergency Medical Services Administrator has retired and that Tim Williams has taken over his position.*

#### **ADJOURN TO CLOSED SESSION (if needed)**

#### **RECONVENE TO OPEN SESSION**

#### **REPORT FROM CLOSE SESSION**

## **ADJOURNMENT**

*Director Varnell made the motion to adjourn the meeting. The motion was seconded by Director Schmidt at 8:01 p.m.*

### **Note:**

1. *In compliance with the Americans with Disabilities Act, a disabled person is requesting a disability-related modification or accommodation to participate in this meeting, must contact the district office at (209) 862-2951. Requests must be made as early as possible, preferably one-full business day before the start of the meeting. Any document provided to a majority of the Board of Directors regarding any open session item on this agenda is available for public inspection during normal business hours at the front counter of District Office located at 990 Tulare Street Suite C, Newman CA. Documents or writings received after the general distribution of the agenda are also available for inspection.*

### **Attested by**

**David Varnell**  
**Vice President/Secretary**



Agenda Item No.: 5  
Meeting Date: May 24, 2022

## **WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT**

### **SUBJECT**

Authorizing Public Meetings by Teleconference

### **Previous Board Actions:**

None

### **Summary of Issue:**

Executive Order N-29-20, which suspended some of the Brown Act's requirements and allowed the District to conduct remote meetings without opening all remote locations to the public, expired on September 30, 2021. Prior to this expiration, Governor Newsom signed Assembly Bill 361 ("AB 361") into law on September 16, 2021 and went into effect immediately pursuant to an emergency clause.

AB 361 amended subdivision (e) of Government Code section 54953 to provide additional exemptions to the teleconferencing limitations which are outlined on Page 2 of Memorandum dated October 18, 2021 by the law offices of Wagner Jones Helsley PC.

### **Financial Impact:**

None

### **Staff/General Management Recommendation:**

Board to review

### **Recommended Motion:**

Motion to enter adopt resolution 2022-006

### **Supporting Documents Attached:**

Resolution 2022-006



May 24, 2022  
RESOLUTION NO. 2022-006

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE WEST SIDE COMMUNITY HEALTHCARE DISTRICT  
AUTHORIZING PUBLIC MEETINGS BY TELECONFERENCE**

**RESOLVED** by the Board of Directors (“Board”) of the West Side Community Healthcare District (“District”), at a regular meeting duly called and held on November 23, 2021, as follows:

**WHEREAS**, the District was formed and organized in January 30, 1957 under the terms of “The Local Health Care District Law” (Health & Safe. Code, § 32000 et seq., added by Stats. 1945, Ch. 932, § 1); and

**WHEREAS**, all meetings of the district are open and public as required by the Ralph M. Brown Act (Gov. Code, §§ 54950-54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency due to the outbreak and spread of COVID-19; and

**WHEREAS**, on March 11, 2020, the Stanislaus County Public Health Officer declared a local health emergency followed by the County of Merced on March 13, 2020; and

**WHEREAS**, on March 17, 2020, the Director of Emergency Services for the City of Newman (“City”) issued a proclamation declaring the existence of a local emergency which was ratified by the City Council on March 19, 2020.

**WHEREAS**, Governor Newsom signed Assembly Bill 361 (“AB 361”) into law on September 16, 2021, and AB 361 went into effect immediately pursuant to an emergency clause; and

**WHEREAS**, AB 361 amended Government Code section 54953’s requirements related to teleconference participation in meetings by members of the legislative bodies of local agencies, subject to certain conditions, permitting members of legislative bodies to participate remotely without complying with paragraph (3) of subdivision (b) of Government Code section 54953’s requirements; and

**WHEREAS**, the District may use teleconferencing without complying with paragraph (3) of subdivision (b) of Government Code section 54953's requirements under any of the following circumstances: (1) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;

(2) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (3) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, the COVID-19 pandemic emergency remains a significant challenge worldwide and throughout the United States according to the Centers for Disease Control; and

**WHEREAS**, the COVID-19 pandemic emergency remains a significant challenge throughout California according to the California Department of Public Health; and

**WHEREAS**, the COVID-19 pandemic emergency remains a significant challenge throughout the Counties of Stanislaus and Merced as well as in the City in accordance with the State of California's current health and safety guidelines and the City's duty to provide and maintain a safe community for its citizens and a workplace free of known hazards, constituting a local emergency; and

**WHEREAS**, as a consequence of the ongoing local emergency, and as authorized by subdivision (e) of Government Code section 54953, the District finds that its legislative bodies should conduct their public meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953 to avoid the imminent risks to attendees' health and safety that accompany in-person participation, and that such legislative bodies shall comply with all necessary requirements to provide the public with access to public meetings as described in paragraph (2) of subdivision (e) of Government Code section 54953.

**NOW, THEREFORE, BE IT RESOLVED**, by the Westside Community Healthcare District that:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference as though fully set forth herein.

Section 2. Remote Teleconference Meetings. The district is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution to conduct open and public meetings using teleconferencing in accordance with subdivision (e) of Government Code section 54953 and the other applicable provisions of the Brown Act.

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of June 23, 2022 or such time the district adopts a subsequent Resolution in accordance with paragraph (3) of subdivision (e) of Government Code section 54953 to extend the time during which the district may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Board of Directors of the West Side Community Healthcare District, at a regular meeting of the Board held on the 24 of May 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Dennis Brazil, President

ATTEST: \_\_\_\_\_  
David Varnell, Secretary





D I S T R I C T

Agenda Item No.: 8

Meeting Date: May 24, 2022

## **WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT**

### **SUBJECT:**

Resolutions for portion of district's governing board up for election

### **Previous Board Actions:**

None

### **Summary of Issue:**

Portion of West Side Health Care District's governing board will be up for election at the November 8, 2022 Presidential General Election.

Prior to July 6, 2022 the district must file a Notice of Election with Registrar of Voters for both counties, Merced and Stanislaus.

Merced County, Zone 4 City of Gustine

Stanislaus County, Zone 2 City of Newman

Stanislaus County, Zone 1 Rural Newman (2 year term, expires 2024)

### **Financial Impact**

Cost is unknown at this time

### **Staff/General Management Recommendation:**

Board to review

### **Recommended Motion:**

Motion to adoption resolution 2022-7(Merced County)/Resolution 2022-008 (Stanislaus County)

### **Supporting Documents Attached:**

Resolution 2022-007 and Resolution 2022-008





**RESOLUTION NO. 2022-007**

**A RESOLUTION OF THE SPECIAL DISTRICT FOR WEST SIDE HEALTH CARE DISTRICT CALLING FOR AN ELECTION, REQUESTING CONSOLIDATION OF ITS GOVERNING BOARD ELECTION WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION, FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS, SUBMITTING AN INCUMBENT LIST AND TERMS OF OFFICE, REQUIRING THAT CANDIDATE'S STATEMENTS BE PAID BY THE CANDIDATE, CERTIFYING THE CITY'S BOUNDARY MAP, DETERMINING A COIN TOSS AS THE TIE-BREAKING METHOD, AUTHORIZING MERCED COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION AND CANVASS THE RETURNS, AND EXPRESSING INTENT TO REIMBURSE MERCED COUNTY FOR THE ACTUAL COSTS OF THE ELECTION.**

WHEREAS, on **May 24, 2022**, the **Special District** adopted Resolution **2022-007.**, entitled "A RESOLUTION OF THE **WEST SIDE HEALTHCARE DISTRICT**, **NEWMAN CALIFORNIA**, CALLING A **GOVERNING BOARD ELECTION** TO BE HELD ON **NOVEMBER 8, 2022**, FOR THE PURPOSE OF **ELECTING GOVERNING BOARD MEMBERS**"; and

WHEREAS, a Notice of Election must be filed with the Merced County Registrar of Voters specifying which offices are to be filled at this election; and

WHEREAS, the **West Side Health Care District** boundary map or city limit has not changed since the last election held in **November 3, 2020**; and

WHEREAS, Merced County intends to conduct a consolidated election on **November 8, 2022**; and

WHEREAS, the consolidation of elections may serve to reduce election expenses to taxpayers and may increase voter turnout; and

WHEREAS, a Candidate's statement, if desired, is to be paid by the Candidate; and

WHEREAS, the Merced County Elections Department must be Authorized to conduct the election and to canvass all returns; and

WHEREAS, Merced County should be reimbursed for the actual costs of the election; and

WHEREAS, a pre-determined tie-breaking method should now be designated to prevent any possible dispute as to the final outcome of the election; **NOW,**



**THEREFORE, BE IT RESOLVED**, that the Special District of the West Side Health Care District does hereby, (1.) Call for an Election to be held to elect **West Side Health Care District Zone 4 Director** (2.) Request that its **Governing Board Election** to elect **West Side Health Care District Zone 4 Director** to be Consolidated with the **Statewide Presidential General Election** scheduled for November 8, 2022; (3.) File its Notice of Election with the Registrar of Voters specifying the elective offices to be filled; (4.) Submit a list of incumbents and terms of offices; (5.) Require that a Candidate's Statement, if desired, is to be paid by the Candidate; (6.) Certify the current city boundary map is without change since the last election; (7.) Sets a coin-toss as its tie-breaking method for this election with procedures as previously established by **West Side Healthcare District** Resolution 001 adopted in **JANUARY 30, 1957**; (8.) Authorizes Merced County Elections Department to conduct the election and canvass the returns; and (9.) Intends to reimburse Merced County for the actual costs of this election.

PASSED AND ADOPTED by the West Side Healthcare District of the City of Newman California at a special meeting held on the 24<sup>th</sup> day of May 2022, by the following called vote:

AYES: (Title):

NOES: (Title):

ABSTAIN: (Title):

ABSENT: (Title):

APPROVED:

\_\_\_\_\_  
Dennis Brazil, Board President

ATTEST:  
NAME, TITLE

BY: \_\_\_\_\_  
Roberta L Casteel, Administrative Services Manager



## **RESOLUTION NO. 2022-008**

**A RESOLUTION OF THE SPECIAL DISTRICT FOR WEST SIDE HEALTH CARE DISTRICT CALLING FOR AN ELECTION, REQUESTING CONSOLIDATION OF ITS GOVERNING BOARD ELECTION WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION, FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS, SUBMITTING AN INCUMBENT LIST AND TERMS OF OFFICE, REQUIRING THAT CANDIDATE'S STATEMENTS BE PAID BY THE CANDIDATE, CERTIFYING THE CITY'S BOUNDARY MAP, DETERMINING A COIN TOSS AS THE TIE-BREAKING METHOD, AUTHORIZING MERCED COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION AND CANVASS THE RETURNS, AND EXPRESSING INTENT TO REIMBURSE STANISLAUS COUNTY FOR THE ACTUAL COSTS OF THE ELECTION.**

WHEREAS, on **May 24, 2022**, the **Special District** adopted Resolution **2022-008**., entitled "**A RESOLUTION OF THE WEST SIDE HEALTHCARE DISTRICT, NEWMAN CALIFORNIA, CALLING A GOVERNING BOARD ELECTION TO BE HELD ON NOVEMBER 8, 2022, FOR THE PURPOSE OF ELECTING GOVERNING BOARD MEMBERS**"; and

WHEREAS, a Notice of Election must be filed with the Stanislaus County Registrar of Voters specifying which offices are to be filled at this election; and

WHEREAS, the **West Side Health Care District** boundary map or city limit has not changed since the last election held in **November 3, 2020**; and

WHEREAS, Stanislaus County intends to conduct a consolidated election on **November 8, 2022**; and

WHEREAS, the consolidation of elections may serve to reduce election expenses to taxpayers and may increase voter turnout; and

WHEREAS, a Candidate's statement, if desired, is to be paid by the Candidate; and

WHEREAS, the Stanislaus County Elections Department must be Authorized to conduct the election and to canvass all returns; and

WHEREAS, Stanislaus County should be reimbursed for the actual costs of the election; and

WHEREAS, a pre-determined tie-breaking method should now be designated to prevent any possible dispute as to the final outcome of the election; **NOW**,



**THEREFORE, BE IT RESOLVED**, that the Special District of the West Side Health Care District does hereby, (1.) Call for an Election to be held to elect **West Side Health Care District Zone 1 Director; Zone 2 Director** (2.) Request that its **Governing Board Election** to elect **West Side Health Care District Zone 1 Director and Zone 2, Director** to be Consolidated with the **Statewide Presidential General Election** scheduled for November 8, 2022; (3.) File its Notice of Election with the Registrar of Voters specifying the elective offices to be filled; (4.) Submit a list of incumbents and terms of offices; (5.) Require that a Candidate's Statement, if desired, is to be paid by the Candidate; (6.) Certify the current city boundary map is without change since the last election; (7.) Sets a coin-toss as its tie-breaking method for this election with procedures as previously established by **West Side Healthcare District** Resolution 001 adopted in **JANUARY 30, 1957**; (8.) Authorizes Merced County Elections Department to conduct the election and canvass the returns; and (9.) Intends to reimburse Merced County for the actual costs of this election.

PASSED AND ADOPTED by the West Side Healthcare District of the City of Newman California at a special meeting held on the 24<sup>th</sup> day of May 2022, by the following called vote:

AYES: (Title):

NOES: (Title):

ABSTAIN: (Title):

ABSENT: (Title):

APPROVED:

\_\_\_\_\_  
Dennis Brazil, Board President

ATTEST:  
NAME, TITLE

BY: \_\_\_\_\_  
Roberta L Casteel, Administrative Services Manager



Agenda Item No.: 9  
Meeting Date: May 24, 2022

## **WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT**

### **SUBJECT**

Employee Educational Assistance Program

### **Previous Board Actions:**

September 2019 and October 2019

### **Summary of Issue:**

West Side Health Care District has an Educational Assistance Program that can assist an eligible employee with paramedic education tuition costs on an approved paramedic program.

This Program has been placed on the agenda in September and October 2019 for review.

Board requested at that time for legal counsel to review the existing policy. Legal counsel has reviewed existing policy, will inform Board and Public of findings.

Staff seeking direction from the Board on recommendations for guidelines awarding assistance to employees.

### **Financial Impact:**

Financial amount to be set by the board

### **Staff/General Management Recommendation:**

Board to review moving policy and procedures for this program and setting up guidelines.

### **Recommended Motion:**

Motion to move forward

### **Supporting Documents Attached:**

Employee Educational Assistance Program Policy

# WEST SIDE COMMUNITY HEALTHCARE DISTRICT

## EDUCATIONAL ASSISTANCE PROGRAM

**Policy:** Employee Educational Assistance Program

**Modified:** 11/22/03, 1/27/09

**Effective:** January 27, 2004, 1/24/09

**Supercedes:** N/A

**Purpose:** To establish and maintain an annual financial fund for the educational development of eligible West Side Ambulance employee's who want to pursue their Paramedic license.

**Procedure:**

The West Side Healthcare District shall designate an Educational Assistance Fund to be used by the Program.

The District may increase the annual fund so that more than one Beneficiary may be chosen as budget considerations allow and at the discretion of the Board.

The monies in the Fund shall be used to assist an eligible employee with paramedic education tuition costs of approved paramedic programs.

The recipient of the Assistance Funds shall enter into a Student Loan agreement with the District to obtain licensure and maintain employment with the District for two years following obtaining their Paramedic license.

**Eligibility:**

A West Side Ambulance employee shall be considered eligible for consideration in the selection process in a given year if that employee meets the following criteria:

- a. Has been employed with District as an EMT for a period of at least one (1) year.
- b. Has worked the minimum number of hours to maintain per them status with the District As stated in the applicable policy.
- c. Has no current disciplinary actions in their personnel file.

**Selection of Beneficiary:**

- a. The selection of the Fund Beneficiary shall be made from all eligible employees that make application to the Board.

- b. The selection of the Fund Beneficiary shall be made by a committee consisting of one Board Member, the Operations Manager, and two full-time employees should there be more than one applicant.
- c. The selection process may be conducted as an application review, personal interview or a combination of the two as decided by the current constituents of the committee.
- d. The decision of the committee shall be announced.
- e. The committee may only select a beneficiary from among eligible applicants. However, the committee may choose to not appoint any of the applicants as beneficiary.
- f. Once the selection is made the Fund Beneficiary shall enter into the Student Loan Agreement.

Disbursement of Funds:

- a. The Beneficiary must produce a letter of acceptance to an approved Paramedic Training Program before any funds are disbursed.
- b. Any disbursement of funds shall be made in three equal payments over the course of the training period, subject to policies of the Training Program.
- c. The payment of funds shall be made directly to the Training Program in the name of the Beneficiary.

Non-disbursed Funds:

- a. Any Non-disbursed funds shall remain in the fund and be made available for future students. (Example: There are no applicants for a given period or no beneficiary chosen, the total amount of the fund remains in the fund and are made available the next application period, so that two employees could be given assistance.)
- b. Any balances in the Fund may be redirected for other needs of the District as the Board of Directors sees fit.
- c. Having excess monies in the Fund makes no requirement that they be disbursed.

Failure to Obtain license:

- a. In the event that a Beneficiary is unsuccessful at completing the paramedic training and they are eligible for re-entry to the Program at it's next session the Beneficiary shall:
  - 1. Be required to make application to the Program and obtain a letter of acceptance
  - 2. Be required to pay the Training Program any tuition costs for the second training period equal to the amount disbursed previously by the District for that Beneficiary.
  - 3. Will be eligible to have the remainder of the Funds initially assigned to their training disbursed to the Training Program for the balance of the second training period.



b. In the event that a Beneficiary is unsuccessful at completing the paramedic training AND they are NOT eligible for reentry to the Program at it's next session the Beneficiary shall be held accountable to the terms of the Student Loan Agreement.

c. In the event that the Beneficiary successfully completes the paramedic training but is otherwise unable to obtain his Paramedic license within a six month period after the completion of the Program, they shall be held accountable to the terms of the Student Loan Agreement.

1. Appeals for extension of time shall be made directly to the District Board of Directors or it's appointed subcommittee. Any terms of extension shall be expressly laid out after careful consideration by the Board.

After Obtaining License:

a. Once the, Beneficiary has successfully obtained his Paramedic license he shall remain employed with the District on a per-diem basis or full-time basis if available and receive credit towards the loan amount as outlined in the loan agreement.

b. The Beneficiary shall make himself reasonably available for shifts offered and the District shall make effort to provide shifts as scheduling allows.

c. The completion of the Training Program and obtaining paramedic licensure is no guarantee of full-time employment with West Side Healthcare District.

## **WEST SIDE COMMUNITY HEALTHCARE DISTRICT STAFF REPORT**

### **SUBJECT:**

Alternative Fuel Vehicle/Electric Vehicles

### **Previous Board Actions:**

None

### **Summary of Issue:**

In 2019 district staff was notified by an representative from San Joaquin Air District that West Side Health Care District was eligible for up to five (5) of their electric utility vehicles through a grant program.

The district was granted three (3) electric vehicles.

Since the time of obtaining the electric vehicles several community organizations have inquired on using them for community events.

Staff asked Legal Counsel to draft a release and waiver of liability form to be used when someone outside the district uses the vehicles.

### **Financial Impact:**

None

### **Staff/General Management Recommendation:**

Board to review

### **Recommended Motion:**

Motion to adopt release and waiver of liability form

### **Supporting Documents Attached:**

Release and waiver of liability form

## **RELEASE AND WAIVER OF LIABILITY FORM**

This Release and Waiver of Liability (the "Release") executed on \_\_\_\_\_ by \_\_\_\_\_ ("Participant") releases West Side Community Ambulance located at 151 South Highway 33, Newman, California 95360, its elected officials, staff, employees, agents, attorneys, volunteers, representatives, predecessors, successors and assigns, under the laws of the State of California. In consideration of the risk of injury while utilizing the electric vehicle (the "Activity"), and as consideration for the right to participate in the Activity, Participant hereby, for myself, my heirs, executors, administrators, assigns, or personal representatives, knowingly and voluntarily enter into this waiver and release of liability and hereby waive any and all rights, claims or causes of action of any kind whatsoever arising out of my participation in the Activity.

I am voluntarily participating in the aforementioned Activity and I am participating in the Activity entirely at my own risk. I am aware of the risks associated with traveling to and from as well as participating in this Activity, which may include but are not limited to, physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and death. I understand that these injuries or outcomes may arise from my own or others' negligence, conditions related to travel, or the condition of the activity location(s). Nonetheless, I assume all related risks, both known and unknown to me, of my participation in this Activity.

I agree to engage in the Activity in a safe manner, and acknowledge that it is my responsibility to operate the electric vehicle supplied by West Side Community Ambulance safely in an effort to avoid injury to other individuals or property. I acknowledge that I am fully responsible if another individual or property is injured as a result of my own failure to safely participate in the Activity. I further agree to indemnify and defend West Side Community Ambulance in the instance that a claim is made by a third party based on an injury to a third party's person or property, which occurs as a result of my operation of the vehicle.

1. **Waiver and Release.** I, Participant, hereby release and forever discharge West Side Community Ambulance, its elected officials, staff, employees agents, attorneys, volunteers, heirs, representatives, predecessors, successors and assigns from any and all claims or causes of action (known or unknown), and demands of whatever kind of nature, either in law or in equity, which arise or may hereafter arise from the Activity provided to Participant and/or caused or alleged to be caused in whole or in part by the negligence of West Side Community Ambulance, whether active or passive or any of its affiliates, employees, agents, representative, successors and assigns. I further agree that if, despite this Release and Waiver of Liability, I or anyone on my behalf makes a claim against West Side Community Ambulance, or any of the elected officials, staff, employees, agents, representatives, successors and assigns, I will indemnify, save and hold harmless West Side Community Ambulance from any litigation expenses, attorneys' fees, losses, liability, damages or costs which it or West Side Community Ambulance may incur as a result of such claim. I understand and acknowledge that this Release discharges West Side Community Ambulance from any liability or claim that I have against West Side Community Ambulance with

respect to bodily injury, personal injury, illness, death or property damage that may result from the Activity provided by West Side Community Ambulance or occurring while I am participating in such Activity.

2. Medical Treatment. I hereby release and forever discharge West Side Community Ambulance from any claim whatsoever which arises or may hereafter arise on a count of any first-aid treatment or other medical services rendered in connection with an emergency during my participation in the Activity.

3. Assumption of Risk. I understand that the Activity provided by West Side Community Ambulance may include activities that may be hazardous involving inherently dangerous activities. I expressly assume risk of injury, illness, damage, harm or loss to me or to my property that might result, including without limitation any loss or theft of personal property, from the Activity and release West Side Community Ambulance from all liability.

4. Other. I expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of the State of California and this Release shall be governed by and interpreted in accordance with the laws of the State of California.

**I HAVE READ THIS AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND I HAVE SIGNED IT FREELY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTENDED TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW AND AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID THE BALANCE NOTWITHSTANDING SHALL CONTINUE IN FULL FORCE AND EFFECT.**

---

Printed Name

---

Signature

Date: \_\_\_\_\_, 2022



**STATEMENT OF FINANCIAL ACTIVITIES & FINANCIAL  
POSITION**

**WESTSIDE COMMUNITY HEALTHCARE DISTRICT  
FOR PERIOD ENDING APRIL 30, 2022**

### Bank Balances (Feb 2022)

TCB - Ambulance (5512)	\$ 1,271.91
TCB - Operations (5524)	\$ 210,931.31
TCB - Tax Account (5536)	\$ 4,952.11
MB (6541)	\$ 127,538.91
MB (7168)	\$ 223,776.21
MB (1566)	\$ 33,752.91
<b>Total</b>	<b>\$ 602,223.51</b>

### Bank Balances (Mar 2022)

TCB - Ambulance (5512)	\$ 4,847.01
TCB - Operations (5524)	\$ 221,698.99
TCB - Tax Account (5536)	\$ 4,352.21
MB (6541)	\$ 127,543.21
MB (7168)	\$ 34,123.84
MB (1566)	\$ 14,806.52
<b>Total</b>	<b>\$ 407,771.78</b>

### Bank Balances (Apr 2022)

TCB - Ambulance (5512)	\$ 4,847.01
TCB - Operations (5524)	\$ 225,518.66
TCB - Tax Account (5536)	\$ 4,942.50
MB (6541)	\$ 127,547.36
MB (7168)	\$ 34,106.63
MB (1566)	\$ 51,967.05
<b>Total</b>	<b>\$ 448,929.21</b>

### Revenue (Feb 2022)

Revenue	\$ 429,397.01
Contract Adjustments accrued @ 60%	\$ 257,638.01
Service Write Offs and Estimated Bad Debt 20%	\$ 85,879.01
Other	\$ 85,880.01
<b>Net Revenue</b>	<b>\$ 85,880.01</b>
Avg Net Revenue per Trip (On Amount Billed)	943.7

### Revenue (Mar 2022)

Revenue	\$ 498,381.00
Contract Adjustments accrued @ 60%	\$ 299,029.00
Service Write Offs and Estimated Bad Debt 20%	\$ 99,676.00
Other	\$ 3,586.00
<b>Net Revenue</b>	<b>\$ 103,262.00</b>
Avg Net Revenue per Trip (On Amount Billed)	974.2

### Revenue (Apr 2022)

Revenue	\$ 483,679.00
Contract Adjustments accrued @ 60%	\$ 290,207.00
Service Write Offs and Estimated Bad Debt 20%	\$ 96,736.00
Other	\$ 61,804.00
<b>Net Revenue</b>	<b>\$ 158,540.00</b>
Avg Net Revenue per Trip (On Amount Billed)	1495.7

1137.9

### Payor Mix Summary (Feb 2022)

Medicare	37.9%	\$162,480.00	38	# of trips
Medicaid	25.1%	\$107,727.00	27	
Commercial Insurance	9.6%	\$41,251.00	8	
Self Pay	27.4%	\$117,305.00	20	
Other	0.0%	\$0.00	4	
<b>Total Net Revenue by Class</b>		<b>\$428,763.00</b>	<b>97</b>	
<b># of Trips</b>			<b>81</b>	
<b>DIFFERENCE from Payor Mix vs Gross Revenue Charges</b>			<b>585</b>	

### Payor Mix Summary (Mar 2022)

Medicare	40.9%	\$205,328.00	56	# of trips
Medicaid	21.8%	\$108,407.00	24	
Commercial Insurance	12.5%	\$62,026.00	10	
Self Pay	24.9%	\$125,776.00	22	
Other	0.0%	\$0.00	3	
<b>Total Net Revenue by Class</b>		<b>\$498,537.00</b>	<b>114</b>	
<b># of Trips</b>			<b>106</b>	
<b>DIFFERENCE from Payor Mix vs Gross Revenue Charges</b>			<b>344</b>	

### Payor Mix Summary (Apr 2022)

Medicare	40.0%	\$198,762.00	45	# of trips
Medicaid	25.0%	\$127,816.00	28	
Commercial Insurance	13.0%	\$63,239.00	10	
Self Pay	22.0%	\$103,534.00	20	
Other	0.0%	\$0.00	1	
<b>Total Net Revenue by Class</b>		<b>\$493,451.00</b>	<b>108</b>	
<b># of Trips</b>			<b>106</b>	
<b>DIFFERENCE from Payor Mix vs Gross Revenue Charges</b>			<b>\$ 12,279.00 [8]</b>	

# **BUDGET vs YTD ACTUALS (Apr 2022)**

	Budget	Actuals	%
Ambulance Revenue	\$ 5,833,330.00	\$ 5,923,689.00	101.5%
Allowances & Charge Offs	\$ 4,512,745.00	\$ 4,191,102.00	90.9%
Total Net Revenue	\$ 875,000.00	\$ 1,336,130.00	152.7%
<b>OPERATING EXP</b>			
Salaries & Wages [1]	\$ 1,230,000.00	\$ 938,227.00	76.3%
Employee Benefits	\$ 181,110.00	\$ 194,347.00	107.3%
Fees	\$ 174,050.00	\$ 195,135.00 [2]	112.1%
Insurance	\$ 165,620.00	\$ 167,279.00 [3]	101.0%
Professional Services	\$ 205,047.00	\$ 239,188.00 [4]	116.7%
Supplies	\$ 89,130.00	\$ 64,960.00	72.9%
	\$ -	\$ -	
Total Operating Expenses	\$ 2,272,807.00	\$ 1,983,831.00	87.3%
Other Income (Inc. Tax Revenue)	\$ 609,500.00	\$ 782,570.00 [5]	128.4%
Total Net Income	\$ (788,307.00)	\$ 134,869.00 [6]	17.1%

<u>Assets, Liabilities &amp; Net Position (Feb 2022)</u>		<u>Assets, Liabilities &amp; Net Position (Mar 2022)</u>		<u>Assets, Liabilities &amp; Net Position (Apr 2022)</u>	
Total Assets	\$ 2,479,548.00	Total Assets	\$ 2,279,913.00	Total Assets	\$ 2,226,594.01
Total Liabilities	\$ 1,133,508.00	Total Liabilities	\$ 1,003,395.00	Total Liabilities	\$ 1,025,851.01
	2.19		2.27		2.17
Net Position	\$ 1,346,040.00	Net Position	\$ 1,276,518.00	Net Position	\$ 1,200,743.01
				Assets to Liabilities	





- Home
- Dashboards
- Document Management
- Trip Search
- Info

1 Day Trip Volume

246



1 Day Trip Volume

246



1 Day Trip Volume

246



1 Day Trip Volume

246



1 Day Trip Volume

246



1 Day Trip Volume

246

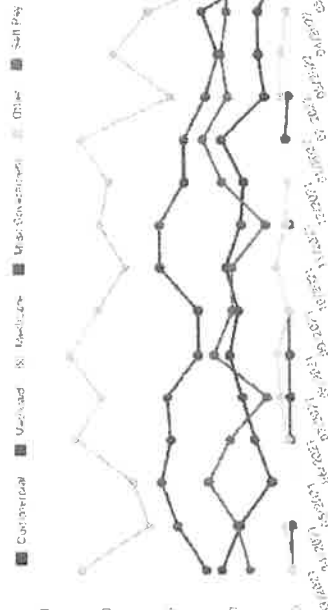


1 Day Trip Volume

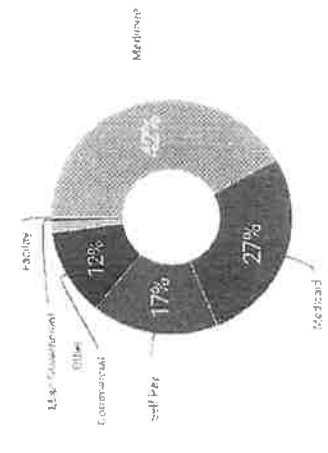
246



Trip Volume by Service Date & Primary Payer



Trip Volume by Primary Payer



[1] Total Payroll (Personnel Services) from Budget vs Actuals report

[2] fees from Department of Health and Humans Services regarding GEMT-QAF

[3] includes a \$8,547 additional premium as a result of annual workers comp audit

[4] includes reclassification of NBS fees originally budgeted under Advertising and Marketing

[5] we expect to receive \$18,915 less this year in tax revenue due to double -payment matter settlement between District and Stanislaus County. The final agreement called for a total deduction of \$94,579 spread over 5 years  
02/17/22: we received an additional \$239k in tax revenue which will be reflected in the February financials

[6] we have reduced our net losses by 2/3 YTD

[7] Amounts coming from 6-Payor Summary Report from EOM reports

[8] "Hi Alisa,

Yes, the excel should have all the trips received for the previous month where as the month end system reports are only up to a certain time frame and then they do what is considered a hard close.

I believe it was last month, my excel didn't reflect all the trips received for May so this month I waited a little longer so they could all be included. Could I have misunderstood where you were needing the system 8 reports to also reflect this information?

If that's the case, I can certainly ask how we can change this process.

Sincerely,

Crystal K. Van Zant, CAC

Client Success Team "

**West Side Community Healthcare District**  
**Statementn of Financial Activities**  
**April 2022**

	<b>Total</b>	
	<b>Apr 2022</b>	<b>(YTD)</b>
<b>Income</b>		
Ambulance Revenue		2,987.85
Ambulance Rev	483,679.00	5,920,701.15
<b>Total Ambulance Revenue</b>	<b>\$ 483,679.00</b>	<b>\$ 5,923,689.00</b>
Contractual Allowances and Discounts	61,803.90	-35,079.82
Contract Adjustments	-290,207.00	-3,551,871.00
Service Write-offs	-96,736.00	-1,025,794.78
<b>Discounts</b>	<b>-\$ 325,139.10</b>	<b>-\$ 4,612,745.60</b>
Other Income		25,186.82
<b>Total Income</b>	<b>\$ 158,539.90</b>	<b>\$ 1,336,130.22</b>
<b>Gross Profit</b>	<b>\$ 158,539.90</b>	<b>\$ 1,336,130.22</b>
<b>Expenses</b>		
Advertising & Marketing	48.00	2,940.95
Ask My Accountant		4,409.42
Auto		
Fuel	3,372.10	41,333.68
<b>Total Auto</b>	<b>\$ 3,372.10</b>	<b>\$ 41,333.68</b>
Dues & Subscriptions	270.50	2,434.50
Employee Benefits		
457(b) Co-Match	4,216.38	51,375.06
Aflac	949.34	29,418.15
Insurance - Group Health/Dental	9,155.71	113,554.72
<b>Total Employee Benefits</b>	<b>\$ 14,321.43</b>	<b>\$ 194,347.93</b>
Fees		264.20
Association Fees		525.00
Banking Fees	512.67	6,476.59
Billing Agency Fees	5,221.82	44,921.11
Dispatch Fees (AMR)	10,441.30	53,326.61
Health Dept Fees		4,058.00
Mountain Valley EMS Fees		1,000.00
Quality Assurance Fees (GEMT-QAF)	13,635.10	84,563.54
<b>Total Fees</b>	<b>\$ 29,710.89</b>	<b>\$ 195,135.05</b>
Information Technology (IT)	116.61	175.04
IT Labor	1,200.00	8,175.00
Software	366.35	4,070.15
<b>Total Information Technology (IT)</b>	<b>\$ 1,672.96</b>	<b>\$ 12,420.19</b>
Insurance (Business)		
Allianz (Ambulance Content Ins)	945.25	9,452.50
Auto Liability	2,221.66	22,216.60
Directors & Officers (D&O) Insurance	1,215.00	12,150.00
General & Professional Liability INS	3,231.24	41,691.74

(HARPP)	1,311.86	13,118.60
Workers Compensation Ins	4,686.67	68,650.34
Total Insurance (Business)	\$ 13,611.68	\$ 167,279.78
Interest Paid	1,830.33	23,922.48
Maintenance	1,080.00	1,080.00
Building Maintenance		2,385.85
Equipment - Medical		362.60
Equipment - Non-Medical	189.14	3,481.25
Vehicle Maintenance		1,006.70
Total Maintenance	\$ 1,269.14	\$ 8,316.40
Meals & Entertainment		133.26
Miscellaneous - Reimbursable Expenses	64.54	1,662.12
Payroll (Personnel Services)		
Payroll Taxes		
Payroll Taxes - Department 100		
FED MEDCARE- ER	264.61	2,520.88
FED SOCSEC - ER	1,131.37	10,778.32
Total Payroll Taxes - Department 100	\$ 1,395.98	\$ 13,299.20
Payroll Taxes - Department 200		
CA SUI - ER Dept 200	12.50	12.50
FED FUTA	60.31	848.92
FED MEDCARE - ER	781.92	10,004.86
FED SOCSEC- ER	3,343.37	42,779.48
Total Payroll Taxes - Department 200	\$ 4,198.10	\$ 53,645.76
Total Payroll Taxes	\$ 5,594.08	\$ 66,944.96
Salaries		
Payroll Expenses - Department 100		
CAFEMR		0.00
Covid 19 Assistance		0.00
FED FUTA	20.50	150.48
Holiday	0.00	0.00
PTO	0.00	3,696.00
Regular	18,341.64	170,693.84
100	\$ 18,362.14	\$ 174,540.32
Payroll Expenses - Department 200		
Bereavement		1,005.60
CAFEMR		0.00
Cont Education		755.22
Covid 19 Assistance		0.00
Holdover Reg DT	383.14	4,622.80
Holiday	0.00	7,376.63
Holiday OT		9,844.58
Mandating Hours		19,493.35
Mandatory Training	87.68	156.92
Overtime	17,003.29	224,905.47
PTO	2,130.51	50,711.51
PTO Overtime	1,776.57	18,404.85

Regular	30,111.22	342,825.57
Retroactive Pay	0.00	1,028.40
Sick	0.00	9,264.70
Sign On Bonus	0.00	2,500.00
Standby	866.01	4,139.24
Training Education		95.21
Union Dues		-388.07
<b>200</b>	<b>\$ 52,358.42</b>	<b>\$ 696,741.98</b>
Total Salaries	<b>\$ 70,720.56</b>	<b>\$ 871,282.30</b>
Total Payroll (Personnel Services)	<b>\$ 76,314.64</b>	<b>\$ 938,227.26</b>
Payroll Fees	202.80	2,602.84
Pest Control		90.00
Professional Services (Contractual)		460.00
Accounting	10,000.00	100,122.52
Legal		36,857.73
Professional - Other	245.00	6,809.60
Auditor		13,728.00
Human Resources	562.80	4,533.19
Medical Director Fees	2,000.00	20,000.00
NBS		53,177.39
Total Professional - Other	<b>\$ 2,807.80</b>	<b>\$ 98,248.18</b>
Stipends - Board Members		3,500.00
Total Professional Services (Contractual)	<b>\$ 12,807.80</b>	<b>\$ 239,188.43</b>
Rent & Lease		27,081.63
Repairs		841.00
Building Repair		1,640.00
Vehicle Repairs	951.55	17,644.05
Total Repairs	<b>\$ 951.55</b>	<b>\$ 20,125.05</b>
Supplies & Small Equipment	811.50	2,591.83
Crew Quarters Expenses		2,968.92
Linen	142.25	1,750.10
Medical Supplies	227.81	26,161.85
Medical - Disposable	2,281.41	5,686.55
Medical - Drugs		846.33
Total Medical Supplies	<b>\$ 2,509.22</b>	<b>\$ 32,694.73</b>
Office Supplies/Expenses	665.78	7,441.88
Purchased Services		3,647.00
Oxygen	1,040.33	12,564.93
Total Purchased Services	<b>\$ 1,040.33</b>	<b>\$ 16,211.93</b>
Uniforms		1,301.53
Total Supplies & Small Equipment	<b>\$ 5,169.08</b>	<b>\$ 64,960.92</b>
Taxes & Licenses		983.20
Travel		
Lodging		1,694.00
Total Travel	<b>\$ 0.00</b>	<b>\$ 1,694.00</b>
Uncategorized Expense		2,972.25
Utilities	204.08	1,615.99

CATV Service		440.97
Gas & Electric Newman	609.13	16,809.91
Internet	254.04	3,535.73
Telephone	1,107.47	7,125.00
Utilities - Other (Biohazard Removal)		280.00
Water & Garbage		1,762.82
<b>Total Utilities</b>	<b>\$ 2,174.72</b>	<b>\$ 31,570.42</b>
<b>Total Expenses</b>	<b>\$ 163,792.16</b>	<b>\$ 1,983,831.76</b>
<b>Net Operating Income</b>	<b>-\$ 5,262.26</b>	<b>-\$ 647,701.54</b>
<b>Other Income</b>		
Interest Earned	4.09	-982.48
Other Miscellaneous Income	88,646.00	319,879.89
<b>TAX REVENUE</b>		<b>463,673.23</b>
<b>Total Other Income</b>	<b>\$ 88,650.09</b>	<b>\$ 762,570.64</b>
<b>Net Other Income</b>	<b>\$ 88,650.09</b>	<b>\$ 762,570.64</b>
<b>Net Income</b>	<b>\$ 83,397.83</b>	<b>\$ 134,869.10</b>

Thursday, May 19, 2022 10:16:59 AM GMT-7

**West Side Community Healthcare District**  
**Statement of Financial Position**  
**As of April 30, 2022**

	Feb 2022	Mar 2022	Apr 2022
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
Bill.com Money In Clearing	0.00	0.00	0.00
Bill.com Money Out Clearing	50.00	14,792.93	6.53
Mechanics Bank - Money Market (6541)	127,538.98	127,543.31	127,547.36
Mechanics Bank - Operations Account (1566)	33,752.91	14,058.54	51,967.05
Mechanics Bank - Tax Account (7168)	223,776.22	34,123.84	34,106.63
TRICOUNTIES - AMBULANCE - 5512	1,271.96	4,847.01	4,847.01
TRICOUNTIES - Debit Card - 6723	0.00	0.00	0.00
TRICOUNTIES - OPERATIONS - 5524	210,931.32	221,697.99	225,518.66
TRICOUNTIES - TAX ACCOUNT - 5536	4,952.17	4,952.21	4,952.25
<b>Total Bank Accounts</b>	<b>\$ 602,273.56</b>	<b>\$ 422,015.83</b>	<b>\$ 448,945.49</b>
<b>Accounts Receivable</b>			
1200 - Accounts Receivable-Ambulance	1,937,638.78	1,799,330.79	1,910,638.11
Allowance Uncollected & Reduced Accounts	-1,314,441.26	-1,298,083.42	-1,358,613.15
<b>Total 1200 - Accounts Receivable-Ambulance</b>	<b>\$ 623,197.52</b>	<b>\$ 501,247.37</b>	<b>\$ 552,024.96</b>
1210 - Other Accounts Receivable (A/R)		0.00	0.00
Hospital Sale Promissory Note	0.00	0.00	0.00
<b>Total 1210 - Other Accounts Receivable (A/R)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Accounts Receivable</b>	<b>\$ 623,197.52</b>	<b>\$ 501,247.37</b>	<b>\$ 552,024.96</b>
<b>Other Current Assets</b>			
1230 - Contractual Allowances Clearing	0.00	0.00	0.00
<b>Deposits</b>	<b>1,210.87</b>	<b>1,165.17</b>	<b>1,165.17</b>
Deposits Clearing Account - QMC	-35,649.46	-12,000.25	-7,746.53
Payroll Receivables	0.00	0.00	0.00
Prepaid Contracts	778.29	778.29	778.29
Prepaid Health Insurance	0.00	0.00	0.00
Prepaid Insurance	21,447.16	15,753.39	22,562.62
Prepaid Subscriptions	541.00	270.50	0.00
Uncategorized Asset	0.00	0.00	0.00
Undeposited Funds	0.00	0.00	0.00
<b>Total Other Current Assets</b>	<b>-\$ 11,672.14</b>	<b>\$ 5,967.10</b>	<b>\$ 16,769.55</b>
<b>Total Current Assets</b>	<b>\$ 1,213,798.94</b>	<b>\$ 929,230.30</b>	<b>\$ 1,017,730.00</b>
<b>Fixed Assets</b>			
531 Hills Ferry Rd-Property	33,459.56	33,459.56	33,459.56
Furniture & Fixtures	309,306.38	309,306.38	309,306.38
Leasehold Improvements			
<b>Total 531 Hills Ferry Rd-Property</b>	<b>\$ 796,776.32</b>	<b>\$ 796,776.32</b>	<b>\$ 796,776.32</b>
Accumulated Depreciation	-786,908.44	-786,908.44	-786,908.44
Ambulance Vehicle (003-0783079-300)		0.00	0.00
Depreciation	-1,909.46	-1,909.46	-1,909.46



Original cost	114,567.88	114,567.88	114,567.88
Total Ambulance Vehicle (003-0783079-300)	\$ 112,658.42	\$ 112,658.42	\$ 112,658.42
Ambulance Vehicle (003-0783079-301)		0.00	0.00
Depreciation	-1,909.46	-1,909.46	-1,909.46
Original cost	114,567.88	114,567.88	114,567.88
Total Ambulance Vehicle (003-0783079-301)	\$ 112,658.42	\$ 112,658.42	\$ 112,658.42
Buildings & Equipment	915,441.27	915,441.27	915,441.27
Zeronox Electric Vehicles (3)	58,237.94	58,237.94	58,237.94
Total Fixed Assets	\$ 1,208,863.93	\$ 1,208,863.93	\$ 1,208,863.93
TOTAL ASSETS	\$ 2,422,662.87	\$ 2,138,094.23	\$ 2,226,593.93
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable (A/P)	291,969.17	198,854.90	202,664.58
Total Accounts Payable	\$ 291,969.17	\$ 198,854.90	\$ 202,664.58
<b>Credit Cards</b>			
Mechanics Bank Credit Card x4180	1,157.30	71.18	0.00
Total Credit Cards	\$ 1,157.30	\$ 71.18	\$ 0.00
<b>Other Current Liabilities</b>			
Accrued Payroll	30,547.67	13,043.25	16,596.77
457(B) Retirement Plan Liabilities	0.00	0.00	0.00
Payroll Garnishments	25.00	0.00	0.00
Payroll Salaries	0.00	0.00	0.00
Payroll Tax	9,834.15	0.00	0.00
PTO Accruals	60,161.35	67,816.79	65,941.77
Sick PTO Accruals	0.00	0.00	0.00
Union Dues Liabilities	626.93	603.94	288.81
Total Accrued Payroll	\$ 101,195.10	\$ 81,463.98	\$ 82,827.35
Contracts Payable	0.00	0.00	0.00
Other Liabilities	0.00	0.00	0.00
Total Other Current Liabilities	\$ 101,195.10	\$ 81,463.98	\$ 82,827.35
Total Current Liabilities	\$ 394,321.57	\$ 280,390.06	\$ 285,491.93
<b>Long-Term Liabilities</b>			
Community Leasing Partners (61810)	16,586.19	16,586.19	16,586.19
First Foundation Bank - Loan	586,000.00	586,000.00	586,000.00
MECHANICS BANK - PPP loan	0.00	0.00	0.00
TCF National Bank (003-0783079-300)	68,448.04	68,448.04	68,448.04
TCF National Bank (003-0783079-301)	69,324.62	69,324.62	69,324.62
Total Long-Term Liabilities	\$ 740,358.85	\$ 740,358.85	\$ 740,358.85
Total Liabilities	\$ 1,134,680.42	\$ 1,020,748.91	\$ 1,025,850.78
<b>Equity</b>			
Opening Balance Equity	0.00	0.00	0.00
Retained Earnings	1,065,874.05	1,065,874.05	1,065,874.05
Net Income	222,108.40	51,471.27	134,869.10
Total Equity	\$ 1,287,982.45	\$ 1,117,345.32	\$ 1,200,743.15
TOTAL LIABILITIES AND EQUITY	\$ 2,422,662.87	\$ 2,138,094.23	\$ 2,226,593.93

Thursday, May 19, 2022 10:27:55 AM GMT-7 - Accrual Basis

# West Side Community Healthcare District

## Expenses by Vendor Summary

April 2022

	TOTAL
*Concord Technologies	10.95
ADP	1,881.30
ADP - Net Pay	65,377.85
ADP - Payroll Tax	5,360.36
Aflac	2,476.68
AGCS Marine Insurance Company-Allianz Global Corporate & Specialty	945.25
Alad Tec	1,082.00
Alliant Insurance	1,311.86
Amazon.com	19.40
AMR	10,607.30
At&T Mobility	1,107.47
Beta Healthcare Group	11,354.57
Bound Tree Medical	192.00
California Choice Benefit Administrators	9,692.40
California Employers Association	375.00
Casey Records Management	42.25
City of Newman	204.08
Comcast	254.04
Credence Resource Management LLC	819.25
Department of Health Care Services	13,535.10
FirePenny Firefighter Equipment	250.50
Globalstar USA	116.61
Greenland Holdings LLC	10,000.00
Hiresafe Employment Screening	171.80
Human a Dental Ins	1,893.43
Jorgensen Co	168.29
Life Assist	397.97
McKesson	1,788.25
Mechanics Bank	123.95
Michael Courtney	322.07
Mid Valley IT	1,512.50
Mission Uniform Service	142.25
My Mechanic	701.05
PB IYER	95.00
PG&E	609.13
Praxair distribution, Inc	1,040.33
Quick Med Claims	4,402.57
Robert Donovan	2,000.00
Rosco Vision Systems	1,080.00
Shred-IT USA	95.20
Stryker Sales Corporation	131.00
U.S. Bank	1,830.33
U.S. Bank Equipment Finance	189.14
USIO Credit Card Processing	388.72

	TOTAL
Valic	4,156.85
Van De Pol	3,372.10
Westside Connect	48.00
Wix	43.85
Zazzle	72.16
<b>TOTAL</b>	<b>\$163,792.16</b>

**West Side Community Healthcare District**  
**Budget vs. Actuals: 2021-2022 Westside Healthcare - FY22 P&L**  
 July 2021 - April 2022

	Apr 2022		Total	
	Actual	Budget	Actual	Budget
<b>Income</b>				
Ambulance Revenue		583,333.00	2,987.85	5,833,330.00
Ambulance Rev	483,679.00		5,920,701.15	0.00
<b>Total Ambulance Revenue</b>	<b>\$ 483,679.00</b>	<b>\$ 583,333.00</b>	<b>\$ 5,923,689.00</b>	<b>\$ 5,833,330.00</b>
Contractual Allowances and Discounts	61,803.90		-35,079.82	0.00
Contract Adjustments	-290,207.00	-495,833.00	-3,551,871.00	-4,958,330.00
Service Write-offs	-96,736.00		-1,025,794.78	0.00
<b>Discounts</b>	<b>-\$ 325,139.10</b>	<b>-\$ 495,833.00</b>	<b>-\$ 4,612,745.60</b>	<b>-\$ 4,958,330.00</b>
Other Income			25,186.82	0.00
<b>Total Income</b>	<b>\$ 158,539.90</b>	<b>\$ 87,500.00</b>	<b>\$ 1,336,130.22</b>	<b>\$ 875,000.00</b>
<b>Gross Profit</b>	<b>\$ 158,539.90</b>	<b>\$ 87,500.00</b>	<b>\$ 1,336,130.22</b>	<b>\$ 875,000.00</b>
<b>Expenses</b>				
Advertising & Marketing	48.00	15,000.00	2,940.95	44,500.00
Ask My Accountant			4,409.42	0.00
Auto			0.00	0.00
Fuel	3,372.10	3,500.00	41,333.68	35,000.00
<b>Total Auto</b>	<b>\$ 3,372.10</b>	<b>\$ 3,500.00</b>	<b>\$ 41,333.68</b>	<b>\$ 35,000.00</b>
Dues & Subscriptions	270.50	349.00	2,434.50	3,490.00
Employee Benefits			0.00	0.00
457(b) Co-Match	4,216.38	1,106.00	51,375.06	11,060.00
Aflac	949.34	3,814.00	29,418.15	38,140.00
Insurance - Group Health/Dental	9,155.71	13,191.00	113,554.72	131,910.00
<b>Total Employee Benefits</b>	<b>\$ 14,321.43</b>	<b>\$ 18,111.00</b>	<b>\$ 194,347.93</b>	<b>\$ 181,110.00</b>
Fees			264.20	0.00
Association Fees		579.00	525.00	5,790.00
Banking Fees	512.67	221.00	6,476.59	2,210.00
Billing Agency Fees	5,221.82	4,980.00	44,921.11	49,800.00
Dispatch Fees (AMR)	10,441.30	5,400.00	53,326.61	54,000.00
Health Dept Fees			4,058.00	0.00
Merced County EMS Fees		750.00	0.00	7,500.00
Mountain Valley EMS Fees		675.00	1,000.00	6,750.00
Quality Assurance Fees (GEMT-QAF)	13,535.10	12,000.00	84,563.54	48,000.00
<b>Total Fees</b>	<b>\$ 29,710.89</b>	<b>\$ 24,605.00</b>	<b>\$ 195,135.05</b>	<b>\$ 174,050.00</b>
Information Technology (IT)	116.61		175.04	0.00
IT Hardware		794.00	0.00	7,940.00
IT Labor	1,200.00	700.00	8,175.00	7,000.00
Software	356.35	1,280.00	4,070.15	12,800.00
<b>Total Information Technology (IT)</b>	<b>\$ 1,672.96</b>	<b>\$ 2,774.00</b>	<b>\$ 12,420.19</b>	<b>\$ 27,740.00</b>
Insurance (Business)			0.00	0.00
Allianz (Ambulance Content Ins)	945.25		9,452.50	0.00

Auto Liability	2,221.66	2,222.00	22,216.60	22,220.00
Directors & Officers (D&O) Insurance	1,215.00	1,215.00	12,150.00	12,150.00
Equipment Insurance		993.00	0.00	9,930.00
General & Professional Liability INS	3,231.24	3,231.00	41,691.74	32,310.00
(HARPP)	1,311.86	446.00	13,118.60	4,460.00
Workers Compensation Ins	4,686.67	8,455.00	68,650.34	84,550.00
Total Insurance (Business)	\$ 13,611.68	\$ 16,562.00	\$ 167,279.78	\$ 165,620.00
Interest Paid	1,830.33	2,486.00	23,922.48	24,860.00
Maintenance	1,080.00		1,080.00	0.00
Building Maintenance		125.00	2,385.85	1,250.00
Equipment - Medical		1,607.00	362.60	16,070.00
Equipment - Non-Medical	189.14	542.00	3,481.25	5,420.00
Vehicle Maintenance			1,006.70	0.00
Total Maintenance	\$ 1,269.14	\$ 2,274.00	\$ 8,316.40	\$ 22,740.00
Meals & Entertainment		100.00	133.26	1,000.00
Medical Treatment Expenses-Staff		50.00	0.00	500.00
Expenses	64.54	347.00	1,662.12	3,470.00
Other Business Expenses		106.00	0.00	1,060.00
Payroll (Personnel Services)			0.00	0.00
Payroll Taxes		1,500.00	0.00	15,000.00
Payroll Taxes - Department 100		1,562.00	0.00	15,620.00
FED MEDCARE- ER	264.61		2,520.88	0.00
FED SOCSEC - ER	1,131.37		10,778.32	0.00
100	\$ 1,395.98	\$ 1,562.00	\$ 13,299.20	\$ 15,620.00
Payroll Taxes - Department 200		6,717.00	0.00	67,170.00
CA SUI - ER Dept 200	12.50		12.50	0.00
FED FUTA	60.31		848.92	0.00
FED MEDCARE - ER	781.92		10,004.86	0.00
FED SOCSEC- ER	3,343.37		42,779.48	0.00
200	\$ 4,198.10	\$ 6,717.00	\$ 53,645.76	\$ 67,170.00
Total Payroll Taxes	\$ 5,594.08	\$ 9,779.00	\$ 66,944.96	\$ 97,790.00
Salaries			0.00	0.00
Payroll Expenses - Department 100		27,042.00	0.00	270,420.00
CAFEMR			0.00	0.00
Covid 19 Assistance			0.00	0.00
FED FUTA	20.50		150.48	0.00
Holiday	0.00		0.00	0.00
PTO	0.00		3,696.00	0.00
Regular	18,341.64		170,693.84	0.00
Department 100	\$ 18,362.14	\$ 27,042.00	\$ 174,540.32	\$ 270,420.00
Payroll Expenses - Department 200		86,179.00	0.00	861,790.00
Bereavement			1,005.60	0.00
CAFEMR			0.00	0.00
Cont Education			755.22	0.00
Covid 19 Assistance			0.00	0.00
Holdover Reg DT	383.14		4,622.80	0.00
Holiday	0.00		7,376.63	0.00

Holiday OT			9,844.58	0.00
Mandating Hours			19,493.35	0.00
Mandatory Training	87.68		156.92	0.00
Overtime	17,003.29		224,905.47	0.00
PTO	2,130.51		50,711.51	0.00
PTO Overtime	1,776.57		18,404.85	0.00
Regular	30,111.22		342,825.57	0.00
Retroactive Pay	0.00		1,028.40	0.00
Sick	0.00		9,264.70	0.00
Sign On Bonus	0.00		2,500.00	0.00
Standby	866.01		4,139.24	0.00
Training Education			95.21	0.00
Union Dues			-388.07	0.00
<b>Department 200</b>	<b>\$ 52,358.42</b>	<b>\$ 86,179.00</b>	<b>\$ 696,741.98</b>	<b>\$ 861,790.00</b>
<b>Total Salaries</b>	<b>\$ 70,720.56</b>	<b>\$ 113,221.00</b>	<b>\$ 871,282.30</b>	<b>\$ 1,132,210.00</b>
<b>Total Payroll (Personnel Services)</b>	<b>\$ 76,314.64</b>	<b>\$ 123,000.00</b>	<b>\$ 938,227.26</b>	<b>\$ 1,230,000.00</b>
Payroll Fees	202.80	357.00	2,602.84	3,570.00
Pest Control		18.00	90.00	180.00
Professional Services (Contractual)			460.00	0.00
Accounting	10,000.00	10,000.00	100,122.52	100,000.00
Legal		4,157.00	36,857.73	41,570.00
Professional - Other	245.00	200.00	6,809.60	2,000.00
Auditor		0.00	13,728.00	23,037.00
Human Resources	562.80	1,000.00	4,533.19	10,000.00
Medical Director Fees	2,000.00	2,000.00	20,000.00	20,000.00
NBS		444.00	53,177.39	4,440.00
<b>Total Professional - Other</b>	<b>\$ 2,807.80</b>	<b>\$ 3,644.00</b>	<b>\$ 98,248.18</b>	<b>\$ 59,477.00</b>
Stipends - Board Members		400.00	3,500.00	4,000.00
<b>(Contractual)</b>	<b>\$ 12,807.80</b>	<b>\$ 18,201.00</b>	<b>\$ 239,188.43</b>	<b>\$ 205,047.00</b>
Rent & Lease		1,100.00	27,081.63	11,000.00
Repairs		25.00	841.00	250.00
Building Repair		250.00	1,640.00	2,500.00
Equipment Non-Medical		100.00	0.00	1,000.00
Vehicle Repairs	951.55	1,333.00	17,644.05	13,330.00
<b>Total Repairs</b>	<b>\$ 951.55</b>	<b>\$ 1,708.00</b>	<b>\$ 20,125.05</b>	<b>\$ 17,080.00</b>
Supplies & Small Equipment	811.50	124.00	2,591.83	1,240.00
Crew Quarters Expenses			2,968.92	0.00
Equipment			0.00	0.00
Oxygen - Rental		161.00	0.00	1,610.00
<b>Total Equipment</b>	<b>\$ 0.00</b>	<b>\$ 161.00</b>	<b>\$ 0.00</b>	<b>\$ 1,610.00</b>
Linen	142.25	532.00	1,750.10	5,320.00
Medical Supplies	227.81	5,019.00	26,161.85	50,190.00
Medical - Disposable	2,281.41		5,686.55	0.00
Medical - Drugs			846.33	0.00
Medical - Non-Disposable		173.00	0.00	1,730.00
<b>Total Medical Supplies</b>	<b>\$ 2,509.22</b>	<b>\$ 5,192.00</b>	<b>\$ 32,694.73</b>	<b>\$ 51,920.00</b>
Office Supplies/Expenses	665.78	1,292.00	7,441.88	12,920.00



Purchased Services		96.00	3,647.00	960.00
Oxygen	1,040.33	1,134.00	12,564.93	11,340.00
Total Purchased Services	\$ 1,040.33	\$ 1,230.00	\$ 16,211.93	\$ 12,300.00
Uniforms		400.00	1,301.53	4,000.00
Total Supplies & Small Equipment	\$ 5,169.08	\$ 8,931.00	\$ 64,960.92	\$ 89,310.00
Taxes & Licenses		300.00	983.20	3,000.00
Travel			0.00	0.00
Lodging		75.00	1,694.00	750.00
Total Travel	\$ 0.00	\$ 75.00	\$ 1,694.00	\$ 750.00
Uncategorized Expense			2,972.25	0.00
Utlilities	204.08	100.00	1,615.99	1,000.00
CATV Service		325.00	440.97	3,250.00
Gas & Electric Newman	609.13	833.00	16,809.91	8,330.00
Internet	254.04	325.00	3,535.73	3,250.00
Telephone	1,107.47	965.00	7,125.00	9,650.00
Utlilities - Other (Biohazard Removal)		100.00	280.00	1,000.00
Water & Garbage		125.00	1,762.82	1,250.00
Total Utilities	\$ 2,174.72	\$ 2,773.00	\$ 31,570.42	\$ 27,730.00
Total Expenses	\$ 163,792.16	\$ 242,727.00	\$ 1,983,831.76	\$ 2,272,807.00
Net Operating Income	-\$ 5,252.26	-\$ 155,227.00	-\$ 647,701.54	-\$ 1,397,807.00
Other Income				
Interest Earned	4.09	100.00	-982.48	1,000.00
Other Miscellaneous Income	88,646.00	4,167.00	319,879.89	41,670.00
TAX REVENUE		56,683.00	463,673.23	566,830.00
Total Other Income	\$ 88,650.09	\$ 60,950.00	\$ 782,570.64	\$ 609,500.00
Net Other Income	\$ 88,650.09	\$ 60,950.00	\$ 782,570.64	\$ 609,500.00
Net Income	\$ 83,397.83	-\$ 94,277.00	\$ 134,869.10	-\$ 788,307.00

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**Community Healthcare**  
**2021-2022 Westside Health**  
 July 2022 - June 2023

	022-2023 F	NOTES AND INSTRUCTIONS	ASSUMPTIONS:	
	ANNUAL PROJECT ED BUDGET 2022-23		# of trips	Revenue per trip
Income				
Ambulance Revenue				
Ambulance Rev				
Total Ambulance Revenue	7,200,000			
Contractual Allowances and Discounts				
Contract Adjustments				
Service Write-offs				
Total Contractual Allowances and Discounts	-5,760,000			
Other Income				
Total Income				
Gross Profit	1,387,500		125	925
Net Revenue as % of Gross Billings				
Expenses				
Advertising & Marketing	48,000	Westside Connect to advertise Measure B		
Ask My Accountant	0	this category should be zero		
Auto	0			
Fuel	50,400	as per trending from Jan-May 2022		
Total Auto				
Dues & Subscriptions	8,300	annual 4,200 + 4058 ACHD		
Employee Benefits	0			
457(b) Co-Match	62,913	categories adjusted autocamically as a % of total payroll		
Aflac	38,400			
Insurance - Group Health/Dental	139,200			
Total Employee Benefits				
Fees	0			
Association Fees (ACHD)	696			
Banking Fees	7,980			
Billing Agency Fees	57,581			
Dispatch Fees (AMR)	57,100			
Health Dept Fees	5,411	from ACHD to Dues and Subscriptions		
Merced County EMS Fees	0			
Mountain Valley EMS Fees	1,333			
Quality Assurance Fees (GEMT-QAF)	123,000	we may have to pay an additional 75K as a results of overpayments for audits FY 10/11, 15/16		

<b>Total Fees</b>		
<b>Information Technology (IT)</b>	0	
IT Hardware	5,000	
IT Labor	15,720	as per new agreement
Software	5,400	as per current run rate
<b>Total Information Technology (IT)</b>		
<b>Insurance (Business)</b>		
Allianz (Ambulance Content Ins)	0	
Auto Liability (Beta Healthcare)	27,993	annual prepay--as per 05/17/22 quote
Directors & Officers (D&O) Insurance (Beta Healthcare)	15,309	annual prepay--as per 05/17/22 quote
Equipment Insurance	12,503	annual prepay--as per 04/11/22 quote
General & Professional Liability INS (Beta Healthcare)	33,656	as per 05/17/22 quote
Hospital All Risk Property Program (HARPP) Alliant Ins	15,742	annual prepay--missing renewal quote
Workers Compensation Ins (Beta Healthcare)	85,285	Beta Healthcare-paid monthly--missing renewal quote for next FY
<b>Total Insurance (Business)</b>		
<b>Interest Paid</b>	29,456	
<b>Maintenance</b>	0	
Building Maintenance	3,181	
Equipment - Medical	483	
Equipment - Non-Medical	4,389	
Vehicle Maintenance	1,342	
<b>Total Maintenance</b>	0	
<b>Meals &amp; Entertainment</b>	178	
<b>Medical Treatment Expenses-Staff</b>	0	
<b>Miscellaneous - Reimbursable Expenses</b>	2,130	
<b>Other Business Expenses</b>	0	
<b>Payroll (Personnel Services)</b>	0	
<b>Total Payroll Taxes - Department 100</b>	15,548	categories adjusted autocamically as a % of total payroll
<b>Total Payroll Taxes - Department 200</b>	66,300	categories adjusted autocamically as a % of total payroll
<b>Total Payroll Taxes</b>	0	
<b>Total Payroll Expenses - Department 100</b>	204,000	
<b>Total Payroll Expenses - Department 200</b>	864,000	
<b>Total Salaries</b>	0	
<b>Total Payroll (Personnel Services)</b>	0	
<b>Payroll Fees</b>	3,180	
<b>Pest Control</b>	0	
<b>Professional Services (Contractual)</b>	0	
<b>Accounting</b>	123,600	as per agreement signed in 2021. 3% YoY increase in monthly flat fee effective 07/01/22
<b>Legal</b>	48,000	

95,821

91,000

current run

Professional - Other	6,000	other incidentals
Auditor	141,450	2.5% increase for this FY. \$11,500 spend for last FY
Human Resources	12,000	California Employers Assoc and their overages
Medical Director Fees	24,000	
NBS	40,000	Contract total was for \$65k of which we already paid over 30k
Total Professional - Other	0	
Stipends - Board Members	4,800	
Total Professional Services (Contractual)	0	
Rent & Lease	13,860	rent paid to Stephens & Borelli, any projected rent increases?
Repairs	1,121	
Building Repair	2,187	
Equipment Non-Medical	0	
Vehicle Repairs	22,257	
Total Repairs	0	
Supplies & Small Equipment	2,035	
Crew Quarters Expenses	3,228	
Equipment	0	
Oxygen - Rental	0	
Total Equipment	0	
Linen	2,144	
Medical Supplies	34,579	
Medical - Disposable	4,540	
Medical - Drugs	1,128	
Medical - Non-Disposable	0	
Total Medical Supplies	0	
Office Supplies/Expenses	8,452	
Purchased Services	4,863	
Oxygen	15,366	
Total Purchased Services	20,229	
Uniforms	1,735	
Total Supplies & Small Equipment	0	
Taxes & Licenses	1,311	
Travel	24,000	ACHD conference, CA Ambulance Associations,
Lodging	24,000	
Total Travel	0	
Uncategorized Expense	0	
Utilities	1,800	
CATV Service	0	
Gas & Electric Newman	8,200	8,000 per year
Internet	4,380	
Telephone	8,028	
Utilities - Other (Biohazard Removal)	2,500	come every other month-Barnett Medical Services
Water & Garbage	2,400	

<b>Total Utilities</b>	0	
<b>Total Expenses</b>	2,625,383	
<b>Net Operating Income</b>	-1,237,883	
<b>Other Income</b>	0	
<b>Interest Earned</b>	0	
<b>Other Miscellaneous Income</b>	224,947	took numbers from 19/20 FY because it was a more normalized year without COVID incentives + GEMT cost reimbursement of 100k projected for years 18/19, 19/20 and 20/21
<b>TAX REVENUE</b>	747,884	average of 18/19, 19/20, 20/21 tax revenue average
<b>Total Other Income</b>	0	
<b>Net Other Income</b>	0	
<b>Net Income</b>	-265,052	

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# April 2022 Summary Report